



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK CITY COUNCIL**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, June 9, 2020  
at 6:00 p.m.**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

**\* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: [cityofskiatook.com](http://cityofskiatook.com) before 5:00 p.m., Friday, June 5, 2020.**

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*Katie DeLong, Administrative Assistant*

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**A G E N D A**

**1. Call to Order-** *Mayor, Herb Forbes*

**2. Opening Business**

- a. Invocation- Herb Forbes, Mayor*
- b. Flag Salute- Billy Wakefield, Police Chief*
- c. Roll Call- Shirley Lett, City Clerk*

**3. Consent Agenda**

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of the minutes of the May 12, 2020 Work Session.**

**b. Approval of the minutes of the May 12, 2020 Regular Meeting.**

**c. Approval of Purchase Orders/Warrants for 05/21/20: (#135918-#135963)**

- i. General Fund \$13,905.69
- ii. Cemetery Fund \$65.11
- iii. Airport Fund \$41,043.52
- iv. One Cent Capital Projects \$300,755.26
- v. Payroll (05-22-20) \$198,618.05

**d. Approval of Purchase Orders/Warrants for 06/04/20: (#136045-#136151)**

- vi. General Fund \$35,428.76
- vii. Cemetery Fund \$1,496.84
- viii. Airport Fund \$77,205.03
- ix. Court Fund \$29.34
- x. One Cent Capital Projects \$37,366.00

xi. One/Half Cent Cap Projects	\$189,189.05
xii. Payroll (06-05-20)	\$161,317.15

4. **Consideration and appropriate action related to items removed from the Consent Agenda.**
5. **Discussion relating to the following citizen request by Larry Nunley, as written: "Renew request to host the Tallgrass Music Festival August 14-15. We will need to occupy the festival grounds August 12-16, 2020."**
6. **Discussion relating to the following citizen request by First Baptist Church-Skiatook, as written: "Access to north end of Central Park for 2 hours (6:30 – 8:30 pm) Sunday through Thursday, July 19-23<sup>rd</sup> for elementary children event for the community. We will provide supervision, setup and teardown each day. We will need access to bathrooms."**
7. **Discussion and possible consideration and appropriate action related to the approval of Resolution 2020-08, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE GENERAL FUND AND OTHER FUNDS AS ESTABLISHED BY THE SKIATOOK CITY COUNCIL FOR THE 2020-2021 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.**
8. **Discussion and possible consideration and appropriate action related to the approval of Resolution 2020-07, A RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE OKLAHOMA TOURISM AND RECREATION DEPARTMENT LWCF GRANT FOR THE SKIATOOK CENTRAL PARK PHASE II PROJECT AND AUTHORIZING LOCAL PARTICIPATION IF THE GRANT IS AWARDED.**
9. **Discussion and possible consideration and appropriate action related to the approval to designate Dan Yancey, City Manager, to act as the sponsor's authorized representative on behalf of the City of Skiatook and to execute the CARES Act Grant No. 3-40-0089-015-2020 application for the Skiatook Municipal Airport.**
10. **Discussion and possible consideration and appropriate action related to the approval to hold the "Fantasy in the Sky" fireworks display at the Skiatook Municipal Airport on July 3, 2020.**
11. **Discussion and possible consideration and appropriate action related to the approval of Lot Combination Application Number SKLC-101, proposed to combine two (2) tracts currently consisting of 6.01 acres and 6.04 acres, more or less, into one (1) tract consisting of 12.04 acres, more or less, and generally located in Lot Two (2), Block One (1), Star Lake Estates, a Subdivision in Section Four (4), Township Twenty-two (22) North, Range Thirteen (13) East, Tulsa County, at the approximate location of 3621 East 176th Street North, Star Lake Estates Subdivision, Skiatook (Applicants: Kenneth and Donna Stewart).**
12. **Discussion and possible consideration and appropriate action related to the approval of Lot Split Application Number SKL-185, proposed to create two separate (2) tracts consisting of 6.04 acres and 6.00 acres, more or less, and generally located in Lot Two (2), Block One (1), Star Lake Estates, a Subdivision in Section Four (4), Township**

**Twenty-two (22) North, Range Thirteen (13) East, Tulsa County, at the approximate location of 3621 East 176th Street North, Star Lake Estates Subdivision, Skiatook (Applicants: Kenneth and Donna Stewart).**

