



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, September 8, 2020
at 6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 12:00 p.m., Friday, September 4, 2020.**

Katie DeLong, Administrative Assistant

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A G E N D A

1. Call to Order- *Mayor, Herb Forbes*

2. Opening Business

- a. Invocation- Heath Tucker, First Baptist Church*
- b. Flag Salute- Brad White, Public Works Director*
- c. Roll Call- Shirley Lett, City Clerk*

3. Consent Agenda

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the August 11, 2020 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 08/20/20: (#136809-#136875)

i. General Fund	\$25,600.59
ii. Cemetery Fund	\$547.30
iii. Airport Fund	\$54,169.36
iv. One Cent Capital Projects	\$50,508.65
v. One/Half Cent Capital Projects	\$7,418.60
vi. Payroll (08-14-20)	\$146,599.61

c. Approval of Purchase Orders/Warrants for 09/4/20: (#136934-#137047)

vii. General Fund	\$140,220.04
viii. Cemetery Fund	\$1,585.09
ix. Airport Fund	\$618.90
x. Court Fund	\$293.40
xi. One Cent Capital Projects	\$34,673.40
xii. One/Half Cent Cap Projects	\$50,535.88
xiii. Payroll (08-28-20)	\$207,175.29

d. FISCAL YEAR 2019/20 CARRYOVER (DEDICATED FUNDS)

POLICE DEPARTMENT

DARE	01-405-505	\$524.21
Public Safety	01-405-602	\$2,472.75
E-911	01-405-605	\$7,451.52

FIRE/EMS DEPARTMENT

Public Safety	01-406-602	\$14,368.75
Dept. of Ag. Grant	01-406-611	\$1,112.53

ONE CENT

AVAILABLE FUND BAL	15-399	\$299,131.55
Transfer to 1/2 Cent	15-400-703	\$150,000.00

1/2 CENT FUND

Loan Proceeds	20-380	(\$111,584.10)	\$688,415.90
Trans from One Cent	20-377		\$150,000.00

AIRPORT

Misc. (CARES GRANT)	08-338	\$30,000.00
Airport Cap. Improvement	08-400-691	\$30,000.00

- 4. Consideration and appropriate action related to items removed from the Consent Agenda.**
- 5. Discussion and possible consideration and appropriate action related to the request by David Fowler to hold an art competition to help beautify John Zink Park.**
- 6. Discussion and possible consideration and appropriate action related to the approval of the ratification of the City Manager's approval of a 120-month lease (ending September 8, 2030) between the City of Skiatook and Luigi's Italian Restaurant for a ten (10) foot by fifteen (15) foot area of a City owned parking area for the purpose of containing garbage, waste, and/or refuse containers.**
- 7. Public hearing regarding Planned Unit Development and Rezoning Application No. SKPUD 2020-01 and the Outline Development Plan for the proposed "Beacon Lake Ministorage" project, FOR PLANNED UNIT DEVELOPMENT (PUD) AND REZONING (FROM AGRICULTURAL TO COMMERCIAL GENERAL DISTRICT); BEING A TRACT OF LAND 5.02 ACRES, MORE OR LESS, LOCATED IN THE CITY OF SKIATOOK, TULSA COUNTY, OKLAHOMA, GENERALLY LOCATED AT THE NORTHEAST CORNER OF NORTH LEWIS AVENUE AND EAST 146TH STREET NORTH (STATE HIGHWAY 20) (ALSO DESCRIBED AS A TRACT OF LAND BEING PART OF THE SW/4 OF THE SW/4 OF SECTION 20, T-22-N, R-13-E, TULSA COUNTY, STATE OF OKLAHOMA).**
- 8. Discussion and possible consideration and appropriate action related to Planned Unit Development and Rezoning Application No. SKPUD 2020-01 and the Outline Development Plan for the proposed "Beacon Lake Ministorage" project, FOR PLANNED UNIT DEVELOPMENT (PUD) AND REZONING (FROM AGRICULTURAL TO COMMERCIAL GENERAL DISTRICT); BEING A TRACT OF LAND 5.02 ACRES, MORE OR LESS, LOCATED**

IN THE CITY OF SKIATOOK, TULSA COUNTY, OKLAHOMA, GENERALLY LOCATED AT THE NORTHEAST CORNER OF NORTH LEWIS AVENUE AND EAST 146TH STREET NORTH (STATE HIGHWAY 20) (ALSO DESCRIBED AS A TRACT OF LAND BEING PART OF THE SW/4 OF THE SW/4 OF SECTION 20, T-22-N, R-13-E, TULSA COUNTY, STATE OF OKLAHOMA).

