

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, SEPTEMBER 9, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Randy Sien at 6:00 p.m. Municipal Boardroom.

1. Invocation

The invocation was given by Susan Whitley, First United Methodist Church.

2. Flag Salute

The flag salute was given by Mr. Brad White, Public Works Director.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Kevin Paslay, Eugene Jones

ABSENT: Patrick Young

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda

A. Approval of minutes of August 26, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#113532-113631)

I. SPWA \$675,935.36

C. Acceptance of Water Treatment Plant (PWSID 1021313) Permit No. WT000057140336 for the construction of improvements to the disinfection system.

Motion was made by Trustee Sutherland, 2nd by Trustee Jones to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Presentation by Municipal Finance Services regarding water rates.

Ben Oglesby made a presentation regarding water rates.

8. Consideration and appropriate action with respect to Resolution 2014-29; a resolution authorizing the Skiatook Public Works Authority (The "AUTHORITY") to issue its Utility System and Sales Tax Revenue Note, Series 2014 (The "NOTE") in the aggregate principal amount of \$3,905,000.00; waiving competitive bidding and authorizing the note to be sold on a negotiated basis; ratifying and confirming a sales tax agreement pertaining to a year to year pledge of sales tax revenue; approving and authorizing execution of a Series 2014 Supplemental Note Indenture authorizing the issuance and securing the payment of the note; providing that the organizational document creating the authority is subject to the provisions of the indenture; ratifying and confirming certain leases pertaining to the water and sanitary sewer systems; establishing the authority's reasonable expectation with respect to the issuance of tax-exempt obligations by the Authority in calendar year 2014, and designating the note as a qualified tax-exempt obligation; authorizing and directing the execution of the note and other documents relating to the transaction, including professional services agreements; and containing other provisions relating thereto.

Motion was made by Trustee Sutherland, 2nd by Trustee Jech to approve Resolution 2014-29; a resolution authorizing the Skiatook Public Works Authority (The "AUTHORITY") to issue its Utility System and Sales Tax Revenue Note, Series 2014 (The "NOTE") in the aggregate principal amount of \$3,905,000.00; waiving competitive bidding and authorizing the note to be sold on a negotiated basis; ratifying and confirming a sales tax agreement pertaining to a year to year pledge of sales tax revenue; approving and authorizing execution of a Series 2014 Supplemental Note Indenture authorizing the issuance and securing the payment of the note; providing that the organizational document creating the authority is subject to the provisions of the indenture; ratifying and confirming certain leases pertaining to the water and sanitary sewer systems; establishing the authority's reasonable expectation with respect to the issuance of tax-exempt obligations by the Authority in calendar year 2014, and designating the note as a qualified tax-exempt obligation; authorizing and directing the execution of the note and other documents relating to the transaction, including professional services agreements; and containing other provisions relating thereto and the 5 year flex option at 2.90% interest.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones
NO: None

9. **City Managers Report**

A. Capital Projects and dates for projects (i.e. health clinic)

Focus on Health Group signed an agreement for demolition on the school building.

10. **Adjournment**

Motion was made by Chairman Sien, 2nd by Trustee Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones
NO: None

Randy Sien, Mayor

Herb Forbes, Chairman

David Sutherland, Vice-Mayor

Joyce Jech, Chairman

ABSENT

Patrick Young, Chairman

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Chairman

Date Minutes Approved:

Eugene Jones, Chairman

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, SEPTEMBER 9, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Chairman Randy Sien at 7:00 p.m. Municipal Boardroom.

4. **Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Kevin Paslay, Eugene Jones

ABSENT: Patrick Young

STAFF: Dan Yancey, Shirley Lett, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of August 26, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#113532-113631)

I. General	\$65,475.51
II. Cemetery	232.04
III. Airport	59,917.21
IV. Court	437.57
V. One Cent	8,800.00

D. Approval of an amendment to Hazard Mitigation Grant 01-334 and supplemental appropriation to Emergency Management, Hazard Mitigation Grant 01-416-544 for \$3,410.00 for reimbursement for updating the Hazard Mitigation Plan.

