

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, APRIL 14, 2015, 6:00 PM, MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. Invocation

The invocation was led by Pastor Jerald Freeman, Ascension Church.

3. Flag Salute

The flag salute was led by Chief Pat Dean, Skiatook Police Department.

4. Roll Call

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of March 31, 2015 regular meeting.

B. Approval of Purchase Orders/Warrants: (#116275-116386)

I. SPWA \$426,019.67

Motion was made by Trustee Young, 2nd by Trustee Paslay to approve Consent Agenda as written.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Discussion regarding Commercial Refuse Rates.

Mr. Yancey discussed the Commercial Refuse Rates and instructed the Council to let him know if they had any concerns in this area.

8. City Managers Report

A. Capital Projects

THIS ITEM WAS SKIPPED. NOTHING TO REPORT.

9. Adjournment

Motion was made by Chairman Sutherland, 2nd by Trustee Young to adjourn.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

David Sutherland, Trustee

Herb Forbes, Trustee

Patrick Young, Trustee

Joyce Jech, Trustee

Patty Ceska, Trustee

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Trustee

Date Minutes Approved:

Shawn Martin, Trustee

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, APRIL 14, 2015, 6:00 PM, MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sutherland at 6:05 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- A. Approval of minutes of March 31, 2015 regular meeting.
- B. Approval of Purchase Orders/Warrants: (#116275-116386)
 - I. General \$88,525.20
 - II. Cemetery 161.68
 - III. Airport 2,053.71
 - IV. Court 666.64
 - V. One Cent 36,628.15
- C. Approval of a budget amendment in the amount of \$52,000 to RWD#15 Water Plant Conversion Reimbursement (15-367); Approval of a budget amendment in an amount of \$99,000 to Reimbursement 2013 Refinance Loan (15-368).

Motion was made by Councilor Young, 2nd by Councilor Forbes to approve Consent Agenda as printed.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Discussion relating to a citizen's request to address the council regarding the Health Clinic Project.

Ms. Dollar updated the Council and the public on Health Clinic Project.

8. Consideration and appropriate action relating to Ordinance 2015-04; an ordinance correcting previous Ordinance 2014-16, annexing to the City of Skiatook Territory adjacent or contiguous to the Corporate Limits of the City of Skiatook, Oklahoma; finding jurisdictional facts; assigning the annexed land to a ward of the City; assigning a zoning classification to the land annexed; and establishing an effective date.

Motion was made by Councilor Young, 2nd by Councilor Jones to approve Ordinance 2015-04; an ordinance correcting previous Ordinance 2014-16, annexing to the City of Skiatook Territory adjacent or contiguous to the Corporate Limits of the City of Skiatook, Oklahoma; finding jurisdictional facts; assigning the annexed land to a ward of the City; assigning a zoning classification to the land annexed; and establishing an effective date.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to approval of Free Refuse and Brush Collection Day from 8:00am – 4:00pm on Friday, April 24 and Saturday, April 25.**

Motion was made by Councilor Forbes, 2nd by Councilor Sutherland to approve a Free Refuse and Brush Collection Day from 8:00am – 4:00pm on Friday, April 24 and Saturday, April 25.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to approval of Resolution 2015-11; a resolution of the City Council of the City of Skiatook, Oklahoma, approving an agreement between the City of Skiatook, Oklahoma and Warehouse Market, Inc., for economic development purposes.**

Motion was made by Councilor Forbes, 2nd by Councilor Young to approve Resolution 2015-11; a resolution of the City Council of the City of Skiatook, Oklahoma, approving an agreement between the City of Skiatook, Oklahoma and Warehouse Market, Inc., for economic development purposes.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to Resolution 2015-12; a resolution proclaiming April 2015 as Fair Housing Month.**

Motion was made by Mayor Sutherland, 2nd by Councilor Jech to approve Resolution 2015-12; a resolution proclaiming April 2015 as Fair Housing Month.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

12. **Consideration and appropriate action relating to Resolution 2015-13; a resolution declaring certain property of the City of Skiatook to be surplus and no longer of use or benefit to the operations of the City; and providing for and authorizing the sale and disposal of such surplus property. (Proposed Surplus Property: 2003 Infiniti 4-door sedan, mileage- 155,225)**

Motion was made by Councilor Young, 2nd by Mayor Sutherland to approve Resolution 2015-13; a resolution declaring certain property of the City of Skiatook to be surplus and no longer of use or benefit to the operations of the City; and providing for and authorizing the sale and disposal of such surplus property. (Proposed Surplus Property: 2003 Infiniti 4-door sedan, mileage- 155,225)

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

13. **Consideration and appropriate action relating to ratification of an expenditure in an amount of \$22,000 for concrete work at the Senior Citizen's Center.**

Motion was made by Councilor, 2nd by Councilor to ratify of an expenditure in an amount of \$22,000 for concrete work at the Senior Citizen's Center.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

14. **PRESENTATION of a Public Service award to Councilman Eugene Jones for his service to the City of Skiatook.**

15. **Swearing in of new City Council Members and Presentation of certificates.**

16. **City Managers Report**

A. Official Date for new Councilors/Trustees

Mr. Yancey informed the Council and the public that the official date for the new councilors to take office was at noon on Monday, April 20th.

B. Capital Projects (Fire Hydrant)

Mr. Yancey reported on the Fire Hydrant Paining project. He said the project was completed by Guts Church.

C. Police and Fire Department (Medical Director)

Medical Director, Dr. Fairless, has resigned and we are in the process of interviewing new applicants.

17. **Public Comment Forum**

THIS ITEM WAS SKIPPED. NO ONE WISHED TO SPEAK.

18. **Adjournment.**

Motion was made by Mayor Sutherland, 2nd by Councilor Jones to adjourn.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

David Sutherland, Councilor

Herb Forbes, Councilor

Patrick Young, Councilor

Joyce Jech, Councilor

Patty Ceska, Councilor

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Shawn Martin, Councilor

