

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, JULY 14, 2015, 6:00 P.M. MUNICIPAL BOARDROOM**

1. **Call to Order**  
The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.
2. **Invocation**  
The invocation was given by Mitch Leonard, Free Will Baptist Church.
3. **Flag Salute**  
The flag salute was led by Public Works Director, Brad White.
4. **Roll Call**  
PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin  
ABSENT: None  
STAFF: Dan Yancey, Shirley Lett, other staff members
5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**
  - A. Approval of minutes of June 30th, 2015 regular meeting. Attachment A
  - B. Approval of Purchase Orders/Warrants: (#117358-117493)

I. General	\$101,461.52
II. Cemetery	1,073.15
III. Airport	302.99
IV. Court	663.59
V. ONE CENT	95,043.74
  - C. Approval of Budget Amendment to the Airport fund: 08-400-691 – Airport Capital Improvements - \$110,000.00 (Fuel Tank) For FY 2014-15 Budget.
  - D. Approval of Budget Amendment to the General Fund; General Gov. Department 01-412-755. Transfer to One Cent \$51,498.51 (Sales Tax received in excess of budgeted amount) for FY 2014-15 Budget.
  - E. Approval of Budget Amendment to General Fund: Police Department 01 405-603 – Drug Forfeiture \$19,467.99 (Carry over from FY 2014-2015) to FY 2015-16 Budget.
  - F. Approval of Budget Amendment to Cemetery Fund 01-412-757 Transfer to Cemetery \$738.00 (EOY Adj.) and 04-390 Transfer from General Fund \$738.00 (EOY Adj.)

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Jech to approve Consent Agenda.  
YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin  
NO: NONE
6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**  
THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.
7. **Consideration and appropriate action relating to approval of an agreement for design services between the City of Skiatook and Landplan Consultants for the Skiatook Rogers Street Vision Surplus Project.**

Motion was made by Councilor Ceska, 2<sup>nd</sup> by Councilor Young to approve an agreement for design services between the City of Skiatook and Landplan Consultants for the Skiatook Rogers Street Vision Surplus Project.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

8. **Consideration and appropriate action relating to whether a structure located at 410 S John Zink has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Forbes to determine that a structure located at 410 S John Zink has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin,

NO: NONE

9. **Consideration and appropriate action relating to approval of granting permit to Brian Cline of 13206 W 170<sup>th</sup> PI N, Skiatook to use mobile cart to display Bible Literature on July 19<sup>th</sup> from 10am to 3pm in Central Park.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Paslay to approve granting a permit to Brian Cline of 13206 W 170<sup>th</sup> PI N, Skiatook to use mobile cart to display Bible Literature on July 19<sup>th</sup> from 10am to 3pm in Central Park.

YES: Sutherland, Jech, Young, Paslay, Martin

NO: Forbes, Ceska

10. **Consideration and appropriate action relating to approval of an expenditure in the amount of \$25,500 to High Performance HVAC related to the new senior citizen center.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Mayor Sutherland to approve expenditure in the amount of \$25,500 to High Performance HVAC related to the new senior citizen center.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

11. **Consideration and appropriate action relating to possible approval of an Interlocal Agreement between the City of Skiatook and Tulsa County related to chip and seal road improvements in the Star Lake Subdivision.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Jech to approve an Interlocal Agreement between the City of Skiatook and Tulsa County related to chip and seal road improvements in the Star Lake Subdivision.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

12. **City Manager's Report**

**A. Capital Projects**

GE Meter Update:

Public Works Director, Brad White gave update on GE meter system.

**B. Police and Fire Department**

IAFF Local 4067 Contract should be on next agenda for approval.

**13. Public Comment Forum**

To be eligible to speak you must be identified by the Mayor, You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

Ron Miller addressed the Council about allowing religious groups on city property.

**14. Adjournment.**

Motion was made by Mayor Sutherland and 2<sup>nd</sup> by Councilor Jech to Adjourn.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

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David Sutherland, Mayor

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Herb Forbes, Councilor

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Patrick Young, Vice Mayor

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Joyce Jech, Councilor

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Patty Ceska, Councilor

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Shirley Lett Clerk/Treasurer

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Kevin Paslay, Councilor

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Date Minutes Approved:

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Shawn Martin, Councilor

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**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, JULY 14, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Chairman Sutherland at 6:40 pm, in the Municipal Boardroom.

**2. Roll Call**

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, and other staff members.

**3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

- A. Approval of minutes of June 30th, 2015, regular meeting.
- B. Approval of Purchase Orders/Warrants: (#117358 - 117493)
  - I. SPWA \$ 578,579.35
- C. Approval of Budget Amendment to SPWA: Revenues: 55-379 2014 W/T Project \$144,900.00 (OWRB LOAN REIMB)

Motion was made by Trustee Young, 2<sup>nd</sup> by Trustee Martin to approve the Consent Agenda as written;

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**5. Consideration and appropriate action relating to approval of purchase and expenditure of a John Deere 60G Compact Excavator and Optional Items listed from Yellowhouse Machinery Co. in the amount of \$85,489.99 (Oklahoma State Bid Price).**

Motion was made by Chairman Sutherland, 2<sup>nd</sup> by Trustee Ceska of purchase and expenditure of a John Deere 60G Compact Excavator and Optional Items listed from Yellowhouse Machinery Co. in the amount of \$85,489.99 (Oklahoma State Bid Price).

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

**6. City Managers Report**

**A. Capital Projects**

Chloramine Update:

Public Works Director, Brad White, gave update on Chloramine project.

**7. Adjournment**

Motion was made by Chairman Sutherland, 2<sup>nd</sup> by Trustee Forbes to adjourn.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

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David Sutherland, Chairman

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Herb Forbes, Trustee

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Patrick Young, Vice Chairman

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Joyce Jech, Trustee

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Patty Ceska, Trustee

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Shirley Lett, Clerk/Treasurer

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Kevin Paslay, Trustee

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Date Minutes Approved:

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Shawn Martin, Trustee

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