

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, FEBRUARY 25, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Sien at 6:00 p.m. in the Municipal Boardroom.

2. Invocation

The invocation was led by Pastor Jim Stratton, Riveted Church.

3. Flag Salute

The flag salute was led by Mr. Brad White, Public Works Director.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of February 11, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#110991-111057)

I. General	\$41,679.20
II. Cemetery	95.20
III. One Cent	13,412.50

Motion was made by Councilor Sutherland, 2nd by Councilor Jech to approve as printed.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Presentation to Sabrina Miller.

Mr. Sutherland presented Sabrina Miller a plaque for service to the community.

8. PUBLIC HEARING Regarding Tulsa County Rural Development's Community Development Block Grant (CDBG).

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to open public hearing.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

There was discussions on sidewalk construction along the west side of Lombard from Oak, south to the Southfield Entrance as well as the Senior Center project.

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to close public hearing.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. Consideration and appropriate action relating to the Cemetery Advisory Committee's recommendation to the Mayor to appoint Jerry Ridenour to the Cemetery Advisory Committee, term set to expire June 2015.

Motion was made by Councilor Sutherland, 2nd by Councilor Jech to appoint Jerry Ridenour to the Cemetery Advisory Committee, term set to expire June 2015.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

10. Presentation regarding Natural Disaster Training.

Chief Collins and Marshal Nail gave a presentation of Skiatook Emergency Management regarding Natural Disaster Training.

11. Consideration and appropriate action related to authorizing the City Manager to negotiate a contract to purchase real estate located at 837 E. Rogers Blvd., at approximately the intersection of Highway 20 and Highway 11, not to exceed the appraised value of the property.

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to authorize the City Manager to negotiate a contract to purchase real estate located at 837 E. Rogers Blvd., at approximately the intersection of Highway 20 and Highway 11, not to exceed the appraised value of the property.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

12. Consideration and appropriate action relating to Ordinance 2014-06; an ordinance amending the provisions of Title 10, "Building Regulations", Chapter 1, "Building Codes and Regulations", by adding new Section 10-1-2, entitled "Building Permits", renumbering existing code Section 10-1-2 to 10-1-3, and containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.

Motion was made by Councilor Sutherland, 2nd by Councilor Jones to approve Ordinance 2014-06; an ordinance amending the provisions of Title 10, "Building Regulations", Chapter 1, "Building Codes and Regulations", by adding new Section 10-1-2, entitled "Building Permits", renumbering existing code Section 10-1-2 to 10-1-3, and containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

13. Consideration and appropriate action relating to an emergency clause for Ordinance 2014-06.

Motion was made by Mayor Sien, 2nd by Councilor Paslay to approve an emergency clause for Ordinance 2014-06.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

14. City Managers Report

A. Alcohol Ordinance Update

Chief Dean gave an update on the Alcohol Ordinance. All businesses have obtained their licenses. The city will have compliance checks throughout the year.

B. Chamber of Commerce

Chamber of Commerce have continued fundraiser for the swings at Central Park. Ms. Loftis presented a check to Mayor Sien. The swings should be done by mid-march.

C. Capital Projects (i.e. Sports Park sign and restroom, Central Park Swings)

The sign at the sports park is going up and is painted. It may be completed by Mid-March.

Wright Christian Academy sold the city lights for the baseball fields. Half was paid by the Little League Organization.

City staff is still checking on the drainage issue at Central Park.

D. Police and Fire Department

Mr. Yancey commended the Police Department, Chief Dean, and the detectives on a job well done on the recent crimes in the city.

15. Public Comment Forum

To be eligible to speak you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

16. Adjournment.

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Mayor

Herb Forbes, Councilor

David Sutherland, Vice-Mayor

Joyce Jech, Councilor

Patrick Young, Councilor

Shirley Lett, City Clerk Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Eugene Jones, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, FEBRUARY 25, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Sien at 7:00 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay,
Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of February 11, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#110991-111057)

I. SPWA \$81,590.19

Motion was made by Trustee Sutherland, 2nd by Councilor Jech to approve as printed.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. City Managers Report

A. Capital Projects

The Senior Citizen bid opening is March 13th.

B. Grease Trap Ordinance Update

Mr. Clark gave update on Sanitary Sewer and businesses effect on the system.

8. Adjournment

Motion was made by Mayor Sien, 2nd by Councilor Jones to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Chairman

Herb Forbes, Trustee

David Sutherland, Vice-Chairman

Joyce Jech, Trustee

Patrick Young, Trustee

Shirley Lett, Secretary

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

