

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, JULY 8, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Sien at 6:00 p.m. in the Municipal Boardroom.

2. Invocation

The invocation was given by Pastor Trey Harper, Skiatook Christian Church.

3. Flag Salute

The flag salute was led by Mr. Brad White, Public Works Director.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: Joyce Jech

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of June 24, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#112713-112818)

| | | |
|------|-------------------------|-------------|
| I. | General | \$82,553.24 |
| II. | Cemetery | 24.56 |
| III. | Airport | 7,348.30 |
| IV. | Court | 457.15 |
| V. | One Cent | 7,750.00 |
| VI. | Cemetery Perpetual Care | 112.42 |

Motion was made by Councilor Sutherland, 2nd by Councilor Paslay to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

ITEM SKIPPED. NO ACTION WAS TAKEN.

7. Discussion regarding a Citizen's request to address the Council regarding curfew.

ITEM SKIPPED. MS. HUGILL WAS NOT PRESENT.

8. Consideration and appropriate action relating to approval of SKL-165 for property along the north side of Highway 20 immediately east of Javine Hill Road.

Motion was made by Mayor Sien, 2nd by Councilor Young to approve SKL-165 for property along the north side of Highway 20 immediately east of Javine Hill Road.

YES: Sien, Forbes, Sutherland, Young, Paslay, Jones

NO: None

9. Consideration and appropriate action relating to approval of a contract between the City of Skiatook and Rural Water District #15.

Motion was made by Mayor Sien, 2nd by Councilor Forbes to approve a contract between the City of Skiatook and Rural Water District #15.

YES: Sien, Forbes, Young, Jones

NO: Sutherland, Paslay

10. **Consideration and appropriate action relating to Resolution 2014-20; a resolution of the City Council of the City of Skiatook, Oklahoma, amending the City of Skiatook Personnel Policies and Procedures Manual by enacting a Seatbelt Use Policy and providing for enforcement and disciplinary action for violation of the policy.**

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to approve Resolution 2014-20; a resolution of the City Council of the City of Skiatook, Oklahoma, amending the City of Skiatook Personnel Policies and Procedures Manual by enacting a Seatbelt Use Policy and providing for enforcement and disciplinary action for violation of the policy.

YES: Sien, Forbes, Sutherland, Young, Paslay, Jones

NO: None

11. **City Managers Report**

A. Police & Fire Department

ITEM SKIPPED.

B. Capital Projects

ITEM SKIPPED.

12. **Public Comment Forum**

ITEM SKIPPED. NO ONE DESIRED TO SPEAK.

13. **Adjournment.**

Motion was made by Mayor Sien, 2nd by Councilor Paslay to adjourn.

YES: Sien, Forbes, Sutherland, Young, Paslay, Jones

NO: None

Randy Sien, Mayor

Herb Forbes, Chairman

David Sutherland, Vice-Mayor

ABSENT
Joyce Jech, Chairman

Patrick Young, Chairman

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Chairman

Date Minutes Approved:

Eugene Jones, Chairman

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, JULY 8, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sien at 6:45 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: Joyce Jech

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of June 24, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#112713-112818)

I. SPWA \$188,961.47

Motion was made by Trustee Sutherland, 2nd by Trustee Young to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

ITEM SKIPPED. NO ACTION WAS TAKEN.

7. Consideration and appropriate action relating to Resolution 2014-22; a resolution of the Board of Trustees of the Skiatook Public Works Authority amending the City of Skiatook Personnel Policies and Procedures Manual by enacting a Seatbelt Use Policy and providing for enforcement and disciplinary action for violation of the policy.

Motion was made by Trustee Sutherland, 2nd by Chairman Sien to approve Resolution 2014-22; a resolution of the Board of Trustees of the Skiatook Public Works Authority amending the City of Skiatook Personnel Policies and Procedures Manual by enacting a Seatbelt Use Policy and providing for enforcement and disciplinary action for violation of the policy.

YES: Sien, Forbes, Sutherland, Young, Paslay, Jones

NO: None

8. Consideration and appropriate action relating to approval of a contract between the City of Skiatook and Rural Water District #15.

Motion was made by Chairman Sien, 2nd by Trustee Sutherland to table until next regular meeting on July 29, 2014.

YES: Sien, Forbes, Sutherland, Young, Paslay, Jones

NO: None

9. City Managers Report

A. Capital Projects

ITEM SKIPPED.

10. Adjournment

Motion was made by Chairman Sien, 2nd by Trustee Forbes to adjourn.

YES: Sien, Forbes, Sutherland, Young, Paslay, Jones

NO: None

Randy Sien, Chairman

Herb Forbes, Trustee

David Sutherland, Vice-Chairman

ABSENT
Joyce Jech, Trustee

Shirley Lett, Secretary

Patrick Young, Trustee

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

