

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, May 28, 2013 at 7:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, May 24, 2013.

\_\_\_\_\_  
 J S Underwood, Deputy Clerk

**A G E N D A**

1. **Call to Order**  
*Mayor Sien*
2. **Invocation**  
*Councilor Kevin Paslay, Ward 6*
3. **Flag Salute**  
*Chief John Lawrence, Skiatook Police Department*
4. **Roll Call**  
*Ms. Stephens*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eugene Jones	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
  - A. Approval of minutes of May 14, 2013 regular meeting.  
Attachment A
  - B. Approval of Purchase Orders/Warrants: (#107091-107151)
 

I. General	\$63,908.42
II. Cemetery	158.52
III. Airport	19,152.56
IV. One Cent	1,774.45

 Attachment B

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to Exchange Bank to partner on the 3<sup>rd</sup> of July fireworks display with the City of Skiatook.**

*Omar Bayouth, Exchange Bank  
Attachment #7*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

8. **Consideration and appropriate action relating to approval of an agreement with AmeriBank Group Benefits, LLC for insurance brokerage services.**

*Dan Yancey, City Manager  
Attachment #8*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

9. **Consideration and appropriate action relating to approval of Community Care Plan 12A for group health benefits for the 2013-14 fiscal year.**

*Dan Yancey, City Manager*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

10. **Consideration and appropriate action relating to renewal al with Delta Dental for group dental benefits AND renewal with The Standard for group life benefits for the 2013-14 fiscal year.**

*Dan Yancey, City Manager*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

11. **Consideration and appropriate action relating to approval of Resolution 2013-12; a Resolution of the City Council of the City of Skiatook, Oklahoma, establishing fire protection service subscription fees and other policies related to the provision of fire protection services outside of the municipal limits.**

*Dan Yancey, City Manager*

*Attachment #11*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

12. **Consideration and appropriate action relating to the first amendment of the contract between INCOG and the City of Skiatook (Fire Department) providing for an extension of the terms of the contract for partial funding on a new hybrid vehicle, until September 30, 2013.**

*Dan Yancey, City Manager*

*Attachment #12*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

13. **Consideration and appropriate action relating to a time change for City Council Meetings beginning on the July 9, 2013 regular City Council Meeting.**

*Dan Yancey, City Manager*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

14. **Consideration and appropriate action relating to appointment of Dan Yancey as a representative to the Vision 2025 Sales Tax Overview Committee.**

*Dan Yancey, City Manager*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

15. **City Managers Report**  
**A. Outdoor Storm Sirens**

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16. **Public Comment Forum**

To be eligible to speak you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council CANNOT discuss your item.

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17. **Adjournment.**

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

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**DATE & TIME:** Tuesday, May 28, 2013 at 7:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

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\_\_\_\_\_  
 J S Underwood, Deputy Clerk

**A G E N D A**

1. **Call to Order**  
*Chairman Sien*

4. **Roll Call**  
*Ms. Stephens*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eugene Jones	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

- A. Approval of minutes of May 14, 2013 regular meeting.  
 Attachment A
- B. Approval of Purchase Orders/Warrants: (#107091-107151)  
 I. SPWA \$47,004.00  
 Attachment B
- C. Approval of an agreement with Municipal Finance Services for financial advisor services.  
 Attachment C

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
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	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to current and proposed sanitation rates.**

*Dan Yancey, City Manager  
Attachment #7*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

8. **Consideration and appropriate action relating to approval of an agreement with AmeriBank Group Benefits, LLC for insurance brokerage services.**

*Dan Yancey, City Manager  
Attachment #8*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
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	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
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	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

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*Dan Yancey, City Manager*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Council members	Yes/Aye	No/Nay
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	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
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*Dan Yancey, City Manager*

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Council members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

11. **City Managers Report**

**A. Senior Center**

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\_\_\_\_\_

12. **Adjournment**

<b>Motion/2<sup>nd</sup></b>	<b>Council members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>