

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, SEPTEMBER 10, 2013, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor Sien at 6:00 p.m. in the Municipal Boardroom.

**2. Invocation**

The invocation was given by Pastor Aaron White, GUTS Church.

**3. Flag Salute**

The flag salute was led by Interim Chief Bryn Burgess, Skiatook Fire Department.

**4. Roll Call**

PRESENT: Randy Sien, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: Herb Forbes

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of August 27, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#108462-108589)

I. General	\$67,460.06
II. Cemetery	769.69
III. Airport	323.02
IV. Court	1,042.45
V. One Cent	53,820.99

Motion was made by Councilor Jones, 2<sup>nd</sup> by Councilor Sutherland to approve Consent Agenda.

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Consideration and appropriate action relating to approval of the construction of a viewing deck at Skiatook Airport between Skydive Airtight and the City of Skiatook.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Jech to approve the construction of a viewing deck at Skiatook Airport between Skydive Airtight and the City of Skiatook.

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

**8. Consideration and appropriate action relating to approval of the purchase of a 2012 Ford F250 crew cab 4x4 bi-fuel pickup from Bill Knight Ford, for the Police Department in a total amount of \$38,822.00 less the reimbursement from the INCOG grant of \$25,875.00.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Sutherland to approve the purchase of a 2012 Ford F250 crew cab 4x4 bi-fuel pickup from Bill Knight Ford, for the Police Department in a total amount of \$38,822.00 less the reimbursement from the INCOG grant of \$25,875.00.

YES: Sien, Sutherland, Jech Young, Paslay, Jones  
 NO: None

**9. Consideration and appropriate action relating to approval of contract terms and conditions for the purpose of purchasing burial lots at Osage Gardens Cemetery.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jones to approve contract terms and conditions for the purpose of purchasing burial lots at Osage Gardens Cemetery.

YES: Sien, Sutherland, Jech Young, Paslay, Jones  
 NO: None

**10. Consideration and appropriate action relating to bids received for the Skiatook Sports Park restroom facilities.**

Motion was made by Councilor Jones, 2<sup>nd</sup> by Councilor Young to reject bids received for Skiatook Sports Park restroom facilities.

YES: Sien, Sutherland, Jech Young, Paslay, Jones  
 NO: None

**11. Consideration and appropriate action relating to Ordinance 2013-18; an ordinance amending the provisions of Title 10, "Building Regulations", Chapter 1, "Building Codes and Regulations", Section 10-1-1, adopting certain building, electrical, mechanical, fire, fuel gas and plumbing codes, containing other provisions related thereto, repealing all ordinances of parts of ordinances in conflict herewith, providing for codification and declaring an emergency.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Sutherland to approve an ordinance amending the provisions of Title 10, "Building Regulations", Chapter 1, "Building Codes and Regulations", Section 10-1-1, adopting certain building, electrical, mechanical, fire, fuel gas and plumbing codes, containing other provisions related thereto, repealing all ordinances of parts of ordinances in conflict herewith, providing for codification and declaring an emergency.

YES: Sien, Sutherland, Jech Young, Paslay, Jones  
 NO: None

**12. Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2013-18.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jones to approve an emergency clause for Ordinance 2013-18.

YES: Sien, Sutherland, Jech Young, Paslay, Jones  
 NO: None

**13. Consideration and appropriate action relating to approval of a Requisition in an amount of \$17,500.00 to J. Bain Housemoving for the relocation of the old mechanic shop and water warehouse currently located at 110 N. "A" Street, to the Public Works complex.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Jech to approve a Requisition in an amount of \$17,500.00 to J. Bain Housemoving for the relocation of the old mechanic shop and water warehouse currently located at 110 N. "A" Street, to the Public Works complex.

YES: Sien, Sutherland, Jech Young, Paslay, Jones  
 NO: None

**14. Discussion and appropriate action related to acceptance of utility easement from Lakeview Southern Baptist Church, Inc. related to the casino project.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Sutherland to accept a utility easement from Lakeview Southern Baptist Church, Inc. related to the casino project.

