

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, NOVEMBER 12, 2013, 6:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Vice-Mayor Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. **Invocation**

The invocation was given by Eugene Jones, Councilor.

3. **Flag Salute**

The flag salute was led by Brad White, Public Works Director.

4. **Roll Call**

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones
 ABSENT: Randy Sien
 STAFF: Dan Yancey, Shirley Lett, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of October 29, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#109417-109545)

I.	General	\$44,193.41
II.	Cemetery	461.32
III.	Airport	1,174.17
IV.	Court	483.34
V.	One Cent	39,159.12

Motion was made by Councilor Young, 2nd by Councilor Paslay to approve as printed.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. **Consideration and appropriate action relating to granting a permit to Skiatook Rotary, P. O. Box 2, Skiatook, OK 74070 to operate "4th Annual Tree Lighting Ceremony" to be held on December 6, 2013 from 7:00 p.m. to 9:00 p.m. in Skiatook Central Park.**

Motion was made by Councilor Jones, 2nd by Councilor Jech to grant a permit to Skiatook Rotary, P. O. Box 2, Skiatook, OK 74070 to operate "4th Annual Tree Lighting Ceremony" to be held on December 6, 2013 from 7:00 p.m. to 9:00 p.m. in Skiatook Central Park.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

8. **Consideration and appropriate action relating to approval of Ordinance 2013-22; an ordinance relating to Section 4, Chapter 1, Alcoholic Beverages, of the Code of Ordinances of the City of Skiatook, Oklahoma, requiring vendors selling and serving alcohol and 3.2 beer to obtain a license from the City, providing grounds for suspension and revocation of a vendor's license, and establishing the penalties for a vendor's failure to obtain a license as required by this section and for selling or serving alcohol or 3.2 beer to any person while the vendor's license is under suspension, containing other provisions related thereto, and declaring an emergency.**

Motion was made by Councilor Young, 2nd by Vice-Mayor Sutherland to approve Ordinance 2013-22; an ordinance relating to Section 4, Chapter 1, Alcoholic Beverages, of the Code of Ordinances of the City of Skiatook, Oklahoma, requiring vendors selling and serving alcohol and 3.2 beer to obtain a license from the City, providing grounds for suspension and revocation of a vendor's license, and establishing the penalties for a vendor's failure to obtain a license as required by this section and for selling or serving alcohol or 3.2 beer to any person while the vendor's license is under suspension, containing other provisions related thereto, and declaring an emergency.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to an emergency clause for Ordinance 2013-22.**

Motion was made by Councilor Forbes, 2nd by Councilor Jones to approve an emergency clause for Ordinance 2013-22.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to approval of Ordinance 2013-23; an ordinance amending the provisions of Title 6, Chapter 2 "Fire Department", Section 6-2-19 "Fire Service Subscription; Hazardous Waste Removal", containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**

Motion was made by Vice-Mayor Sutherland, 2nd by Councilor Young to approve Ordinance 2013-23; an ordinance amending the provisions of Title 6, Chapter 2 "Fire Department", Section 6-2-19 "Fire Service Subscription; Hazardous Waste Removal", containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2013-23.**

Motion was made by Councilor Forbes, 2nd by Councilor Paslay to approve an emergency clause for Ordinance 2013-23.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

12. **Consideration and appropriate action relating to approval of the surplus of 20 Worthington Cylinders Company, 4500 psi composite cylinders with Scott valves.**

Motion was made by Councilor Forbes, 2nd by Councilor Jones to approve the surplus of 20 Worthington Cylinders Company, 4500 psi composite cylinders with Scott valves.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

13. **Discussion regarding the implementation of a Public Safety Capital Fee.**

Discussion only. No action was taken.

14. **Consideration and appropriate action relating to a request for Council approval of a year-end stipend in an amount of \$120.00 per employee.**

Motion was made by Councilor Jones, 2nd by Vice-Mayor Sutherland to approve year-end stipend per attached schedule.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

15. **City Managers Report**

A. Capital Projects

Bathrooms at the sports park – slabs and plumbing are installed and walls are going up.

Welcomed Mr. Smith from the Skiatook Journal who replaced Anita Reding.

16. **Public Comment Forum**

No Action was taken.

17. **Adjournment**

Motion was made by Vice-Mayor Sutherland, 2nd by Councilor Jech to adjourn.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

ABSENT

Randy Sien, Mayor

Herb Forbes, Councilor

David Sutherland, Vice-Mayor

Joyce Jech, Councilor

Patrick Young, Councilor

Shirley Lett, City Clerk Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Eugene Jones, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, NOVEMBER 12, 2013, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Vice-Chairman Sutherland at 6:30 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: Randy Sien

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of October 29, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#109417-109545)

I. SPWA \$395,270.93

Motion was made by Trustee Young, 2nd by Trustee Jones to approve as printed.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Consideration and appropriate action relating to a request for Trustee approval of a year-end stipend in an amount of \$120.00 per employee.

Motion was made by Trustee Forbes, 2nd by Trustee Young to approve year-end stipend per attached schedule.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

8. City Managers Report

A. Capital Projects

Cedar Crest lift station panel burnt out. It will cost about \$25,000.00 to repair.

9. Adjournment

Motion was made by Vice-Chairman Sutherland, 2nd by Trustee Forbes to adjourn.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

ABSENT

Randy Sien, Chairman

Herb Forbes, Trustee

David Sutherland, Vice-Chairman

Joyce Jech, Trustee

Patrick Young, Trustee

Shirley Lett, Secretary

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee
