

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
MONDAY, JUNE 23, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**
The meeting was called to order by Mayor Randy Sien at 6:00 p.m. in the Municipal Boardroom.
2. **Invocation**
The invocation was given by Pastor Jerald Freeman, Ascension Church.
3. **Flag Salute**
The flag salute was led by Chief Pat Dean, Skiatook Police Department.
4. **Roll Call**
PRESENT: Randy Sien, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones
ABSENT: Herb Forbes
STAFF: Dan Yancey, Shirley Lett, other staff members
5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**
 - A. Approval of minutes of June 10, 2014 regular meeting June 12, 2014 special meeting.
 - B. Approval of Purchase Orders/Warrants: (#112516-112609)

I. General	\$45,773.38
II. Cemetery	55.14
III. Airport	12,632.01
IV. One Cent	3,442.00

Motion was made by Councilor Sutherland, 2nd by Councilor Jones to approve Consent Agenda.
YES: Sien, Sutherland, Jech, Young, Paslay, Jones
NO: None
6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**
ITEM SKIPPED. NO ACTION WAS TAKEN.
7. **Consideration and appropriate action relating to a structure located at 108 E. Maple, has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property. (Tabled from the June 10 meeting.)**
Motion was made by Councilor Young, 2nd by Councilor Sutherland to rule that a structure located at 108 E. Maple, has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and order condition of property be abated.
YES: Sien, Sutherland, Jech, Young, Paslay, Jones
NO: None
8. **Consideration and appropriate action relating to approval of the Planning Commission's recommendation for SKL-167, a request by Brad Hilton for a lot split located on the south side of Highway 20 and west of Highway 75.**
Motion was made by Mayor Sien, 2nd by Councilor Sutherland to approve the Planning Commission's recommendation for SKL-167, a request by Brad Hilton for a lot split located on the south side of Highway 20 and west of Highway 75.
YES: Sien, Sutherland, Jech, Young, Paslay, Jones
NO: None

9. **Consideration and appropriate action relating to granting a permit to Skiatook Rotary, P. O. Box 2, Skiatook, OK 74070, to operate a circus from Friday, September 12, 2014 at 8:00 a.m. through Sunday, September 14, 2014 at 11:00 p.m. in the undeveloped portion of Central Park located south of 5th Street.**

Motion was made by Councilor Sutherland, 2nd by Councilor Jones to approve granting a permit to Skiatook Rotary, P. O. Box 2, Skiatook, OK 74070, to operate a circus from Friday, September 12, 2014 at 8:00 a.m. through Sunday, September 14, 2014 at 11:00 p.m. in the undeveloped portion of Central Park located south of 5th Street.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to authorization for Exchange Bank to discharge fireworks at Skiatook Municipal Airport on July 3, 2014 per City Code 6-4G-7.**

Motion was made by Councilor Jones, 2nd by Councilor Young to authorize Exchange Bank to discharge fireworks at Skiatook Municipal Airport on July 3, 2014 per City Code 6-4G-7.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to approval of a "Site Agreement" between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook.**

Motion was made by Councilor Young, 2nd by Councilor Sutherland to approve a "Site Agreement" between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

12. **Consideration and appropriate action relating to approval of a "Meal Delivery Contract" between the Osage County Nutrition Program and the City of Skiatook.**

Motion was made by Councilor Sutherland, 2nd by Councilor Jones to approve a "Meal Delivery Contract" between the Osage County Nutrition Program and the City of Skiatook.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

13. **Consideration and appropriate action relating to approval of Resolution 2014-18; a resolution providing for the adoption of an annual operating budget for the General Fund and other funds as established by the Skiatook City Council; classifying revenues for each fund; establishing levels of expenditures by classification as provided by statute; and establishing an effective date.**

Motion was made by Mayor Sien, 2nd by Councilor Young to approve Resolution 2014-18; a resolution providing for the adoption of an annual operating budget for the General Fund and other funds as established by the Skiatook City Council; classifying revenues for each fund; establishing levels of expenditures by classification as provided by statute; and establishing an effective date.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

14. **Consideration and appropriate action relating to approval of Community Care plan IDEA IP250 (\$250 deductible) for group health benefits for the 2014-15 fiscal year.**

Motion was made by Mayor Sien, 2nd by Councilor Jones to approve of Community Care plan IDEA IP250 (\$250 deductible) for group health benefits for the 2014-15 fiscal year.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

15. **Consideration and appropriate action relating to approval of Community Care plan IDEA IP1 (\$500 deductible) for group health benefits for the 2014-15 fiscal year.**

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to take no action.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

16. **Consideration and appropriate action relating to Resolution 2014-19; a resolution of the City Council of the City of Skiatook, Oklahoma, authorizing the City Manager to negotiate a real estate lease containing a provision for conveyance of the property under specified conditions with The Petrous Group, Inc., for economic development of real property situated in the NE/4 of the NW/4 of the SW/4 of Section 21, Township 22 North, Range 12 East, Osage County, Oklahoma, lying south of State Highway 20, such negotiated lease being subject to approval by the City Attorney as to form and legality, and containing other provisions related thereto.**

Motion was made by Councilor Sutherland, 2nd by Councilor Young to approve Resolution 2014-19; a resolution of the City Council of the City of Skiatook, Oklahoma, authorizing the City Manager to negotiate a real estate lease containing a provision for conveyance of the property under specified conditions with The Petrous Group, Inc., for economic development of real property situated in the NE/4 of the NW/4 of the SW/4 of Section 21, Township 22 North, Range 12 East, Osage County, Oklahoma, lying south of State Highway 20, such negotiated lease being subject to approval by the City Attorney as to form and legality, and containing other provisions related thereto.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

17. **Consideration and appropriate action relating to Resolution 2014-20; a resolution of the City Council of the City of Skiatook, Oklahoma, amending the City of Skiatook Personnel Policies and Procedures Manual by enacting a Seatbelt Use Policy and providing for enforcement and disciplinary action for violation of the policy.**

Motion was made by Mayor Sien, 2nd by Councilor Paslay to table until the next meeting on July 8, 2014.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

18. **Consideration and appropriate action relating to approval of a Memorandum of Understanding between the Indian Nations Council of Government (INCOG) and the City of Skiatook for street layer map maintenance.**

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to approve a Memorandum of Understanding between the Indian Nations Council of Government (INCOG) and the City of Skiatook for street layer map maintenance.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

19. **City Managers Report**

A. No Idle Policy

Council has a copy of the policy to review.

B. Public Meeting scheduled for Monday, June 30, 2014

This meeting is regarding the property lease of property located west of the Skiatook Statuary.

C. Capital Projects

ITEM SKIPPED.

D. Police & Fire Department

ITEM SKIPPED.

20. **Public Comment Forum**

ITEM SKIPPED. NO ONE DESIRED TO SPEAK.

21. **Adjournment.**

Motion was made by Mayor Sien, 2nd by Councilor Jones to adjourn.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Mayor

ABSENT
Herb Forbes, Chairman

David Sutherland, Vice-Mayor

Joyce Jech, Chairman

Patrick Young, Chairman

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Chairman

Date Minutes Approved:

Eugene Jones, Chairman

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
MONDAY, JUNE 23, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Chairman Randy Sien at 7:00 p.m. in the Municipal Boardroom.

4. **Roll Call**

PRESENT: Randy Sien, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: Herb Forbes

STAFF: Dan Yancey, Shirley Lett, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of June 10, 2014 regular meeting June 12, 2014 special meeting.

B. Approval of Purchase Orders/Warrants: (#112516-112609)

I. SPWA \$129,325.94

Motion was made by Trustee Sutherland, 2nd by Trustee Paslay to approve Consent Agenda.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

ITEM SKIPPED. NO ACTION WAS TAKEN.

7. **Consideration and appropriate action relating to approval of Resolution 2014-21; a resolution providing for the adoption of an annual operating budget for the Public Works Authority as established by the Skiatook Public Works Authority; classifying revenues for each fund; establishing levels of expenditures by classification as provided by statute; and establishing an effective date.**

Motion was made by Chairman Sien, 2nd by Trustee Sutherland to approve Resolution 2014-21; a resolution providing for the adoption of an annual operating budget for the Public Works Authority as established by the Skiatook Public Works Authority; classifying revenues for each fund; establishing levels of expenditures by classification as provided by statute; and establishing an effective date.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. **Consideration and appropriate action relating to approval of Community Care plan IDEA IP250 (\$250 deductible) for group health benefits for the 2014-15 fiscal year.**

Motion was made by Chairman Sien, 2nd by Trustee Young to approve Community Care plan IDEA IP250 (\$250 deductible) for group health benefits for the 2014-15 fiscal year.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to approval of Community Care plan IDEA IP1 (\$500 deductible) for group health benefits for the 2014-15 fiscal year.**

Motion was made by Chairman Sien, 2nd by Trustee Jones to take no action.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to Resolution 2014-22; a resolution of the Board of Trustees of the Skiatook Public Works Authority amending the City of Skiatook Personnel Policies and Procedures Manual by enacting a Seatbelt Use Policy and providing for enforcement and disciplinary action for violation of the policy.**

Motion was made by Chairman Sien, 2nd by Trustee Jones to table until next meeting to be held on July 8, 2014.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

11. **City Managers Report**

A. Capital Projects

ITEM WAS SKIPPED.

12. **Adjournment**

Motion was made by Chairman Sien, 2nd by Trustee to adjourn.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Mayor

ABSENT
Herb Forbes, Chairman

David Sutherland, Vice-Mayor

Joyce Jech, Chairman

Patrick Young, Trustee

Shirley Lett, Secretary

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