- 9. Discussion and possible consideration and appropriate action related to the approval of Ordinance 2020-07, AN ORDINANCE APPROVING A PLANNED UNIT DEVELOPMENT (PUD) AND THE OUTLINE DEVELOPMENT PLAN, AS REFERENCED IN APPLICATION SKPUD 20-01, FOR PLANNED UNIT DEVELOPMENT AND REZONING (FROM AGRICULTURAL TO COMMERCIAL GENERAL DISTRICT) FOR THE PROPOSED "BEACON LAKE MINISTORAGE" PROJECT; BEING A TRACT OF LAND 5.02 ACRES, MORE OR LESS, LOCATED IN THE CITY OF SKIATOOK, TULSA COUNTY, OKLAHOMA, APPROXIMATELY LOCATED AT THE NORTHEAST CORNER OF NORTH LEWIS AVENUE AND EAST 146TH STREET NORTH (STATE HIGHWAY 20) [ALSO DESCRIBED AS A TRACT OF LAND BEING PART OF THE SW/4 OF THE SW/4 OF SECTION 20, T-22-N, R-13-E, TULSA COUNTY, STATE OF OKLAHOMA]; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; AND DECLARING AN EMERGENCY.**
- 10. Discussion and possible consideration and appropriate action related to the approval of the Emergency Clause for Ordinance 2020-07.**
- 11. Discussion and possible consideration and appropriate action related to the approval of payment of the estimate from Tyler Hoffman Painting, LLC in the amount of \$35,000.00 to paint the north and south City owned hangars at the Skiatook Municipal Airport.**
- 12. Discussion and possible consideration and appropriate action related to the approval of Resolution 2020-12, A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK AND THE BOARD OF TRUSTEES OF THE SKIATOOK PUBLIC WORKS AUTHORITY AMENDING THE POLICIES AND PROCEDURES MANUAL OF THE CITY OF SKIATOOK, AND ADOPTING AND INCLUDING ARTICLE 3, EMPLOYEE CONDUCT, SECTION 9, SECONDARY EMPLOYMENT.**
- 13. Discussion and possible consideration and appropriate action related to the approval of Resolution 2020-13, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK, OKLAHOMA, CONCERNING FUNDING PURSUANT TO THE CARES ACT AND THE CORONAVIRUS RELIEF FUND, CONFIRMING THAT IT IS THE POLICY OF THE CITY THAT ALL PUBLIC SAFETY PERSONNEL COSTS ARE "SUBSTANTIALLY DEDICATED" TO THE COVID-19 RESPONSE EFFORTS OF THE CITY THROUGHOUT THE ONGOING STATE OF EMERGENCY; AUTHORIZING THE MAYOR AND CITY STAFF TO PROCEED WITH AN APPLICATION TO THE STATE OF OKLAHOMA FOR REIMBURSEMENT OF COVID-19 RELATED PUBLIC SAFETY PERSONNEL COSTS FOR THE STATED PERIOD; AND AUTHORIZING THE MAYOR AND THE CITY CLERK TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE APPLICATION AND FUNDING PROCESS.**
- 14. Discussion and possible consideration and appropriate action related to the approval of a Pole Attachment Agreement between the City of Skiatook and CoxCom, LLC regarding use of the City's utility poles to attach cables and related communications equipment. (Tabled from August 11, 2020)**

- 15. Discussion and possible consideration and appropriate action related to the approval of the recommendation of appointment of Geoff McGoffin and Cody Fuentes as the City Council representatives to the Skiatook Economic Development Authority Board of Directors.**
- 16. Review of bids received, and possible consideration and appropriate action related to the award of bid to the lowest responsible bidder for the East Side Tree Trimming Around Power Lines Project. (Lowest Responsible Bidder: Asplundh Tree Expert, LLC in the amount of \$185,920.94)**
- 17. Review of bids received, and possible award of bid and contract for the "Rehabilitate Runway 18/36" project, AIP 3-40-0089-014-2020, at the Skiatook Municipal Airport to the lowest responsible bidder, subject to the receipt of the federal grant from the Federal Aviation Administration for project funding. (Low Bidder: Contech, Inc. in the amount of \$1,658,056.50)**
- 18. Discussion and possible consideration and appropriate action relating to approval of Resolution 2020-14, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK, OKLAHOMA, APPROVING THE APPLICATION FOR A GRANT FROM THE FEDERAL AVIATION ADMINISTRATION FOR THE "REHABILITATE RUNWAY 18/36" PROJECT; ACCEPTING THE GRANT IF AWARDED; AND AUTHORIZING THE MAYOR TO EXECUTE THE GRANT APPLICATION AND GRANT AGREEMENT UPON RECEIPT FROM THE FEDERAL AVIATION ADMINISTRATION.**
- 19. Discussion and possible consideration and appropriate action related to the approval of Amendment No. 2 to Owner-Engineer Agreement between the City of Skiatook and CEC Corporation for additional services performed by CEC for the Rehabilitate Runway 18/36 Project at the Skiatook Municipal Airport in the total amount of \$174,250.00.**
- 20. Discussion and possible consideration and appropriate action related to a proposed executive session to discuss personnel issues concerning the employment of the City Manager, Dan Yancey, for the purpose of an annual review of the job performance and salary of the City Manager, pursuant to 25 O.S. Section 307(B)(1).**
- 21. Vote to come out of executive session.**
- 22. Executive session minutes.**
- 23. Discussion and possible consideration and appropriate action related to personnel issues concerning the employment of the City Manager, Dan Yancey, for the purpose of an annual review of the job performance and salary of the City Manager.**
- 24. Discussion and possible consideration and appropriate action relating to approval of a Ground Lease at the Skiatook Municipal Airport between the City of Skiatook and Chester W. Reyckert, Jr.**
- 25. Discussion and possible consideration and appropriate action related to the approval of the purchase of three (3) Stryker EMS Power-LOAD cot fastener (Model 6390) from Stryker Medical in the amount of \$98,583.87 for the Fire Department.**

