

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
MONDAY, NOVEMBER 10, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Randy Sien at 6:00 p.m. in the Municipal Boardroom.

2. Invocation

The invocation was giving by Pastor Trey Harper, Skiatook Christian Church.

3. Flag Salute

The flag salute was led by Chief Pat Dean, Skiatook Police Department.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay,
Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of October 28, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#114308-114421)

I. General	\$44,817.90
II. Cemetery	391.15
III. Airport	6,988 83
IV. Court	569.11
V. One Cent	10,947.92
VI. Cemetery Perpetual Care	3,000.00

Motion was made by Councilor Sutherland, 2nd by Councilor Jech to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Consideration and appropriate action relating to Ordinance 2014-21; an ordinance amending the employee retirement system, defined benefit plan for the City of Skiatook, Oklahoma; providing retirement benefits for eligible employees of the City of Skiatook, Oklahoma; pertaining to the definition of employee; providing for repealer and severability; and declaring an emergency.

Motion was made by Councilor Young, 2nd by Councilor Sutherland to approve Ordinance 2014-21; an ordinance amending the employee retirement system, defined benefit plan for the City of Skiatook, Oklahoma; providing retirement benefits for eligible employees of the City of Skiatook, Oklahoma; pertaining to the definition of employee; providing for repealer and severability; and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2014-21.

Motion was made by Mayor Sien, 2nd by Councilor Jones to approve an emergency clause for Ordinance 2014-21.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. Consideration and appropriate action relating to Ordinance 2014-22; an ordinance amending the employee retirement system, defined contribution plan for the position of City Manager for the City of Skiatook, Oklahoma; providing retirement benefits for eligible employees of the City of Skiatook, Oklahoma; pertaining to plan design; providing for repealer and severability; and declaring an emergency.

Motion was made by Councilor Young, 2nd by Councilor Sutherland to approve Ordinance 2014-22; an ordinance amending the employee retirement system, defined contribution plan for the position of City Manager for the City of Skiatook, Oklahoma; providing retirement benefits for eligible employees of the City of Skiatook, Oklahoma; pertaining to plan design; providing for repealer and severability; and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

10. Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2014-22.

Motion was made by Mayor Sien, 2nd by Councilor Young to approve an emergency clause for Ordinance 2014-22.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

11. Consideration and appropriate action relating to approval of an employment contract between Dan Yancey, City Manager and the City of Skiatook.

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to approve an employment contract between Dan Yancey, City Manager and the City of Skiatook.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

12. Consideration and appropriate action relating to a possible determination by the City Council that a structure located at 801 E. 4th has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.

Motion was made by Councilor Sutherland, 2nd by Councilor Young to declare that a structure located at 801 E. 4th has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and order removal of the structure.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

13. PUBLIC HEARING to determine if a structure located at 225 E. Elm has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.

Motion was made by Mayor Sien, 2nd by Councilor Young to open the Public Hearing.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Mr. Downing spoke about the progress he had made on the property.

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to close the Public Hearing.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

14. **Consideration and appropriate action relating to a possible determination by the City Council that a structure located at 225 E. Elm has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

Motion was made by Councilor Sutherland, 2nd by Councilor Forbes to take no action.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

15. **PUBLIC HEARING to determine if a structure located at 226 E. Elm has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

Motion was made by Mayor Sien, 2nd by Councilor Young to open the Public Hearing.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Motion was made by Mayor Sien, 2nd by Councilor Jech to close the Public Hearing.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

16. **Consideration and appropriate action relating to a possible determination by the City Council that a structure located at 226 E. Elm has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

Motion was made by Councilor Sutherland, 2nd by Councilor Jones to declare that a structure located at 226 E. Elm has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and order removal of the structure.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

17. **PUBLIC HEARING to determine if a structure located at 502 E. 4th has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

Motion was made by Mayor Sien, 2nd by Councilor Forbes to open the Public Hearing.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Motion was made by Mayor Sien, 2nd by Councilor Jones to close the Public Hearing.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

18. **Consideration and appropriate action relating to a possible determination by the City Council that a structure located at 502 E. 4th has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

Motion was made by Councilor Sutherland, 2nd by Councilor Paslay to take no action.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

19. **Consideration and appropriate action relating to Resolution 2014-33; a resolution of the City of Skiatook, Oklahoma, signifying the City Council's support of the Tulsa Regional Chamber "2015 OneVoice Regional Legislative Agenda" Initiative establishing state and federal legislative priorities concerning items of mutual municipal interest.**

