

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, AUGUST 27, 2013, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor Sien at 6:00 p.m. in the Municipal Boardroom.

**2. Invocation**

The invocation was given by Pastor Susan Whitley, First United Methodist Church.

**3. Flag Salute**

The flag salute was led by Interim Chief Pat Dean, Skiatook Police Department.

**4. Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay,  
Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of August 13, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#108311-108370)

I.	General	\$53,926.70
II.	Cemetery	187.23
III.	One Cent	448.20

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Jones to approve as printed.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION TAKEN.

**7. Consideration and appropriate action relating to approval of the construction of a viewing deck at Skiatook Airport between Skydive Airtight and the City of Skiatook.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Young to table item until the September 10, 2013 regular board meeting, due to Mr. Stewart's absence.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**8. Consideration and appropriate action relating to authorizing the City Manager to enter into an Engineering Services Agreement, contingent upon the City Attorney's review and approval, with Cobb Engineering Company for Airport Consultation and Engineering Services.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jones to authorize the City Manager to enter into an Engineering Services Agreement, contingent upon the City Attorney's review and approval, with Cobb Engineering Company for Airport Consultation and Engineering Services.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to approval of the purchase of a 2013 Chevrolet Silverado crew cab 4x4 hybrid pickup for the Fire Department in a net amount not to exceed \$13,000.00; the total amount \$38,822.00 less the reimbursement from the INCOG grant of \$25,875.00.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Sutherland to table until the September 10, 2013 regular council meeting.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones  
NO: None

10. **Consideration and appropriate action relating to authorization of repairs on Engine 2 in an amount of \$38,000.00.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Mayor Sien to authorize repairs on Engine 2 in an amount of \$28,000.00.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones  
NO: None

11. **Consideration and appropriate action relating to Resolution 2013-26; a resolution of the City Council of the City of Skiatook, Oklahoma, approving a revision to the Highway Functional Classification System.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Forbes to approve Resolution 2013-26 amending Highway 11 South of Highway 20 and 52<sup>nd</sup> West Avenue South of Highway 20 to be changed to Principal Arterial Classification.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones  
NO: None

12. **Consideration and appropriate action relating to Ordinance 2013-15; an ordinance amending the provisions of Title 1, "Administration", Chapter 5, "City Council", by adding a new Selection 1-5-3, entitled "Powers Vested in council, Designated Powers" containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Jech to approve Ordinance 2013-15; an ordinance amending the provisions of Title 1, "Administration", Chapter 5, "City Council", by adding a new Selection 1-5-3, entitled "Powers Vested in council, Designated Powers" containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones  
NO: None

13. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2013-15.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Jones to approve an emergency clause for Ordinance 2013-15.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones  
NO: None

14. **Consideration and appropriate action relating to Ordinance 2013-16; an ordinance amending the provisions of Title 1, "Administration", Chapter 7, Article A, "City Manager", containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Young to approve Ordinance 2013-16; an ordinance amending the provisions of Title 1, "Administration", Chapter 7, Article A, "City Manager", containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**15. Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2013-16.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Sutherland to approve an emergency clause for Ordinance 2013-16.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**16. Consideration and appropriate action relating to Ordinance 2013-17; an ordinance amending the provisions of Title 9, Chapter 3 "Electric Service Regulations", by amending Section 9-3-9, containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jech to approve Ordinance 2013-17; an ordinance amending the provisions of Title 9, Chapter 3 "Electric Service Regulations", by amending Section 9-3-9, containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**17. Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2013-17.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Forbes to approve an emergency clause for Ordinance 2013-17.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**18. City Managers Report**

**A. Capital Projects**

Sportspark bathroom bids are due to be submitted on Friday, August 30. Cooper Landing mowing has been completed, the streets are being tested, and drainage issues are being addressed.

**19. Public Comment Forum**

NO ACTION WAS TAKEN.

**20. Adjournment.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

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Randy Sien, Mayor

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David Sutherland, Vice-Mayor

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Shirley Lett, City Clerk Treasurer

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Date Minutes Approved:

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Herb Forbes, Councilor

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Joyce Jech, Councilor

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Patrick Young, Councilor

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Kevin Paslay, Councilor

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Eugene Jones, Councilor

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**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, AUGUST 27, 2013, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Chairman Sien at 6:40 p.m. in the Municipal Boardroom.

**4. Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of August 13, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#108311-108370)

I. SPWA \$224,014.99

Motion was made by Trustee Sutherland, 2<sup>nd</sup> by Trustee Jones to approve as printed.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Discussion regarding the Engineering Report for the Wastewater System Improvements; Regional Wastewater Treatment Plant.**

DISCUSSION ONLY, NO ACTION WAS TAKEN.

**8. Presentation regarding automated meter reading**

PRESENTATION REGARDING AUTOMATED METER READING BY G E ENERGY MANAGEMENT.

**9. Consideration and appropriate action relating to bids received for the Skiatook Health Clinic and the Senior Center.**

Motion was made by Trustee Forbes, 2<sup>nd</sup> by Trustee Sien to reject both bids for the Skiatook Health Clinic and the Senior Center.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**10. Consideration and appropriate action relating to Resolution 2013-27; a resolution of the Skiatook Public Works Authority adopting regulations regarding the provision of electric service.**

Motion was made by Chairman Sien, 2<sup>nd</sup> by Trustee Young to approve Resolution 2013-27; a resolution of the Skiatook Public Works Authority adopting regulations regarding the provision of electric service.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**11. Consideration and appropriate action relating to approval of an agreement between the Skiatook Public Works Authority (SPWA) and K-PowerNet LLC (KPW), providing for the attachment of lines to existing utility poles.**

Motion was made by Trustee Sutherland, 2<sup>nd</sup> by Trustee Young to approve an agreement between the Skiatook Public Works Authority (SPWA) and K-PowerNet LLC (KPW), providing for the attachment of lines to existing utility poles.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**12. City Managers Report**

**A. Capital Projects**

THIS SUBJECT WAS SKIPPED.

**B. Senior Center**

One Skiatook Senior Center option is a new metal building. We are currently checking to see if the INCOG grant can be approved for this project. We are applying for a CENA Grant for funding to resurface the parking lot and to construct a driveway off of Osage.

**13. Adjournment**

Motion was made by Chairman Sien, 2<sup>nd</sup> by Trustee Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

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Randy Sien, Mayor

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Herb Forbes, Councilor

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David Sutherland, Vice-Mayor

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Joyce Jech, Councilor

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Patrick Young, Councilor

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Shirley Lett, City Clerk Treasurer

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Kevin Paslay, Councilor

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Date Minutes Approved:

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Eugene Jones, Councilor

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