

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR

DATE & TIME: Tuesday, July 9, 2013 at **6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, July 5, 2013.

J S Underwood, Deputy Clerk

A G E N D A

1. **Call to Order**
Mayor Sien
2. **Invocation**
Brad White, Public Works Director
3. **Flag Salute**
Interim Chief Bryn Burgess, Skiatook Fire Department
4. **Roll Call**
Ms. Lett

| Attendee Name | | Present | Absent | Late | Arrival |
|------------------|----------|--------------------------|--------------------------|--------------------------|---------|
| Herb Forbes | Ward 1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| David Sutherland | Ward 2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Joyce Jech | Ward 3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Patrick Young | Ward 4 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Randy Sien | Ward 5 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Kevin Paslay | Ward 6 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Eugene Jones | At Large | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered to be routine and will be enacted by one non-debatable motion. Any Councilor may, however, remove an item from the Consent Agenda by request.
 - A. Approval of minutes of June 25, 2013 regular meeting.
Attachment A
 - B. Approval of Purchase Orders/Warrants: (#107635-107727)

| | |
|--------------|--------------|
| I. General | \$142,284.18 |
| II. Cemetery | 166.81 |
| III. Airport | 207.28 |
| IV. Court | 669.24 |
| V. One Cent | 24,993.45 |

 Attachment B

Motion: _____

| Motion/2 nd | Councilors/Trustees | Yes/Aye | No/Nay | Abstain |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: _____

| Motion / 2 nd | Councilors/Trustees | Yes/Aye | No/Nay | Abstain |
|--------------------------|---------------------|--------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

7. **Presentation by Citizen relating to open records.**

*Victor Waters
Attachment #7*

8. **Consideration and appropriate action relating to approval of Resolution 2013-19; a resolution of the City Council of the City of Skiatook, Oklahoma, amending commercial and industrial refuse service charges/fees and establishing an effective date.**

*Dan Yancey, City Manager
Attachment #8*

Motion: _____

| Motion / 2 nd | Councilors/Trustees | Yes/Aye | No/Nay | Abstain |
|--------------------------|---------------------|--------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

9. **Consideration and appropriate action relating to approval of a "Site Agreement" between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook.**

*Dan Yancey, City Manager
Attachment #9*

Motion: _____

| Motion / 2 nd | Councilors/Trustees | Yes/Aye | No/Nay | Abstain |
|--------------------------|---------------------|--------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

10. **Consideration and appropriate action relating to approval of a “Transportation Agreement” between the Osage County Nutrition Program and the City of Skiatook.**

*Dan Yancey, City Manager
Attachment #10*

Motion: _____

| Motion/2 nd | Councilors/Trustees | Yes/Aye | No/Nay | Abstain |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

11. **Consideration and appropriate action relating to approval of an agreement between the City of Skiatook and Southwestern Bell Telephone Company, a Delaware Corporation, doing business as AT&T Oklahoma.**

*Dan Yancey, City Manager
Attachment #11*

Motion: _____

| Motion/2 nd | Councilors/Trustees | Yes/Aye | No/Nay | Abstain |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

12. **City Managers Report
A. Capital Projects**

13. **Public Comment Forum**

To be eligible to speak you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

14. **Adjournment.**

| Motion/2 nd | Councilors/Trustees | Yes/Aye | No/Nay |
|------------------------|---------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> |

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

TYPE OF MEETING: REGULAR

DATE & TIME: Tuesday, July 9, 2013 at **6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, July 5, 2013.

J S Underwood, Deputy Clerk

A G E N D A

1. **Call to Order**

Chairman Sien

4. **Roll Call**

Ms. Lett

| Attendee Name | | Present | Absent | Late | Arrival |
|----------------------|----------|--------------------------|--------------------------|--------------------------|----------------|
| Herb Forbes | Ward 1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| David Sutherland | Ward 2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Joyce Jech | Ward 3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Patrick Young | Ward 4 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Randy Sien | Ward 5 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Kevin Paslay | Ward 6 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Eugene Jones | At Large | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered to be routine and will be enacted by one non-debatable motion. Any Trustee may, however, remove an item from the Consent Agenda by request.

- A. Approval of minutes of June 25, 2013 regular meeting.
Attachment A
- B. Approval of Purchase Orders/Warrants: (#107635-107727)
 - I. SPWA \$314,992.94
Attachment B

Motion: _____

| Motion/2nd | Councilors/Trustees | Yes/Aye | No/Nay | Abstain |
|------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: _____

| Motion/2nd | Councilors/Trustees | Yes/Aye | No/Nay | Abstain |
|------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

7. **Consideration and appropriate action relating to approval of Resolution 2013-20; a resolution of the Skiatook Public Works Authority amending commercial and industrial refuse service charges/fees and establishing an effective date.**

*Dan Yancey, City Manager
Attachment #7*

Motion: _____

| Motion/2 nd | Councilors/Trustees | Yes/Aye | No/Nay | Abstain |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

8. **Consideration and appropriate action relating to approval of an engineering agreement for engineering services between the Skiatook Public Works Authority and the Holloway, Updike and Bellen, Inc., for water plant disinfection improvements; and authorizing the Mayor to sign a notice to proceed.**

*Dan Yancey, City Manager
Attachment #8*

Motion: _____

| Motion/2 nd | Councilors/Trustees | Yes/Aye | No/Nay | Abstain |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

9. **City Managers Report**
A. Solicitation of bids for Senior Center

B. Solicitation of bids for Health Clinic

C. Update on Digger Truck

10. **Adjournment**

| Motion/2nd | Councilors/Trustees | Yes/Aye | No/Nay |
|------------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes | <input type="checkbox"/> | <input type="checkbox"/> |
| | David Sutherland | <input type="checkbox"/> | <input type="checkbox"/> |
| | Joyce Jech | <input type="checkbox"/> | <input type="checkbox"/> |
| | Patrick Young | <input type="checkbox"/> | <input type="checkbox"/> |
| | Randy Sien | <input type="checkbox"/> | <input type="checkbox"/> |
| | Kevin Paslay | <input type="checkbox"/> | <input type="checkbox"/> |
| | Eugene Jones | <input type="checkbox"/> | <input type="checkbox"/> |