- 13. Discussion and possible consideration and appropriate action related to the approval of Ordinance 2020-01, AN ORDINANCE AMENDING THE PROVISIONS OF TITLE 6 "PUBLIC SAFETY AND NUISANCES", CHAPTER 4 "OFFENSES AND NUISANCES", ARTICLE G "NUISANCES", SECTION 5 "WEEDS AND OTHER NUISANCES", PART A OF THE SKIATOOK MUNICIPAL CODE, CONTAINING OTHER PROVISIONS RELATED THERETO, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.**
- 14. Discussion and possible consideration and appropriate action related to the approval of the emergency clause for Ordinance 2020-01.**
- 15. Discussion and possible consideration and appropriate action related to the approval of a Site Agreement between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook from July 1, 2020 through June 30, 2021.**
- 16. Discussion and possible consideration and appropriate action related to the approval of a Meal Delivery Contract between the Board of County Commissioners through the Osage County Nutrition Program and the City of Skiatook from July 1, 2020 through June 30, 2021.**
- 17. Discussion and possible consideration and appropriate action related to the approval of an annual Memorandum of Understanding between INCOG (The Indian Nations Council of Governments) and the City of Skiatook for 9-1-1 electronic map street layer and MSAG (the Master Street and Address Guide) maintenance duties for a term effective July 1, 2020 and continuing until June 30, 2021.**
- 18. Discussion and possible consideration and appropriate action related to the approval of an agreement between the City of Skiatook and the Board of County Commissioners of Tulsa County for standard striping and traffic control signage for a one year term.**
- 19. Discussion and possible consideration and appropriate action related to the approval of an Addendum to Mutual Aid and Assistance Agreement between the City of Skiatook, Oklahoma, and the Osage Nation, a federally recognized Indian Tribe, for a term ending June 30, 2021.**
- 20. Discussion and possible consideration and appropriate action related to the approval of an engagement letter with HBC CPA's and Advisors for auditing services and compilation of data for the year ending June 30, 2020.**
- 21. Discussion and possible consideration and appropriate action related to the approval of the Worker's Compensation Plan Renewal with Oklahoma Municipal Assurance Group from July 1, 2020 through July 1, 2021 in the amount of \$274,829.00.**
- 22. Discussion and possible consideration and appropriate action related to the approval of an Administrative Services Agreement with Ameribank Group Benefits, LLC for insurance brokerage services for the 2020-2021 fiscal year.**

- 23. Discussion and possible consideration and appropriate action related to the approval of the ratification of all articles of the Collective Bargaining Agreement (originally approved August 13, 2019) between the City of Skiatook and the Skiatook Professional Firefighters Local 4067 to provide for a continuation of the agreement for fiscal year 2020-2021.**
- 24. Discussion and possible consideration and appropriate action related to the approval of a contract between the City of Skiatook and the Skiatook Chamber of Commerce for the period of July 1, 2020 through June 30, 2021.**

*\*If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager's Office at (918) 396-2797 x113\**

**25. Adjournment**



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK PUBLIC  
WORKS AUTHORITY**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, June 9, 2020  
at 6:00 p.m.**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

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*Katie DeLong, Administrative Assistant*

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**A G E N D A**

**1. Call to Order-** *Chairman, Herb Forbes*

**2. Roll Call-** *Shirley Lett, City Clerk*

**3. Consent Agenda**

\*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of the minutes of the May 12, 2020 Regular Meeting.**

**b. Approval of Purchase Orders/Warrants for 05/21/20: (#135918-#135963)**

i. SPWA \$125,372.00

ii. Payroll (05-22-20) \$78,230.44

**c. Approval of Purchase Orders/Warrants for 6/04/20: (#136045-#136151)**

i. SPWA \$434,852.61

ii. Payroll (06-05-20) \$54,026.08

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

**5. Discussion and possible consideration and appropriate action related to the approval of Resolution 2020-09, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE SKIATOOK PUBLIC WORKS AUTHORITY FOR THE 2020-2021 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.**

- 6. Discussion and possible consideration and appropriate action related to the approval of the Worker's Compensation Plan Renewal with Oklahoma Municipal Assurance Group from July 1, 2020 through July 1, 2021 in the amount of \$274,829.00.**
- 7. Discussion and possible consideration and appropriate action related to the approval of the purchase of a WEG 3,000 KVA pad mount transformer from WESCO Distribution in the amount of \$34,115.00.**
- 8. Adjournment.**