



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, June 13, 2023
at 6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m., Friday, June 9, 2023.**

Stacey Woodard

Stacey Woodard - Administrative Assistant

NOTICE TO THE PUBLIC: At this Regular Meeting of the City Council, in accordance with and pursuant to applicable Council Rules and Robert’s Rules of Order, the Council will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item. Additionally, in accordance with the City ordinances and state law, the Council may approve and adopt a budget and/or amendment to the budget, including adding, deleting, increasing, or decreasing any appropriations, expenditures, and amounts thereof.

A G E N D A

- 1. Call to Order-** *Mayor, Robin Edens*
- 2. Opening Business**
 - a. Invocation- Jerald Freeman, City Council*
 - b. Flag Salute- Jim Annas, Fire Chief*
 - c. Roll Call- Shirley Lett, City Clerk*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Robin Edens	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jerald Freeman	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Loftis	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stephanie Upton	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geoff McGoffin	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cody Fuentes	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. Consent Agenda

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the May 9, 2023 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 05/30/23(#146252-#146340)

i. General Fund	\$126,742.76
ii. Cemetery Fund	\$ 1,426.06
iii. Airport Fund	\$ 458.00
iv. One Cent Capital Projects	\$108,890.00
v. One Half Cent Projects	\$ 49,180.09

c. Approval of Purchase Orders/Warrants for 06/13/23 (#146386-#146475)

vi. General Fund	\$70,804.61
vii. Cemetery Fund	\$ 1,279.02
viii. Airport Fund	\$ 9,446.56
ix. Court Fund	\$ 469.44
x. One Cent Capital Projects	\$ 13,797.25
xi. Payroll (5-5-23)	\$242,238.26
xii. Payroll (5-19-23)	\$330,152.39

d. Approval of a Budget Amendment to revenue line item 01-388 (General Miscellaneous) from the Cherokee Nation 2023 Contribution in the amount of THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,500.00).

Supplemental Appropriation to expense line item 01-406-610 for Fire Department Capital Outlay in the amount of THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,500.00).

e. Approval of a Budget Amendment to revenue line item 01-338 (General Miscellaneous) from Joyce Jech in the amount of EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8,500.00) Supplemental Appropriation to expense line Item 01-144-606 for Park Improvement in the amount of EIGHT THOUSAND FIVE HUNDRED (\$8,500.00).

f. Approval of an Engagement letter with Crawford & Associates for preparation of Financial statements for the year ending June 30, 2023.

g. Approval of an Engagement letter with HBC CPA & Advisors for auditing services and compilation of data for the year ending June 30, 2023.

h. Approval of Extension and amendment of Mutual Aid and Assistance Agreement between the City of Skiatook, Ok. and the City of Owasso, Ok. for the purpose of mutual aid in firefighting, and Emergency Medical services/ambulance services for the term of one year. (July 1, 2023-June 30, 2024).

i. Approval of Mutual Aid Agreement between the City of Skiatook, Ok. and Municipal Electric System of Oklahoma for the purpose of mutual aid and assistance to a Damaged utility due to a natural disaster, or for general operations for the term of One year. (July 1, 2023-June 30, 2024).

j. Approval of Mutual Aid Agreement between the City of Skiatook, Ok. and Miller E.M.S., L.L.C., for the purpose of mutual aid in medical aid and ambulance services For the term of one year. (July 1, 2023-June 30, 2024).

- k. **Approval of Mutual Aid Agreement between the City of Skiatook, Ok and Country Corner Fire District, Sperry, Ok. for the purpose of mutual aid in firefighting, and Emergency medical services/ambulance services for the term of one year. (July 1, 2023-June 30, 2024).**
- l. **Approval of Mutual Aid Agreement between the City of Skiatook, Ok and City of Collinsville, Ok. For the purpose of mutual aid in firefighting, and emergency Medical services/ambulance services for the term of one year. (July 1, 2023-June 30, 2024).**