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

**15. Discussion and appropriate action related to acceptance of an access easement from Wanda Newcomb described as "The East Twenty (20) feet of Lot 1-A, Block 1, of the Amended Plat of Hendricks Second Addition to Skiatook, Osage County, Oklahoma, according to the recorded plat thereof".**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Sutherland to accept an access easement from Wanda Newcomb described as "The East Twenty (20) feet of Lot 1-A, Block 1, of the Amended Plat of Hendricks Second Addition to Skiatook, Osage County, Oklahoma, according to the recorded plat thereof".

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

**16. Consideration and appropriate action relating to appointment of Geoff McGoffin as a representative to the Vision 2025 Sales Tax Overview Committee.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Paslay to appoint Geoff McGoffin as a representative to the Vision 2025 Sales Tax Overview Committee.

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

**17. Consideration and appropriate action relating to the appointment of David Sutherland to the Skiatook Economic Development Authority.**

Motion was made by Councilor Jones, 2<sup>nd</sup> by Councilor Jech to appoint David Sutherland to the Skiatook Economic Development Authority.

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

**18. Discussion regarding the Skiatook Senior Center.**

The drawings have been sent to an architect for floor design for the Senior Citizen's Building.

**19. City Managers Report**

**A. Capital Projects**

This item was skipped.

**20. Public Comment Forum**

There were no citizens with business to discuss.

**21. Adjournment.**

Motion was made by Mayor, 2<sup>nd</sup> by Councilor Sutherland to adjourn.

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

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Randy Sien, Mayor

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David Sutherland, Vice-Mayor

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Shirley Lett, City Clerk Treasurer

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Date Minutes Approved:

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Herb Forbes, Councilor

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Joyce Jech, Councilor

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Patrick Young, Councilor

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Kevin Paslay, Councilor

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Eugene Jones, Councilor

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**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, SEPTEMBER 10, 2013, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor Sien at 6:35 p.m. in the Municipal Boardroom.

**4. Roll Call**

PRESENT: Randy Sien, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: Herb Forbes

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of August 27, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#108462-108589)

I. SPWA \$121,329.99

C. Approval of Resolution 2013-28, correcting typing error on Resolution 2013-27

Motion was made by Trustee Sutherland, 2<sup>nd</sup> by Trustee Jech to approve as printed.

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Presentation regarding automated meter reading**

Mr. Nickson made a presentation regarding automated meter reading.

**8. Discussion and appropriate action related to acceptance of utility easement from Lakeview Southern Baptist Church, Inc. related to the casino project.**

Motion was made by Trustee Sutherland, 2<sup>nd</sup> by Trustee Jech to accept a utility easement from Lakeview Southern Baptist Church, Inc. related to the casino project.

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

**9. Discussion and appropriate action related to acceptance of an access easement from Wanda Newcomb described as "The East Twenty (20) feet of Lot 1-A, Block 1, of the Amended Plat of Hendricks Second Addition to Skiatook, Osage County, Oklahoma, according to the recorded plat thereof".**

Motion was made by Chairman Sien, 2<sup>nd</sup> by Trustee Sutherland to approve an access easement from Wanda Newcomb described as "The East Twenty (20) feet of Lot 1-A, Block 1, of the Amended Plat of Hendricks Second Addition to Skiatook, Osage County, Oklahoma, according to the recorded plat thereof".

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

10. **City Managers Report**

**A. Capital Projects**

We have picked up the digger truck and are returning the rental. Core testing has been conducted at Cooper Landing. The asphalt ranged from 2 to 3. Aggregate base is off a little.

11. **Adjournment**

Motion was made by Chairman Sien, 2<sup>nd</sup> by Trustee Sutherland to adjourn.

YES: Sien, Sutherland, Jech Young, Paslay, Jones

NO: None

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Randy Sien, Chairman

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Herb Forbes, Trustee

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David Sutherland, Vice-Chairman

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Joyce Jech, Trustee

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Patrick Young, Trustee

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Shirley Lett, Secretary

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Kevin Paslay, Trustee

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Date Minutes Approved:

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Eugene Jones, Trustee

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