

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, JULY 30, 2013, 6:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Mayor Sien at 6:00 p.m. in the Municipal Boardroom.

2. **Invocation**

The invocation was given by Steve Sherrill, Riveted Church.

3. **Flag Salute**

The flag salute was led by Interim Chief Pat Dean, Skiatook Police Department.

4. **Roll Call**

PRESENT: Randy Sien, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: Herb Forbes

STAFF: Dan Yancey, Shirley Lett, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of July 9, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#107915-108012)

I.	General	\$74,514.46
II.	Cemetery	194.51
III.	One Cent	7,750.00

Motion was made by Councilor Sutherland, 2nd by Councilor Paslay to remove from item B: Fire Department, General Fund, to Mathis Brothers, for recliners, Amount: \$2,026.24.

YES: Sutherland, Jech, Paslay

NO: Young, Sien, Jones

MOTION FAILED

Motion was made by Councilor Young, 2nd by Councilor Jones to approve Consent Agenda.

YES: Sien, Jech, Young, Paslay, Jones

NO: Sutherland

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

ITEM SKIPPED

7. **Presentation by Holloway, Updike, and Bellen, Inc. regarding Horse Creek Drainage.**

Mr. Mc Alpine made a presentation regarding Horse Creek drainage. NO ACTION WAS TAKEN.

8. **Presentation by Meshek and Assoc. regarding a Storm Water Master Plan**

Mrs. Meshek made a presentation regarding Storm Water Master Plan. NO ACTION WAS TAKEN.

9. **Presentation regarding drainage in Cooper Landing.**

Mr. Almonte made a presentation regarding drainage in Cooper Landing. NO ACTION WAS TAKEN.

10. **Consideration and appropriate action relating to granting a permit to Skiatook Chamber of Commerce, 304 E. Rogers Blvd., Skiatook, OK 74070 to operate "Pioneer Days" to be held on September 19, 2013 & September 20, 2013 from 6:00 p.m. to 10:00 p.m. and on September 21, 2013 from 6:00 a.m. to 11:00 p.m. in Skiatook Central Park.**

Motion was made by Mayor Sien, 2nd by Councilor Young to approve a permit to Skiatook Chamber of Commerce, 304 E. Rogers Blvd., Skiatook, OK 74070 to operate "Pioneer Days" to be held on September 19, 2013 & September 20, 2013 from 6:00 p.m. to 10:00 p.m. and on September 21, 2013 from 6:00 a.m. to 11:00 p.m. in Skiatook Central Park, with a \$25.00 fee per vendor for electric to be remitted to the City.

YES: Sien, Sutherland, Jech, Young, Paslay, Jones

NO: None

11. Consideration and appropriate action relating to the removal of Shawn Martin from the Cemetery Advisory Committee.

Motion was made by Mayor Sien, 2nd by Councilor Jech to remove Shawn Martin from the Cemetery Advisory Committee.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

12. Discussion and action relating to the Cemetery Advisory Committee's recommendation to appoint Jerry Magee to fill the position vacated by Patrick Young and to reappoint Tammy Fleming and Nadine Moyer to the committee for their second and final term.

Motion was made by Councilor Sutherland, 2nd by Councilor Jech to appoint Jerry Magee to fill the position vacated by Patrick Young and to reappoint Tammy Fleming and Nadine Moyer to the committee for their second and final term.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

13. Discussion and action relating to the Cemetery Advisory Committee recommending 20 spaces on the east and 20 spaces on the west of the Highway 20 entrance to the cemetery, to be reserved and marked "not for sale".

Motion was made by Councilor Young, 2nd by Councilor Jones to approve 20 spaces on the east and 20 spaces on the west of the Highway 20 entrance to the cemetery, to be reserved and marked "not for sale".

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

14. Consideration and appropriate action relating to removal of Herb Forbes from the Skiatook Economic Development Authority.