Motion: _____

	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Consideration and appropriate action related to items removed from the Consent Agenda.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, related to the approval of Resolution No. 2023-11, a resolution providing for the adoption of an annual operating budget for the City of Skiatook General Fund and other funds as established by the Skiatook City Council for the 2023-2024 Fiscal Year; Classifying revenues for each fund; Establishing levels of expenditures by classification as provided by statute; and Establishing an effective date.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Discussion and possible consideration and appropriate action, related to the approval Of the appointment of Jay Williams to the Planning Commission board to serve a three (3) year term that expires July 1, 2026.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Discussion and possible consideration and appropriate action, related to the approval of The appointment of Jake Carter to the Skiatook Planning Commission board to serve a Three (3) year term that expires July 1, 2026.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Discussion and possible consideration and appropriate action, relating to Council approval of the Planning Commission’s recommendation, to accept and approve the Final Plat for the proposed “Reserve at Southfield” Addition, as found in application SKP 23-01, being a tract of land 5.88 acres, more or less a tract of land that is part that is part of the Northeast Quarter (NE/4) of Section Twenty-eight (28), Township Twenty-Two (22) North, Range Twelve (12) East of the Indian Base and Meridian, Osage County, City of Skiatook, State of Oklahoma, according to the U.S. Government survey thereof, and approximately located west of the existing Southfield Addition off of Lombard Lane, Skiatook, Osage County, Oklahoma 74070. (Applicant: Karl Fritschen, Wallace Design Collective P.C., on behalf of Blue Bull Capital, LLC).

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Discussion and possible consideration and appropriate action, related to the approval of The Collective Bargaining Agreement between the City of Skiatook and the Skiatook Professional Firefighters Local 4067 for fiscal year 2023-2024.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Discussion and possible consideration and appropriate action related to the approval of The Collective Bargaining Agreement between the City of Skiatook and the Fraternal Order of Police, Lodge #166 for fiscal year 2023-2024.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

11. Discussion and possible consideration and appropriate action, related to approval of the renewal with OMAG for Workers Compensation coverage in the amount of TWO HUNDRED FIFTY THREE THOUSAND FOUR HUNDRED SIXTY FIVE DOLLARS (\$253,465.00) for the term of one year. (July 1, 2023-July 1, 2024).

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain	
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

12. City Manager’s Report: *Frisby Golf in John Zink Park July 3rd event*

****If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager’s Office at (918) 396-2797 x113****

13. Adjournment

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK PUBLIC
WORKS AUTHORITY**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, June 13, 2023
at 6:00 p.m. directly following the adjournment of the City Council**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m. on Friday, June 9, 2023.

Stacey Woodard

Stacey Woodard - Administrative Assistant

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NOTICE TO THE PUBLIC: At this Regular Meeting of the Skiatook Public Works Authority (SPWA), in accordance with and pursuant to applicable SPWA Rules and Robert’s Rules of Order, the SPWA will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. **For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.** Additionally, in accordance with the City ordinances and state law, the Board may approve and adopt a budget and/or amendment to the budget, including adding, deleting, increasing, or decreasing any appropriations, expenditures, and amounts thereof.

A G E N D A

1. **Call to Order-** *Chairman, Robin Edens*
2. **Roll Call-** *Shirley Lett, City Clerk*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Robin Edens	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jerald Freeman	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Loftis	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stephanie Upton	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geoff McGoffin	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cody Fuentes	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. Consent Agenda

*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. If an item is removed from the Consent Agenda, said removed item may involve discussion and possible consideration and appropriate action, which such action may include approval, amendment, rejection, denial, or tabling of the removed agenda item. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the May 9, 2023 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 05/30/23 (#146252-#146340)

i. SPWA \$461,536.13

c. Approval of Purchase Orders/Warrants for 06/13/23 (#146386-#146475)

ii. SPWA \$495,274.12
 iii. Payroll (5-9-23) \$ 67,742.27
 iv. Payroll (5-19-23) \$ 90,293.87

d. Approval of Mutual Aid Agreement between the Skiatook Public Works Authority and Municipal Electric System of Oklahoma for the purpose of mutual aid and assistance to a damaged utility due to a natural disaster, or for general operations for the term of one year. (July 1, 2023-June 30, 2024).

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Discussion and possible consideration and appropriate action, in accordance with City ordinances and state law the Board may approve Resolution No. 2023-12, a resolution providing for the adoption of an annual operating budget for the Skiatook Public Works Authority for the 2023-2024 Fiscal Year; Classifying revenues for each fund; establishing levels of expenditures by classification as provided by statute; and establishing an effective date.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Adjournment.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robin Edens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jerald Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Linda Loftis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Stephanie Upton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geoff McGoffin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cody Fuentes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>