

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR
DATE & TIME: Tuesday, November 25, 2014 at 6:00 p.m.
PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, November 21, 2014.

 J S Underwood, Deputy Clerk

A G E N D A

1. **Call to Order**
Mayor David Sutherland
2. **Invocation**
Pastor Jim Stratton, Riveted Church
3. **Flag Salute**
Mr. Brad White, Public Works Director
4. **Roll Call**
Ms. Lett

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
VACANT	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eugene Jones	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
 - A. Approval of minutes of November 10, 2014 regular meeting.
Attachment A
 - B. Approval of Purchase Orders/Warrants: (#114574-114645)
 - I. General \$65,647.68
 - II. Cemetery 213.85
 - III. Airport 8,431.58
 - IV. One Cent 8,073.13
 Attachment B

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Former mayor, Randy Sien to address the City Council.

8. PRESENTATION to former mayor, Randy Sien.

9. Consideration and appropriate action relating to the election of a Vice Mayor for the remaining term expiring at noon on the second Monday following the municipal election of 2015 or upon the election of a successor.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. PUBLIC HEARING to determine if a structure located at 217 E. Oak has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.

NOTES: _____

Open Hearing Motion/2 nd	Close Hearing Motion/2 nd	Councilor/Trustee	Open Public Hearing		Close Public Hearing	
			Yes/Aye	No/Nay	Yes/Aye	No/Nay
		Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. **Consideration and appropriate action relating to a possible determination by the City Council that a structure located at 217 E. Oak has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

*Dan Yancey, City Manager
Attachment #11*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. **Consideration and appropriate action relating to acceptance of an engineering services proposal from D.W. Gates Engineering Service for electrical utility relocation in an amount of \$7,493.75.**

*Dan Yancey, City Manager
Attachment #12*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. **Consideration and appropriate action relating to Ordinance 2014-23; an ordinance amending the Employee Retirement System, Defined Benefit Plan of the City of Skiatook, Oklahoma, to incorporate the definition of spouse; providing for effective date, providing for repealer and severability; and declaring an emergency.**

*Jeff Stephens, City Attorney
Attachment #13*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2014-23.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15. Consideration and appropriate action relating to approval of the 2015 regular meeting schedule for the Skiatook City Council.

*Dan Yancey, City Manager
Attachment #15*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16. Discussion and appropriate action related to acceptance of Quitclaim Deed from South Kansas and Oklahoma Railroad, Inc., to the City of Skiatook, for part of Osage Ave. between State Highway 20 and West Cherokee Street.

*Jeff Stephens, City Attorney
Attachment #16*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

17. Discussion regarding the appointment of a representative to the INCOG Board of Directors and General Assembly.

18. City Managers Report

A. Skiatook Springs Event Center

B. Capital Projects

19. Public Comment Forum

To be eligible to speak you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

20. Adjournment.

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

TYPE OF MEETING: REGULAR
DATE & TIME: Tuesday, November 25, 2014 at 6:00 p.m.
PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, November 21, 2014.

J S Underwood, Deputy Clerk

A G E N D A

1. **Call to Order**
Chairman David Sutherland

4. **Roll Call**
Ms. Lett

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
VACANT	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eugene Jones	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

A. Approval of minutes of November 10, 2014 regular meeting.
Attachment A

B. Approval of Purchase Orders/Warrants: (#114574-114645)

I. SPWA \$82,093.96
Attachment B

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consideration and appropriate action relating to a citizen’s request to address the Authority regarding the relocation of her water meter to a location closer to her home.

*Donetta Gambill
Attachment #7*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consideration and appropriate action relating to approval of the 2015 regular meeting schedule for the Skiatook Public Works Authority.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Consideration and appropriate action relating to acceptance of an engineering services proposal from D.W. Gates Engineering Service for electrical utility relocation in an amount of \$7,493.75.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Consideration and appropriate action relating to acceptance of an engineering services proposal from Guy Engineering for water line relocation in an amount of \$60,000.00.

*Dan Yancey, City Manager
Attachment #10*

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Consideration and appropriate action relating to acceptance of an engineering services proposal from Guy Engineering for sewer line relocation in an amount of \$50,000.00.

*Dan Yancey, City Manager
Attachment #11*

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. City Managers Report

A. Smart Meter Update (GE Project)

B. Capital Projects

13. Adjournment

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>