Motion was made by Councilor Sien, 2nd by Councilor Sutherland to remove Herb Forbes from the Skiatook Economic Development Authority.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

15. Consideration and appropriate action relating to approval of a contract extension for the Fiscal Year 2012 Community Development Block Grant (CDBG) contract providing for improvements to the sanitary sewer.

Motion was made by Mayor Sien, 2nd by Councilor Jech to approve a contract extension for the Fiscal Year 2012 Community Development Block Grant (CDBG) contract providing for improvements to the sanitary sewer.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

16. Consideration and appropriate action relating to approval of the Fiscal Year 2013 Community Development Block Grant (CDBG) contract providing for the relocation of Skiatook's Senior Center.

Motion was made by Mayor Sien, 2nd by Councilor Young to approve the Fiscal Year 2013 Community Development Block Grant (CDBG) contract providing for the relocation of Skiatook's Senior Center.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

17. Consideration and appropriate action relating to approval of the use of fund balance for budget amendments for Cemetery Fund in an amount of \$2,220.63.

Motion was made by Councilor Young, 2nd by Councilor Jones to approve the use of fund balance for budget amendments for Cemetery Fund in an amount of \$2,220.63.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

18. Consideration and appropriate action relating to approval of a budget amendment to the Airport Fund in an amount of \$47,600.21 in expenses, and increased revenues in the amount of \$27,771.67 from grants and leases; resulting in the use of fund balance in an amount of \$19,828.54.

Motion was made by Councilor Young, 2nd by Mayor Sien to approve a budget amendment to the Airport Fund in an amount of \$47,600.21 in expenses, and increased revenues in the amount of \$27,771.67 from grants and leases; resulting in the use of fund balance in an amount of \$19,828.54.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

19. Consideration and appropriate action relating to approval of Resolution 2013-23; a resolution calling upon Governor Mary Fallin to rescind Executive Order 2013-27, creating a task force to review the operations of the Grand River Dam Authority.

Motion was made by Councilor Sutherland, 2nd by Councilor Jech to approve Resolution 2013-23; a resolution calling upon Governor Mary Fallin to rescind Executive Order 2013-27, creating a task force to review the operations of the Grand River Dam Authority.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

20. Consideration and appropriate action relating to approval of Resolution 2013-22; a resolution of the City Council of the City of Skiatook, Oklahoma, amending the policies and Procedures Manual of the City of Skiatook.

Motion was made by Councilor Jones, 2nd by Mayor Sien to approve Resolution 2013-22; a resolution of the City Council of the City of Skiatook, Oklahoma, amending the policies and Procedures Manual of the City of Skiatook with Paragraph 9 & 10 deleted.

YES: Sien, Jech, Young, Jones

NO: Sutherland, Paslay

21. Discussion and appropriate action related to acceptance of a utility easement from the Osage Nation related to the casino project.

Motion was made by Councilor Young, 2nd by Councilor Jones to accept a utility easement from the Osage Nation related to the casino project.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

- 22. **Consideration and appropriate action relating to Ordinance 2013-12; an ordinance relating to Section 4, Chapter 1, Alcoholic Beverages, of the Code of Ordinances of the City of Skiatook, Oklahoma, requiring vendors selling and serving alcohol and 3.2 beer to obtain a license from the City, providing grounds for suspension and revocation of a vendor’s license, and establishing the penalties for a vendor’s failure to obtain a license as required by this section and for selling or serving alcohol or 3.2 beer to any person while the vendor’s license is under suspension.**

Motion was made by Mayor Sien, 2nd by Councilor Jech to approve Ordinance 2013-12; an ordinance relating to Section 4, Chapter 1, Alcoholic Beverages, of the Code of Ordinances of the City of Skiatook, Oklahoma, requiring vendors selling and serving alcohol and 3.2 beer to obtain a license from the City, providing grounds for suspension and revocation of a vendor’s license, and establishing the penalties for a vendor’s failure to obtain a license as required by this section and for selling or serving alcohol or 3.2 beer to any person while the vendor’s license is under suspension.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones
 NO: None

- 23. **City Managers Report**
 - A. **Capital Projects**

Sports Park bathrooms have been put out to bid. The bid opening will be August 30, 2013.