Motion was made by Councilor, 2nd by Councilor to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. **PROCLAMATION Declaring September 2014 Childhood Cancer Awareness Month.**

Mayor Sien presented the Proclamation to Shirley Simmons.

8. **Consideration and appropriate action relating to granting a permit to Riveted Church, 14765 N. 52 W. Avenue, Skiatook, OK 74070, to hold Wednesday Night Student activities in Central Park on the following Wednesdays in September: 3rd, 10th and the 17th from 6:00 p.m. until 8:30 p.m. each night.**

Motion was made by Councilor Forbes, 2nd by Councilor Jones to approve granting a permit to Riveted Church, 14765 N. 52 W. Avenue, Skiatook, OK 74070, to hold Wednesday Night Student activities in Central Park on the following Wednesdays in September: 3rd, 10th and the 17th from 6:00 p.m. until 8:30 p.m. each night.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to Ordinance 2014-16; an ordinance annexing to the City of Skiatook territory adjacent or contiguous to the corporate limits of the City of Skiatook, Oklahoma; finding jurisdictional facts; assigning the annexed land to a ward of the City; assigning a zoning classification to the land annexed; and establishing an effective date.**

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to approve Ordinance 2014-16; an ordinance annexing to the City of Skiatook territory adjacent or contiguous to the corporate limits of the City of Skiatook, Oklahoma; finding jurisdictional facts; assigning the annexed land to a ward of the City; assigning a zoning classification to the land annexed; and establishing an effective date.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to Ordinance 2014-17; an ordinance of the City of Skiatook, Oklahoma, adding and annexing to the City of Skiatook, Oklahoma, territory adjacent to the City which has not been platted, described as the south 330 feet of the E/2 of the SE/4 of the NW/4, lying North of State Highway 20 in Section 20, Township 22 North, Range 12 East, Osage County, Oklahoma, setting forth the plan to extend appropriate Municipal Services, declaring such annexed territory to be under the jurisdiction and laws of the City of Skiatook, Oklahoma, assigning the annexed land to a ward of the City, establishing an effective date, and containing other provisions relating thereto.**

Motion was made by Councilor Sutherland, 2nd by Mayor Sien to approve Ordinance 2014-17; an ordinance of the City of Skiatook, Oklahoma, adding and annexing to the City of Skiatook, Oklahoma, territory adjacent to the City which has not been platted, described as the south 330 feet of the E/2 of the SE/4 of the NW/4, lying North of State Highway 20 in Section 20, Township 22 North, Range 12 East, Osage County, Oklahoma, setting forth the plan to extend appropriate Municipal Services, declaring such annexed territory to be under the jurisdiction and laws of the City of Skiatook, Oklahoma, assigning the annexed land to a ward of the City, establishing an effective date, and containing other provisions relating thereto.

YES: Sien, Sutherland, Jech, Paslay, Jones

NO: Forbes (ABSTAIN)

11. **Consideration and appropriate action with respect to Resolution 2014-30; a resolution of the City of Skiatook, Oklahoma (The "CITY") approving the incurrence of indebtedness by the Skiatook Public Works Authority (The "AUTHORITY") issuing its Utility System and Sales Tax Revenue Note, Series 2014 (The "NOTE"); providing that the organizational document creating the Authority is subject to the provisions of the indenture authorizing the issuance of said note; waiving competitive bidding with respect to the sale of said note and approving the proceedings of the Authority pertaining to the sale of said note; ratifying and confirming a sales tax agreement pertaining to a year to year pledge of sales tax revenue; ratifying and confirming certain leases pertaining to the City's water and sanitary systems; establishing the City's reasonable expectation with respect to the issuance of tax-exempt obligations by or on behalf of said City in calendar year 2014, and designating the note as a qualified tax-exempt obligation; and containing other provisions relating thereto.**

