

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR
DATE & TIME: Tuesday, July 28, 2015 at 6:00 p.m.
PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, July 24, 2015.

 Shirley Lett, City Clerk

A G E N D A

1. **Call to Order**
Mayor David Sutherland
2. **Invocation**
Bill Taylor, Community Lighthouse
3. **Flag Salute**
James Dean, Chief of Police
4. **Roll Call**
Ms. Lett

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patty Ceska	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Shawn Martin	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
 - A. Approval of minutes of July 14, 2015 regular meeting.
Attachment A
 - B. Approval of Purchase Orders/Warrants: (#117576-117653)
 - I. General \$86,816.35
 - II. Cemetery \$103.56
 - III. Airport \$32,652.50
 - IV. Court \$50.00
 - V. One Cent \$121,752.75
 Attachment B

- C. Approval of Budget Amendment to the One Cent Fund-Revenue line item 15-367 (Chloramine Conversion) in the amount of \$62,500.00 and Budget Amendment to the One Cent Fund-Expense line item 15-400-640 (Chloramine Conversion) in the amount of \$67,600.00.
- D. Approval of Budget Amendment to the One Cent Fund-Expense line item 15-400-642 (Hardin Tree Service) in the amount of \$91,000.00.
- E. Approval of Budget Amendment to the One Cent Fund-Expense line item 15-400-690 (Entrance Sign) in the amount of \$7,058.00.
- F. Approval of Budget Amendment to General Fund-Expense line item 01-409-610 (Star Lake Streets) in the amount of \$46,103.00 and Budget Amendment to the General Fund-Revenue Line Item 01-338 (General Misc) in the amount of \$46,103.00..
- G. Approval of Budget Amendment to the General Fund-Expense line item 01-407-610 (Master Plan) in the amount of \$9,000.00.
- H. Approval of Budget Amendment to the General Fund-Expense line item 01-411-610 (Lights-Central Gym) in the amount of \$10,132.00 and Budget Amendment to the General Fund-Revenue Line Item 01-338 (General Misc) in the amount of \$5,066.00.

Motion: _____

Motion / 2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

Motion: _____

Motion / 2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to whether a structure located at 602 S. Javine has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property.**

*Michal Davis, Community Development Director
Attachment #1*

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. **Consideration and appropriate action relating to authorizing the City Manager to proceed with construction of the softball concession stand at the Skiatook Sports Park, estimated at \$75,000.**

Dan Yancey, City Manager

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. **Consideration and appropriate action relating to ratification of City Manager authorization of the purchase of fuel for the airport in the amount of \$30,652.50.**

*Dan Yancey, City Manager
Attachment #2*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Presentation and discussion from citizen regarding the condition of the roads in Deer Creek Estates.

*George Shannon, Citizen
Attachment #3*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Presentation and discussion regarding Skiatook ambulance district.

*Bryn Burgess, Fire Chief
Attachment #4*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Consideration and appropriate action relating to possible declaration of real property owned by the City of Skiatook as surplus property and no longer of any use or benefit to the City of Skiatook, such property being described as:

A strip, piece or parcel of land lying in part of the Northwest Quarter (NW/4) of Section 20, Township 22 North, Range 12 East of the Indian Meridian, Osage County, Oklahoma; said parcel of land being described by metes and bounds as follows: Commencing at the Southwest corner of said Northwest Quarter (NW/4), thence N 00°59'19" W along the West line of said Northwest Quarter (NW/4) a distance of 50.00 feet to a point on the present North right-of-way line of State Highway No. 20, said point being the point of beginning, thence continuing N 00°59'19" E a distance of 358.00 feet, thence N 89°06'05" E a distance of 164.00 feet, thence S 00°59'19" E a distance of 40.00 feet to a point on the present North right-of-way line of State Highway No. 20, thence S 89°06'05" W along said North right-of-way line a distance of 239.00 feet to the point of beginning.

*Dan Yancey, City Manager
Attachment #5*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. **Consideration and appropriate action relating to acceptance of right-of-way acquisition offer from the Oklahoma Department of Transportation to the City of Skiatook (formerly Town of Skiatook) in the amount of \$160,000.00 for the real property described above in agenda item 12 and authorization for the City Manager to execute any and all documents required on behalf of the City of Skiatook related to the acquisition and conveyance of such surplus property.**

*Dan Yancey, City Manager
Attachment #6*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. **Consideration and appropriate action relating to approval of a mutual aid agreement between the City of Skiatook and the Osage Nation related to fire service, including ambulance service.**

*Bryn Burgess, Fire Chief
Attachment #7*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15. **Consideration and appropriate action relating to the approval of a purchase of a 2014 Chevy Caprice (state bid) in the amount of \$26,934.00 from Hudiburg Auto Group for the police department.**

*Pat Dean, Police Chief
Attachment #8*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16. **Consideration and appropriate action relating to the approval of a contract between the City of Skiatook and the Skiatook Chamber of Commerce in the amount of \$7500.00.**

*Dan Yancey, City Manager
Attachment #9*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

17. Consideration and appropriate action relating to the approval of Addendum No. 8 of the Master Services Agreement between the Regional 911 Board, the Cities of Bixby, Claremore, Collinsville, Glenpool, Jenks, Owasso, Sand Springs, Sapulpa, Skiatook & Tulsa, and Southwestern Bell Telephone, d/b/a AT&T Oklahoma.

*Dan Yancey, City Manager
Attachment #10*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

18. City Managers Report

A. Capital Projects

B. Police and Fire Department

19. Public Comment Forum

To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

20. Adjournment.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

TYPE OF MEETING: REGULAR
DATE & TIME: Tuesday, July 28, 2015 at 6:00 p.m.
PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, July 24, 2015.

Shirley Lett, City Clerk

A G E N D A

1. **Call to Order**
Chairman David Sutherland

2. **Roll Call**
Ms. Lett

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patty Ceska	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Shawn Martin	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

A. Approval of minutes of July 14, 2015 regular meeting.
Attachment A

B. Approval of Purchase Orders/Warrants: (#117576-117653)

I. SPWA \$40,436.00
Attachment B

Motion: _____

Motion / 2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. City Managers Report

A. Capital Projects

1. Water Tank
2. New Excavator

6. Adjournment

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>