- 24. **Public Comment Forum**

Don Kinney from the Orchards Homeowner’s Association wanted to compliment Brad White and his crew on an impressive job on the streets in their addition.

Councilor Jech commended the City workers for storm clean-up.

- 25. **Adjournment.**

Motion was made by Mayor Sien, 2nd by Councilor Young to adjourn.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones
 NO: None

 Randy Sien, Mayor

 ABSENT
 Herb Forbes, Councilor

 David Sutherland, Vice-Mayor

 Joyce Jech, Councilor

 Patrick Young, Councilor

 Shirley Lett, City Clerk Treasurer

 Kevin Paslay, Councilor

 Date Minutes Approved:

 Eugene Jones, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, JULY 30, 2013, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sien at 8:00 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: Randy Sien, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: Herb Forbes

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of July 9, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#107915-108012)

I. SPWA \$218,021.06

Motion was made by Trustee Young, 2nd by Trustee Jones to approve as printed.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

ITEM WAS SKIPPED

7. Presentation by Tulsa Recycle and Transfer relating to solid waste disposal.

Miles Hardin made a presentation for Tulsa Recycle and Transfer relating to solid waste disposal.

8. Consideration and appropriate action relating to approval of a contract extension for the Fiscal Year 2012 Community Development Block Grant (CDBG) contract providing for improvements to the sanitary sewer.

Motion was made by Trustee Young, 2nd by Trustee Jones to approve a contract extension for the Fiscal Year 2012 Community Development Block Grant (CDBG) contract providing for improvements to the sanitary sewer.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

9. Consideration and appropriate action relating to approval of the Fiscal Year 2013 Community Development Block Grant (CDBG) contract providing for the relocation of Skiatook's Senior Center.

Motion was made by Trustee Young, 2nd by Chairman Sien to approve the Fiscal Year 2013 Community Development Block Grant (CDBG) contract providing for the relocation of Skiatook's Senior Center.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones

NO: None

10. Consideration and appropriate action relating to approval of Resolution 2013-24; a resolution of the Skiatook Public Works Authority, amending the policies and Procedures Manual of the City of Skiatook.

Motion was made by Trustee, 2nd by Trustee to approve Resolution 2013-24; a resolution of the Skiatook Public Works Authority, amending the policies and Procedures Manual of the City of Skiatook, with Paragraph 9 & 10 deleted.

YES: Sien, Jech, Young, Paslay, Jones
NO: Sutherland

11. Consideration and appropriate action relating to approval of Resolution 2013-25; a resolution calling upon Governor Mary Fallin to rescind Executive Order 2013-27, creating a task force to review the operations of the Grand River Dam Authority.

Motion was made by Chairman Sien, 2nd by Trustee Jech to approve Resolution 2013-25; a resolution calling upon Governor Mary Fallin to rescind Executive Order 2013-27, creating a task force to review the operations of the Grand River Dam Authority.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones
NO: None

12. Discussion and appropriate action related to acceptance of utility easement from the Osage Nation related to the casino project.

Motion was made by Trustee Young, 2nd by Trustee Jones to approve the acceptance of utility easement from the Osage Nation related to the casino project.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones
NO: None

13. City Managers Report

A. Capital Projects

Health Clinic and Senior Citizen's Project have been given an extension of 1 week for the bid opening.

14. Adjournment

Motion was made by Chairman Sien, 2nd by Trustee Jones to adjourn.

YES: Sien, Jech, Sutherland, Young, Paslay, Jones
NO: None

Randy Sien, Mayor

ABSENT
Herb Forbes, Councilor

David Sutherland, Vice-Mayor

Joyce Jech, Councilor

Patrick Young, Councilor

Shirley Lett, City Clerk Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Eugene Jones, Councilor

