MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, January 12, 2016 6:00 P.M., MUNICIPAL BOARDROOM

1. Call to Order

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

a. Invocation- Sean McCoy, Shepard of the Hills Lutheran Church
b. Flag Salute- Dan Yancey, City Manager
c. Roll Call- Shirley Lett, City Clerk

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin
ABSENT: None
STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of the December 29, 2015 regular meeting.

B. Approval of Purchase Orders/Warrants: (#119588-#119678)

I.	General	$81,305.69
II.	Cemetery	$130.65
III.	Airport	$3,178.04
IV.	Court	$702.83
V.	One Cent	$26,893.50

C. Approval of Budget Amendment to Revenue Line Item 01-338 (General Miscellaneous) Fire Department-Oklahoma State Department of Health Emergency Preparedness Grant in the amount of $2,300.00

D. Approval of Supplemental Appropriation to Expense Line Item 01-406-610 (Fire Department Capital Outlay) in the amount of $2,300.00

Motion was made by Councilor Young and 2nd by Councilor Ceska to approve Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Public Hearing on road improvements.

6. Consideration and appropriate action related to Resolution 2016-01, a joint Resolution of the City Council of the City of Skiatook, Oklahoma, and the Skiatook Public Works Authority providing for the allocation of a portion of commercial and industrial refuse collection service fees and charges for economic development and community development purposes.

Motion was made by Mayor Sutherland and 2nd by Councilor Young to approve Resolution 2016-01, a joint Resolution of the City Council of the City of Skiatook, Oklahoma, and the Skiatook Public Works Authority providing for the allocation of a portion of commercial and industrial refuse collection service fees and charges for economic development and community development purposes.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

7. Consideration and appropriate action related to Ordinance 2016-01, an Ordinance of the City of Skiatook, Oklahoma, revising Title 9, Chapter 5, of the Code of Ordinances of the City of Skiatook by amending certain Ordinances relating to garbage and refuse collection; providing for codification; containing other provisions related thereto; and declaring an emergency.

Motion was made by Councilor Young and 2nd by Councilor Forbes to approve Ordinance 2016-01, an Ordinance of the City of Skiatook, Oklahoma, revising Title 9, Chapter 5, of the Code of Ordinances of the City of Skiatook by amending certain Ordinances relating to garbage and refuse collection; providing for codification; containing other provisions related thereto; and declaring an emergency.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

8. Consideration and appropriate action related to the approval of an emergency clause for Ordinance 2016-01 of the City of Skiatook, Oklahoma.

Motion was made by Mayor Sutherland and 2nd by Councilor Jech to approve an emergency clause for Ordinance 2016-01 of the City of Skiatook, Oklahoma.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

9. Consideration and appropriate action related to Resolution 2016-02; a joint Resolution of the City Council of the City of Skiatook, Oklahoma and the Board of Trustees of the Skiatook Public Works Authority for provision of commercial/industrial refuse service by the Skiatook Public Works Authority.

Motion was made by Councilor Forbes and 2nd by Councilor Ceska to approve Resolution 2016-02; a joint Resolution of the City Council of the City of Skiatook, Oklahoma and the Board of Trustees of the Skiatook Public Works Authority for provision of commercial/industrial refuse service by the Skiatook Public Works Authority.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: NONE

10. Consideration and appropriate action related to Resolution 2016-03; a Resolution of the City of Skiatook, Oklahoma, expressing support of the preservation of tax exempt financing and the submission of such to MESO.

Motion was made by Councilor Young and 2nd by Councilor Paslay to approve 2016-03; a Resolution of the City of Skiatook, Oklahoma, expressing support of the preservation of tax exempt financing and the submission of such to MESO.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: NONE

11. City Manager's Report

a. Updates on the Senior Citizen's Center, Warehouse Market, Urgent Care, the old Crane's Feed Store, the old High School and the Sports Park.

12. Public Comment Forum

**To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address*.

13. Adjournment.

Motion was made by Mayor Sutherland and 2nd by Councilor Ceska to adjourn.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

_____	_____
David Sutherland, Mayor	Herb Forbes, Councilor
_____	_____
Patrick Young, Vice Mayor	Joyce Jech, Councilor
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	Patty Ceska, Councilor
_____	_____
Shirley Lett Clerk/Treasurer	Kevin Paslay, Councilor
_____	_____
Date Minutes Approved:	Shawn Martin, Councilor

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MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, January 12, 2016 6:00 P.M., MUNICIPAL BOARDROOM

1. Call to Order

The meeting was called to order by Chairman Sutherland at 6:30 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin
ABSENT: None
STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

a. Approval of minutes of December 29, 2015 regular meeting.
b. Approval of Purchase Orders/Warrants: (#119588-#119678)
   I. SPWA $257,519.97

Motion was made by Trustee Young and 2nd by Trustee Jech to approve the Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Consideration and appropriate action related to Resolution 2016-01; a joint Resolution of the City Council of the City of Skiatook, Oklahoma, and the Skiatook Public Works Authority providing for the allocation of a portion of commercial and industrial refuse collection service fees and charges for economic development and community development purposes.

Motion was made by Chairman Sutherland and 2nd by Trustee Martin to approve Resolution 2016-01; a joint Resolution of the City Council of the City of Skiatook, Oklahoma, and the Skiatook Public Works Authority providing for the allocation of a portion of commercial and industrial refuse collection service fees and charges for economic development and community development purposes.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

6. Consideration and appropriate action related to Resolution 2016-02; a joint Resolution of the City Council of the City of Skiatook, Oklahoma and the Board of Trustees of the Skiatook Public Works Authority for provision of commercial/industrial refuse service by the Skiatook Public Works Authority.

Motion was made by Trustee Forbes and 2nd by Trustee Ceska to approve Resolution 2016-02; a joint Resolution of the City Council of the City of Skiatook, Oklahoma and the Board of Trustees of the Skiatook Public Works Authority for provision of commercial/industrial refuse service by the Skiatook Public Works Authority.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

7. Consideration and possible action to authorize the City Manager to publish Advertisement for Bids for: Water System Improvements-Contract 1, 16" Transmission Line.

Motion was made by Chairman Sutherland and 2nd by Trustee Jech to authorize the City Manager to publish Advertisement for Bids for: Water System Improvements-Contract 1, 16" Transmission Line.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

8. Consideration and possible action to authorize the City Manager to publish Advertisement for Bids for: Water System Improvements-Contract 3, Water Treatment Plant Modifications.

Motion was made by Trustee Young and 2nd by Trustee Ceska to authorize the City Manager to publish Advertisement for Bids for: Water System Improvements-Contract 3, Water Treatment Plant Modifications.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

9. City Manager's Report

a. Update on the new digger truck.

10. Adjournment.

Motion was made by Chairman Sutherland and 2nd by Trustee Forbes to adjourn.

YES: Forbes, Sutherland, Jech, Young, Ceska, Paslay, Martin
NO: None

David Sutherland, Chairman	Herb Forbes, Trustee
Patrick Young, Vice Chairman	Joyce Jech, Trustee
	Patty Ceska, Trustee
Shirley Lett, Clerk/Treasurer	Kevin Paslay, Trustee
Date Minutes Approved:	Shawn Martin, Trustee

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