Motion was made by Councilor Forbes, 2nd by Councilor Young to approve Resolution 2014-33; a resolution of the City of Skiatook, Oklahoma, signifying the City Council's support of the Tulsa Regional Chamber "2015 OneVoice Regional Legislative Agenda" Initiative establishing state and federal legislative priorities concerning items of mutual municipal interest.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

20. **Consideration and appropriate action relating to approval of contract extension between the City of Skiatook and All Services Ready, LLC, an Oklahoma Limited Liability Company, d/b/a Complete Rural Trash Service (CRTS) through December 10, 2014.**

Motion was made by Councilor Forbes, 2nd by Councilor Sutherland to approve a contract extension between the City of Skiatook and All Services Ready, LLC, an Oklahoma Limited Liability Company, d/b/a Complete Rural Trash Service (CRTS) through December 10, 2014.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

21. **Consideration and appropriate action relating to Council approval of a year-end stipend in a total amount of \$8,900.00.**

Motion was made by Councilor Jones, 2nd by Mayor Sien to approve a year-end stipend in a total amount of \$8,900.00.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

22. **Consideration and appropriate action relating to acceptance of the resignation of Mayor Randy Sien to become effective 11:59 p.m. November 14, 2014 due to a change in residency outside of the city limits.**

Motion was made by Mayor Sien, 2nd by Councilor Jones to accept the resignation of Mayor Randy Sien to become effective 11:59 p.m. November 14, 2014 due to a change in residency outside of the city limits.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

23. **Consideration and appropriate action relating to the acknowledgement of Vice-Mayor David Sutherland assuming the duties of Mayor to be effective at 12:00 a.m. (midnight) on November 15th, 2014**

Motion was made by Mayor Sien, 2nd by Councilor Forbes to acknowledge the Vice-Mayor David Sutherland assuming the duties of Mayor to be effective at 12:00 a.m. (midnight) on November 15th, 2014.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones
NO: None

24. City Managers Report

A. Capital Projects(Sports Park Restrooms)

The restroom at the Skiatook Sports Park is complete.

B. Police and Fire Departments (PD new vehicle, FD presentation of employees)

Chief Dean presented the new ATV.

Chief Burgess presented new Firefighters: Floyd Baker and D J Polson; and also presented new paramedics: Mike Thoendel, Matt Brand, Sam Little, and Brennan Cantu.

25. Public Comment Forum

THIS ITEM WAS SKIPPED. NO ONE WISHED TO SPEAK.

26. Adjournment.

Motion was made by Mayor Sien, 2nd by Councilor Jech to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones
NO: None

Randy Sien, Mayor

Herb Forbes, Chairman

David Sutherland, Vice-Mayor

Joyce Jech, Chairman

Patrick Young, Chairman

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Chairman

Date Minutes Approved:

Eugene Jones, Chairman

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
MONDAY, NOVEMBER 10, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Randy Sien at 6:40 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay,
Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of October 28, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#114308-114421)

I. SPWA \$505,586.01

Motion was made by Trustee Sutherland, 2nd by Chairman Sien to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Consideration and appropriate action relating to approval of an employee contract between Dan Yancey, Public Works Administrator and the Skiatook Public Works Authority.

Motion was made by Chairman Sien, 2nd by Trustee Jones to approve an employee contract between Dan Yancey, Public Works Administrator and the Skiatook Public Works Authority.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. Consideration and appropriate action relating to ratification of the purchase of 10 class II poles from Diversified Electric in an amount of \$18,800.00 relating to the GE Project.

Motion was made by Trustee Sutherland, 2nd by Trustee Young to ratify the purchase of 10 class II poles from Diversified Electric in an amount of \$18,800.00 relating to the GE Project.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. Consideration and appropriate action relating to Trustee approval of a year-end stipend in a total amount of \$3,550.00.

Motion was made by Trustee Jones, 2nd by Chairman Sien to approve a year-end stipend in a total amount of \$3,550.00.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

10. **City Managers Report**

A. Capital Projects

Senior Citizens' Center is progressing with structure. Additional funds of \$20,000 in grant monies were awarded for sidewalk construction.

11. **Adjournment**

Motion was made by Chairman Sien, 2nd by Trustee Young to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Chairman

Herb Forbes, Trustee

David Sutherland, Vice-Chairman

Joyce Jech, Trustee

Patrick Young, Trustee

Shirley Lett, Secretary

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