Motion was made by Councilor Forbes, 2nd by Mayor Sien to approve Resolution 2014-30; a resolution of the City of Skiatook, Oklahoma (The "CITY") approving the incurrence of indebtedness by the Skiatook Public Works Authority (The "AUTHORITY") issuing its Utility System and Sales Tax Revenue Note, Series 2014 (The "NOTE"); providing that the organizational document creating the Authority is subject to the provisions of the indenture authorizing the issuance of said note; waiving competitive bidding with respect to the sale of said note and approving the proceedings of the Authority pertaining to the sale of said note; ratifying and

confirming a sales tax agreement pertaining to a year to year pledge of sales tax revenue; ratifying and confirming certain leases pertaining to the City's water and sanitary systems; establishing the City's reasonable expectation with respect to the issuance of tax-exempt obligations by or on behalf of said City in calendar year 2014, and designating the note as a qualified tax-exempt obligation; and containing other provisions relating thereto and 5 year option with 2.90% interest.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

12. Consideration and appropriate action relating to approval of the Athletic Facilities Use Agreement for the Skiatook Basketball Booster Club.

Motion was made by Councilor Sutherland, 2nd by Councilor Jones to approve Athletic Facilities Use Agreement for the Skiatook Basketball Booster Club.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

13. Consideration and appropriate action relating to bid received for the Entrance Sign Project.

Motion was made by Councilor Forbes, 2nd by Mayor Sien to reject the bid from Crossland Construction.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

14. Consideration and appropriate action relating to Ordinance 2014-18; an ordinance of the City of Skiatook, Oklahoma, revising Title 9, Chapter 5, entitled "Garbage and Refuse Collection" of the code of ordinances of the City of Skiatook by adding new Section 9-5-14 prohibiting the unauthorized use of dumpsters and trash containers; containing other provisions related thereto; repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.

Motion was made by Councilor Sutherland, 2nd by Councilor Forbes to Ordinance 2014-18; an ordinance of the City of Skiatook, Oklahoma, revising Title 9, Chapter 5, entitled "Garbage and Refuse Collection" of the code of ordinances of the City of Skiatook by adding new Section 9-5-14 prohibiting the unauthorized use of dumpsters and trash containers; containing other provisions related thereto; repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

15. Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2014-18.

Motion was made by Mayor Sien, 2nd by Councilor Forbes to approve an emergency clause for Ordinance 2014-18.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

16. Consideration and appropriate action relating to authorizing legal action to quiet the title to that part of Osage Street lying North of W.C. Rogers Boulevard and South of Cherokee Street.

Motion was made by Mayor Sien, 2nd by Councilor Jones to authorize legal action to quiet the title to that part of Osage Street lying North of W.C. Rogers Boulevard and South of Cherokee Street.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

17. **Consideration and appropriate action relating to an amendment to the General Fund budget wherein estimated revenues are increased by a total of \$2,418.90 to Line Item 01-338 representing a donation from the Cherokee Nation for Police Department and approval of a supplemental appropriation to the Police Department Capital Outlay to Line Item 01-405-610.**

Motion was made by Mayor Sien, 2nd by Councilor Forbes to approve an amendment to the General Fund budget wherein estimated revenues are increased by a total of \$2,418.90 to Line Item 01-338 representing a donation from the Cherokee Nation for Police Department and approval of a supplemental appropriation to the Police Department Capital Outlay to Line Item 01-405-610.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

18. **Consideration and appropriate action relating to the ratification of the purchase of fuel in an amount of \$37,411.83 which exceeded the amount previously approved on the July 29, 2014 regular meeting. (previous approved amount \$35,000)**

Motion was made by Councilor Forbes, 2nd by Councilor Sutherland to ratify the purchase of fuel in an amount of \$37,411.83 which exceeded the amount previously approved on the July 29, 2014 regular meeting. (previous approved amount \$35,000)

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

19. **Discussion regarding Trees and Grass.**

Councilor Sutherland reported problems with trees overhanging streets causing traffic problems and high grass on city property.

20. **City Managers Report**

A. Capital Projects and dates for projects (i.e. sports park, senior citizens, sign)

Should be ready now to pour the slab for the Senior Center.

21. **Public Comment Forum**

To be eligible to speak you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

ITEM SKIPPED. NO ONE WISHED TO SPEAK.

22. **Adjournment.**

Motion was made by Mayor Sien, 2nd by Councilor Jech to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

Randy Sien, Chairman

Herb Forbes, Trustee

David Sutherland, Vice-Chairman

Joyce Jech, Trustee

ABSENT
Patrick Young, Trustee

Shirley Lett, Secretary

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

