

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, NOVEMBER 24, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation- Diana Izquierdo, First Christian Church
- b. Flag Salute- Bryn Burgess, Fire Chief
- c. Roll Call- Shirley Lett, City Clerk

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: None

STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- A. Approval of minutes of November 10, 2015 regular meeting.
- B. Approval of Purchase Orders/Warrants: (#118977-#119048)

I.	General	\$25,841.34
II.	Cemetery	\$50.85
III.	Airport	\$10,600.00
IV.	Court	\$0.00
V.	One Cent	\$30,357.16
- C. Approval of Budget Amendment to Revenue Line Item 01-347 (2M2L Grant) in the amount of \$9,636.66.
- D. Supplemental Appropriation to Expense Line Item 01-405-401 (Police Department Payroll) in the amount of \$9,636.66.

Motion was made by Councilor Young and 2nd by Councilor Martin to approve Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

Action Items**5. Consideration and appropriate action related to the approval of the 2016 Regular Meeting schedule of the Skiatook City Council.**

Motion was made by Councilor Young and 2nd by Councilor Jech to approve the 2016 Regular Meeting schedule of the Skiatook City Council.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin

NO: NONE

- 6. Consideration and appropriate action related to whether a structure located at 418 S. Haynie has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property.**

Motion was made by Mayor Sutherland and 2nd by Councilor Paslay to take no action on this item.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: NONE

- 7. Consideration and appropriate action related to the possible approval of Resolution 2015-33, a Resolution of the City of Skiatook, Oklahoma, of intent to support an application by Missouri Housing Partners, LLC to the Oklahoma Housing Finance Agency for the construction of affordable apartments planned for the area known as the Old Historic Skiatook High School.**

Motion was made by Mayor Sutherland and 2nd by Councilor Ceska to approve Resolution 2015-33, a Resolution of the City of Skiatook, Oklahoma, of intent to support an application by Missouri Housing Partners, LLC to the Oklahoma Housing Finance Agency for the construction of affordable apartments planned for the area known as the Old Historic Skiatook High School.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: NONE

- 8. Consideration and appropriate action related to the possible approval of Resolution 2015-34, a Resolution of the City of Skiatook, Oklahoma, of intent to support an application by Pointe Royale Development, Inc. to the Oklahoma Housing Finance Agency for the construction of affordable apartments planned for 940 West Oak, Skiatook, Osage County, Oklahoma.**

Motion was made by Councilor Young and 2nd by Mayor Sutherland to approve Resolution 2015-34, a Resolution of the City of Skiatook, Oklahoma, of intent to support an application by Pointe Royale Development, Inc. to the Oklahoma Housing Finance Agency for the construction of affordable apartments planned for 940 West Oak, Skiatook, Osage County, Oklahoma.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: NONE

- 9. Consideration and appropriate action related to possible approval of Agreement #3 for supplement for the acquisition of a mineral lease from the Osage Mineral Council and an electric easement from the BIA Osage Nation in conjunction with Oklahoma Department of Transportation (ODOT) Project J/P 27168 State Highway 20, in Osage County.**

Motion was made by Mayor Sutherland and 2nd by Councilor Ceska to approve Agreement #3 for supplement for the acquisition of a mineral lease from the Osage Mineral Council and an electric easement from the BIA Osage Nation in conjunction with Oklahoma Department of Transportation (ODOT) Project J/P 27168 State Highway 20, in Osage County.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: NONE

- 10. Discussion and appropriate action related to possible approval of Easement Agreement between Southwestern Bell Telephone Company and the City of Skiatook and the Skiatook Public Works Authority for an easement for placement of a transformer on the East six feet of the North six feet of Lot 23, Block 11, Original Town of Skiatook, Tulsa County, Oklahoma.**

Motion was made by Councilor Forbes and 2nd by Councilor Ceska to approve Easement Agreement between Southwestern Bell Telephone Company and the City of Skiatook and the Skiatook Public Works Authority for an easement for placement of a transformer on the East six feet of the North six feet of Lot 23, Block 11, Original Town of Skiatook, Tulsa County, Oklahoma.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: NONE

11. Consideration and appropriate action related to the approval of Resolution 2015-35, a Resolution of the City of Skiatook, Oklahoma, directing the filing and notification of the publication of the Skiatook Code of Ordinances.

Motion was made by Mayor Sutherland and 2nd by Councilor Young to approve Resolution 2015-35, a Resolution of the City of Skiatook, Oklahoma, directing the filing and notification of the publication of the Skiatook Code of Ordinances.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: NONE

12. Discussion Items

- a. Discussion on the future of the current Senior Citizen’s Center.

13. City Manager’s Report

14. Public Comment Forum

*To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.

15. Adjournment

Motion was made by Mayor Sutherland and 2nd by Councilor Forbes to adjourn.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: NONE

David Sutherland, Mayor

Herb Forbes, Councilor

Patrick Young, Vice Mayor

Joyce Jech, Councilor

Patty Ceska, Councilor

Shirley Lett Clerk/Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Shawn Martin, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, NOVEMBER 24, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sutherland at 6:30 pm, in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin
ABSENT: None
STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- a. Approval of minutes of November 10, 2015, regular meeting.
- b. Approval of Purchase Orders/Warrants: (#118977-#119048)
 - I. SPWA \$239,725.45

Motion was made by Trustee Young and 2nd by Trustee Forbes to approve the Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

Action Items**5. Consideration and appropriate action related to the approval of the 2016 Regular Meeting schedule of the Skiatook Public Works Authority.**

Motion was made by Chairman Sutherland and 2nd by Trustee Martin to approve the 2016 Regular Meeting schedule of the Skiatook Public Works Authority.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: NONE

6. Consideration and appropriate action related to the possible approval of Agreement #1 for supplement for the acquisition of a mineral lease from the Osage Mineral Council and a water easement from the BIA Osage Nation in conjunction with Oklahoma Department of Transportation (ODOT) Project J/P 27168 State Highway 20, in Osage County.

Motion was made by Trustee Young and 2nd by Trustee Paslay to approve Agreement #1 for supplement for the acquisition of a mineral lease from the Osage Mineral Council and a water easement from the BIA Osage Nation in conjunction with Oklahoma Department of Transportation (ODOT) Project J/P 27168 State Highway 20, in Osage County.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

7. Consideration and appropriate action related to the possible approval of Agreement #2 for supplement for the acquisition of a mineral lease from the Osage Mineral Council and a sewer easement from the BIA Osage Nation in conjunction with Oklahoma Department of Transportation (ODOT) Project J/P 27168 State Highway 20, in Osage County.

Motion was made by Chairman Sutherland and 2nd by Trustee Young to approve Agreement #2 for supplement for the acquisition of a mineral lease from the Osage Mineral Council and a sewer easement from the BIA Osage Nation in conjunction with Oklahoma Department of Transportation (ODOT) Project J/P 27168 State Highway 20, in Osage County.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

8. Discussion and appropriate action related to possible approval of Easement Agreement between Southwestern Bell Telephone Company and The City of Skiatook and the Skiatook Public Works Authority for an easement for placement of a transformer on the East six feet of the North six feet of Lot 23, Block 11, Original Town of Skiatook, Tulsa County, Oklahoma.

Motion was made by Trustee Forbes and 2nd by Trustee Ceska to approve Easement Agreement between Southwestern Bell Telephone Company and The City of Skiatook and the Skiatook Public Works Authority for an easement for placement of a transformer on the East six feet of the North six feet of Lot 23, Block 11, Original Town of Skiatook, Tulsa County, Oklahoma.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

9. City Manager’s Report

10. Adjournment

Motion was made by Chairman Sutherland and 2nd by Trustee Forbes to adjourn.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

David Sutherland, Chairman

Herb Forbes, Trustee

Patrick Young, Vice Chairman

Joyce Jech, Trustee

Patty Ceska, Trustee

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Trustee

Date Minutes Approved:

Shawn Martin, Trustee

