

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, MARCH 10, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor David Sutherland at 6:00 p.m., in the Municipal Boardroom.

**2. Invocation**

The invocation was given by Pastor Scott Neighbors, First Baptist Church.

**3. Flag Salute**

The flag salute was led by Mr. Brad White, Public Works Director.

**4. Roll Call**

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of February 24, 2015 regular meeting.

B. Approval of Purchase Orders/Warrants: (#115935-116036)

I.	General	\$39,331.65
II.	Cemetery	295.84
III.	Airport	1,012.62
IV.	Court	443.45
V.	One Cent	26,215.06

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Jech to approve Consent Agenda.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Discussion regarding Skiatook Lake levels and the Springs Event Center.**

Ron Howell, owner of Crosstimbers Marina, spoke regarding the levels at Skiatook Lake and changes at the Crosstimbers Docks. He also gave an update on the progress on the Springs Event Center and said that the Grand Opening is scheduled for July 2<sup>nd</sup>, 2015.

**8. Consideration and appropriate action relating to approval of an engagement letter with Arledge and Associates for auditing services and compilation of data for FY 2015.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Jech to approve an engagement letter with Arledge and Associates for auditing services and compilation of data for FY 2015.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

**9. Consideration and appropriate action relating to granting a permit to the Skiatook Chamber of Commerce, 304 E. Rogers Blvd., Skiatook, OK 74070 to operate the "Third Annual No Bully 5K & Fun Run" to be held from 3:00 p.m. – 9:00 p.m., Saturday, April 11<sup>th</sup>, 2015 on the Osage Prairie Trail at Central Park.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Young to approve granting a permit to the Skiatook Chamber of Commerce, 304 E. Rogers Blvd., Skiatook, OK 74070 to operate the "Third Annual No Bully 5K & Fun Run" to be held from 3:00 p.m. – 9:00 p.m., Saturday, April 11th, 2015 on the Osage Prairie Trail at Central Park.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to granting a permit to Courtyard Church, 1201 S. Osage Blvd., Skiatook, OK 74070 to operate the Community Easter Egg Hunt to be held from 7:00 a.m. – 12:30 p.m., Saturday, April 4<sup>th</sup>, 2015 at Central Park.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Sutherland to approve to granting a permit to Courtyard Church, 1201 S. Osage Blvd., Skiatook, OK 74070 to operate the Community Easter Egg Hunt to be held from 7:00 a.m. – 12:30 p.m., Saturday, April 4th, 2015 at Central Park.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to whether a structure located at 909 S. Osage #2 has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Young to take no action.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

12. **Consideration and appropriate action relating to whether a structure located at 410 S. John Zink has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Jones to table until the June 9<sup>th</sup>, 2015 regular City Council meeting.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

13. **Consideration and appropriate action relating to relating to the selection of FY2015 Tulsa County Urban County Community Development Block Grant project.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Forbes to approve the selection of FY2015 Tulsa County Urban County Community Development Block Grant project for the overlay of Oak and Pine Streets from Highway 11 to Osage Street and sidewalks in that area.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

14. **Consideration and appropriate action relating to approval of Resolution 2015-06, relating to the submission of Tulsa County Urban County Community Development Block Grant application and authorizing the City Manager to execute the grant documents.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Jech to approve Resolution 2015-06, relating to the submission of Tulsa County Urban County Community Development Block Grant application and authorizing the City Manager to execute the grant documents.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

**15. Consideration and appropriate action relating to Resolution 2015-07; a joint resolution of the City of Broken Arrow, City of Collinsville, and City of Skiatook providing for the transfer of allocations of excess Vision 2025 funds from specific propositions.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Jones to approve Resolution 2015-07; a joint resolution of the City of Broken Arrow, City of Collinsville, and City of Skiatook providing for the transfer of allocations of excess Vision 2025 funds from specific propositions.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

**16. Discussion and appropriate action related to proposed 20' X 25' Easement for Equipment Stations from the City of Skiatook in favor of Southwestern Bell Telephone Company, for relocation of equipment and facilities due to Oklahoma Department of Transportation intersection modification project located generally at the intersection of Javine Hill Road and State Highway 20.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Mayor Sutherland to approve proposed 20' X 25' Easement for Equipment Stations from the City of Skiatook in favor of Southwestern Bell Telephone Company, for relocation of equipment and facilities due to Oklahoma Department of Transportation intersection modification project located generally at the intersection of Javine Hill Road and State Highway 20.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

**17. Consideration and appropriate action relating to the authorization for the City Manager to advertise for bids for the FY2015 Federal Aviation Administration Airport Runway Resurfacing Project.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Young to approve authorization for the City Manager to advertise for bids for the FY2015 Federal Aviation Administration Airport Runway Resurfacing Project.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

**18. City Managers Report**

**A. Capital Projects**

THIS ITEM WAS SKIPPED. NOTHING TO REPORT.

**B. Police and Fire Departments**

THIS ITEM WAS SKIPPED. NOTHING TO REPORT.

**19. Public Comment Forum**

THIS ITEM WAS SKIPPED. NO ONE WISHED TO SPEAK.

**20. Adjournment.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Jech to adjourn.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

---

David Sutherland, Mayor

---

Herb Forbes, Councilor

---

Patrick Young, Vice-Mayor

---

Joyce Jech, Councilor

---

Shirley Lett, Clerk/Treasurer

---

Kevin Paslay, Councilor

---

Date Minutes Approved:

---

Eugene Jones, Councilor

\*\*\*\*\*

**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, MARCH 10, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Chairman Sutherland at 6:40 p.m. in the Municipal Boardroom.

**4. Roll Call**

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda**

A. Approval of minutes of February 24, 2015 regular meeting.

B. Approval of Purchase Orders/Warrants: (#115935-116036)

I. SPWA \$519,868.95

Motion was made by Trustee Young, 2<sup>nd</sup> by Trustee Forbes to approve Consent Agenda.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. City Managers Report**

**A. Capital Projects**

THIS ITEM WAS SKIPPED. NOTHING TO REPORT.

**8. Adjournment**

Motion was made by Chairman Sutherland, 2<sup>nd</sup> by Trustee Paslay to adjourn.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

\_\_\_\_\_  
David Sutherland, Chairman

\_\_\_\_\_  
Herb Forbes, Trustee

\_\_\_\_\_  
Patrick Young, Vice-Chairman

\_\_\_\_\_  
Joyce Jech, Trustee

\_\_\_\_\_  
Shirley Lett, Clerk/Treasurer

\_\_\_\_\_  
Kevin Paslay, Trustee

\_\_\_\_\_  
Date Minutes Approved:

\_\_\_\_\_  
Eugene Jones, Trustee

\*\*\*\*\*  
\*\*\*\*\*