

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, June 28, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

**2. Opening Business**

- a. Invocation by Scott Neighbors, First Baptist Church
- b. Flag Salute by Patrick Young, Vice Mayor
- c. Roll Call by Shirley Lett, City Clerk

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: None

STAFF: Shirley Lett and other staff members

**3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

- A. Approval of minutes of the June 14, 2016 regular meeting.
- B. Approval of Purchase Orders/Warrants: (#121337-#121424)
 

I. General	\$34,979.14
II. Cemetery	\$1,196.75
III. Airport Fund	\$11,900.00
IV. One Cent Capital Projects	\$66,708.50
- C. Budget Amendment to Revenue Line Item 01-338 (General Misc) for Worker's Comp Reimbursement in the amount of \$3,199.77.
- D. Supplemental Appropriation to Expense Line Item 01-405-401 (Police Dept Payroll) in the amount of \$3,199.77.

Motion was made by Vice Mayor Young and 2<sup>nd</sup> by Councilor Paslay to approve Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Item was skipped. No action taken.

**5. Presentation by Jeannie Reyckert and other instructors of a plaque to the City Council from the American Red Cross Swimming Instructors.****6. Discussion by Mary Rozell, of the Skiatook Garden Club, on the care of the plants on Main Street.****7. Consideration and appropriate action related to the approval of a lot-split as requested in Application No. SKL-173, regarding three (3) lots (Lots 15-16-17, Block 8, Southside Addition) on the corner of Oak and Broadway.**

Motion was made by Mayor Sutherland and 2<sup>nd</sup> by Vice-Mayor Young to approve a lot-split as requested in Application No. SKL-173, regarding three (3) lots (Lots 15-16-17, Block 8, Southside Addition) on the corner of Oak and Broadway.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin  
NO: NONE

**8. Consideration and appropriate action related to the approval of a Mutual Aid and Assistance Agreement between the City of Skiatook, Oklahoma and the City of Owasso, Oklahoma, for the benefits of mutual aid in the protection of life and property from fire, and in the firefighting, and emergency medical services/ambulance services ("EMS").**

Motion was made by Vice-Mayor Young and 2<sup>nd</sup> by Councilor Jech to approve a Mutual Aid and Assistance Agreement between the City of Skiatook, Oklahoma and the City of Owasso, Oklahoma, for the benefits of mutual aid in the protection of life and property from fire, and in the firefighting, and emergency medical services/ambulance services ("EMS").

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin  
NO: NONE

**9. Consideration and appropriate action related to approval of the Worker's Compensation Plan Renewal with OMAG from July 1, 2016 through July 1, 2017 in the amount of \$256,655.00.**

Motion was made by Mayor Sutherland and 2<sup>nd</sup> by Councilor Ceska to approve the Worker's Compensation Plan Renewal with OMAG from July 1, 2016 through July 1, 2017 in the amount of \$256,655.00.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin  
NO: NONE

**10. Consideration and appropriate action related to approval of a Site Agreement between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook from July 1, 2016 through June 30, 2017.**

Motion was made by Vice-Mayor Young and 2<sup>nd</sup> by Councilor Ceska to approve a Site Agreement between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook from July 1, 2016 through June 30, 2017.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin  
NO: NONE

**11. Discussion and appropriate action related to approval of a Meal Delivery Contract between the Board of County Commissioners through the Osage County Nutrition Program and the City of Skiatook from July 1, 2016 through June 30, 2017.**

Motion was made by Councilor Forbes and 2<sup>nd</sup> by Councilor Ceska to approve a Meal Delivery Contract between the Board of County Commissioners through the Osage County Nutrition Program and the City of Skiatook from July 1, 2016 through June 30, 2017.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin  
NO: NONE

**12. Public Comment Forum**

*\*To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

**13. Adjournment.**

Motion was made by Mayor Sutherland and 2<sup>nd</sup> by Councilor Forbes to adjourn.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin

NO: NONE

\_\_\_\_\_  
David Sutherland, Mayor

\_\_\_\_\_  
Herb Forbes, Councilor

\_\_\_\_\_  
Patrick Young, Vice Mayor

\_\_\_\_\_  
Joyce Jech, Councilor

\_\_\_\_\_  
Patty Ceska, Councilor

\_\_\_\_\_  
Shirley Lett, City Clerk

\_\_\_\_\_  
Kevin Paslay, Councilor

\_\_\_\_\_  
Date Minutes Approved:

\_\_\_\_\_  
Shawn Martin, Councilor

**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, June 28, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Chairman Sutherland at 6:15 pm in the Municipal Boardroom.

**2. Roll Call**

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: None

STAFF: Shirley Lett and other staff members

**3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

- a. Approval of minutes of the June 14, 2016 regular meeting.
- b. Approval of Purchase Orders/Warrants: (#121337-#121424)
  - I. SPWA \$569,908.17

Motion was made by Vice-Chairman Young and 2<sup>nd</sup> by Trustee Paslay to approve the Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin  
NO: NONE

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Item was skipped. No action taken.

**5. Adjournment**

Motion was made by Chairman Sutherland and 2<sup>nd</sup> by Trustee Ceska to adjourn.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin  
NO: NONE

\_\_\_\_\_  
David Sutherland, Chairman

\_\_\_\_\_  
Herb Forbes, Trustee

\_\_\_\_\_  
Patrick Young, Vice Chairman

\_\_\_\_\_  
Joyce Jech, Trustee

\_\_\_\_\_  
Patty Ceska, Trustee

---

Shirley Lett, City Clerk

---

Kevin Paslay, Trustee

---

Date Minutes Approved:

---

Shawn Martin, Trustee