26. Discussion and possible consideration and appropriate action related to the approval of A REAL ESTATE AGREEMENT CONTAINING A PROVISION FOR CONVEYANCE OF CERTAIN REAL PROPERTY WITH TJCC LLC, FOR ECONOMIC DEVELOPMENT OF CURRENTLY UNIMPROVED REAL PROPERTY, PREVIOUSLY COMMONLY DESCRIBED AS THE "TIGER PARK" SPORTS BALL PARK AREA BEING LOCATED GENERALLY AT 1000 SOUTH LENAPAH AVENUE AND 3600 WEST OAK STREET (THE SOUTHEAST CORNER AREA OF WEST OAK STREET AND SOUTH LENAPAH AVENUE) KNOWN AS THE "TIGER PARK" SPORTS BALLPARK AREA (LEGAL DESCRIPTION: N/2 OF THE NW/4 OF THE NW/4 OF SECTION 28, TOWNSHIP 22 NORTH, RANGE 12 EAST, OSAGE COUNTY, OKLAHOMA).

27. Discussion and possible consideration and appropriate action related to the approval of a one (1) year lease agreement with Raising Hope Christian Learning Center, LLC that expires September 8, 2021.

28. City Manager's Report

***Update on scrivener's error on Ordinance 2020-05, vacating a portion of TomCo easement. (Passed as: Book 0722 Page 473; Corrected to: Book 0694 Page 607 in the Office of the County Clerk of Osage County)**

****If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager's Office at (918) 396-2797 x113****

29. Adjournment



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK PUBLIC
WORKS AUTHORITY**

TYPE OF MEETING: REGULAR

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at 6:00 p.m.**

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Katie DeLong, Administrative Assistant

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A G E N D A

1. Call to Order- *Chairman, Herb Forbes*

2. Roll Call- *Shirley Lett, City Clerk*

3. Consent Agenda

*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the August 11, 2020 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 08/20/20: (#136809-#136875)

i. SPWA	\$124,113.86
ii. Payroll (08-14-20)	\$54,888.56

c. Approval of Purchase Orders/Warrants for 09/04/20: (#136934-#137047)

i. SPWA	\$796,718.37
ii. Payroll (08-28-20)	\$81,675.50

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

5. Discussion and possible consideration and appropriate action relating to Resolution 2020-12, A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK AND THE BOARD OF TRUSTEES OF THE SKIATOOK PUBLIC WORKS AUTHORITY AMENDING THE POLICIES AND PROCEDURES MANUAL OF THE CITY OF SKIATOOK, AND ADOPTING

AND INCLUDING ARTICLE 3, EMPLOYEE CONDUCT, SECTION 9, SECONDARY EMPLOYMENT.

- 6. Discussion and possible consideration and appropriate action related to the approval of A REAL ESTATE AGREEMENT CONTAINING A PROVISION FOR CONVEYANCE OF CERTAIN REAL PROPERTY WITH TJCC LLC, FOR ECONOMIC DEVELOPMENT OF CURRENTLY UNIMPROVED REAL PROPERTY, PREVIOUSLY COMMONLY DESCRIBED AS THE "TIGER PARK" SPORTS BALL PARK AREA BEING LOCATED GENERALLY AT 1000 SOUTH LENAPAH AVENUE AND 3600 WEST OAK STREET (THE SOUTHEAST CORNER AREA OF WEST OAK STREET AND SOUTH LENAPAH AVENUE) KNOWN AS THE "TIGER PARK" SPORTS BALLPARK AREA (LEGAL DESCRIPTION: N/2 OF THE NW/4 OF THE NW/4 OF SECTION 28, TOWNSHIP 22 NORTH, RANGE 12 EAST, OSAGE COUNTY, OKLAHOMA).**
- 7. Adjournment.**