

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR
DATE & TIME: Tuesday, March 26, 2013 at 7:00 p.m.
PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin board before 5:00 p.m. on Friday, March 22, 2013.

 J S Underwood, Deputy Clerk

A G E N D A

1. **Call to Order**
Mayor Josh Brown
2. **Invocation**
Associate Pastor Bill Bowman, Immanuel Baptist Church
3. **Flag Salute**
Bryn Burgess, Interim Fire Chief
4. **Roll Call**
Ms. Lett

Attendee Name		Present	Absent	Late	Arrival
Debbie Cook,	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joshua Brown,	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech,	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
J D Prather,	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien,	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
 - A. Approval of minutes of March 12, 2013 regular meeting.
Attachment A
 - B. Approval of Purchase Orders/Warrants: (#106318-106375)
 - I. General \$40,632.95
 - II. Cemetery 1,887.14
 - III. Airport 150.00
 - IV. One Cent 6,422.95
 - V. Cemetery Perpetual Care 562.50
 Attachment B

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

6. **Presentation regarding the drainage issue on South Locust (South Fork Horse Creek).**
Clay McAlpine, Holloway, Updike, Bellen, Inc.

7. **PUBLIC HEARING Regarding Tulsa County Rural Development’s Community Development Block Grant (CDBG).**

Motion: _____

Open Public Hearing Motion / 2 nd	Close Public Hearing Motion / 2 nd	Board members	Open Public Hearing		Close Public Hearing	
			Yes/Aye	No/Nay	Yes/Aye	No/Nay
		Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Randy Sien, Vice-Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. **Consideration and appropriate action relating the selection of Community Development Block Grant Project.**

*Dan Yancey, City Manager
No Attachment*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

9. **Consideration and appropriate action relating to a Citizen’s request to address the Council concerning what help the City can offer to the youth baseball and softball organizations for items to be purchased for the Skiatook Sports Park.**

*Curtis Coffman/Gary Morgan
Attachment #9*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

10. **Consideration and appropriate action related to proposed Ordinance 2013-05, an ordinance amending the provisions of Title 3 "Finance and Taxation", Chapter 1 "Purchasing Policies", Section 3-1-6, "Sale or Disposition of Surplus Property", 3-1-2, of the Skiatook Municipal Code, Containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**

*Jeff Stephens, City Attorney
Attachment #10*

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

11. Consideration and appropriate action relating to an emergency clause for Ordinance 2013-05.

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

12. Consideration and appropriate action relating to a proposed agreement between the City of Skiatook and TS Skiatook, LLC, related to a sales tax rebate for retail development.

Jeff Stephens, City Attorney
Attachment #12

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

13. Consideration and appropriate action relating to Resolution 2013-7 establishing rules for City Council Meetings.

Dan Yancey, City Manager
Attachment #13

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

14. City Manager's Report

A. Cell Phone Stipend

B. Capital Projects(i.e. Senior Center, Health Clinic, storm sirens)

15. Adjournment.

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

TYPE OF MEETING: REGULAR
DATE & TIME: Tuesday, March 26, 2013 at 7:00 p.m.
PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

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 J S Underwood, Deputy Clerk

A G E N D A

1. **Call to Order**
Mayor Josh Brown

4. **Roll Call**
Ms. Lett

Attendee Name	Present	Absent	Late	Arrival
Debbie Cook, Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joshua Brown, Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech, Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
J D Prather, Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien, Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

A. Approval of minutes of March 12, 2013 regular meeting.
 Attachment # A

B. Approval of Purchase Orders/Warrants: (#106318-106375)
 I. SPWA \$20,273.28
 Attachment # B

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to a Requisition in an amount not to exceed \$35,000 for the purchase of a transformer for the casino.**
Brad White, Public Works Director
 Attachment #6

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

7. Consideration and appropriate action relating to Resolution 2013-9 providing for the establishment of a Surplus Property Policy.

Jeff Stephens, City Attorney
Attachment #7

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

8. Consideration and appropriate action relating to Resolution 2013-8 establishing rules for City Council Meetings.

Dan Yancey, City Manager
Attachment #8

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

9. City Manager's Report
A. Capital Projects(i.e. Chloramine Conversion)

10. Adjournment

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>