

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, SEPTEMBER 30, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Sien at 6:00 p.m. in the Municipal Boardroom.

2. Invocation

The invocation was given by Councilor Herb Forbes.

3. Flag Salute

The flag salute was led by Ross Hall, Skiatook Police Department

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay,
Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of September 9, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#113714-113822)

I. General	\$148,491.49
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II. Cemetery	263.40
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III. Airport	10,725.00
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IV. One Cent	65,089.48
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Motion was made by Councilor Sutherland, 2nd by Councilor Jech to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Consideration and appropriate action related to authorizing the City Manager to negotiate an agreement with Westerman, Inc., d/b/a Worthington OGE, for economic development purposes, with the negotiated agreement to be later considered for ratification by the City Council.

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to authorize the City Manager to negotiate an agreement with Westerman, Inc., d/b/a Worthington OGE, for economic development purposes, with the negotiated agreement to be later considered for ratification by the City Council.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. Discussion regarding Sports Park Complex Pavilion.

Rob Nichols spoke regarding the Sports Park complex Pavilion. Discussion only. No action was taken.

9. **Consideration and appropriate action relating to approval of an Engineering Design and Construction Management Services Contract between the City of Skiatook and Hood Construction Services, PLLC for the Skiatook Senior Citizen Building Project.**

Motion was made by Councilor Sutherland, 2nd by Councilor Young to approve an Engineering Design and Construction Management Services Contract between the City of Skiatook and Hood Construction Services, PLLC for the Skiatook Senior Citizen Building Project.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to acceptance of the Fiscal Year 2014 Community Development Block Grant (CDBG) contract in an amount of \$72,441 for the completion of the new Skiatook Senior Citizen's Center.**

Motion was made by Councilor Forbes, 2nd by Mayor Sien to accept the Fiscal Year 2014 Community Development Block Grant (CDBG) contract in an amount of \$72,441 for the completion of the new Skiatook Senior Citizen's Center.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to offering a free Saturday brush dump to the citizens for the Month of October.**

Motion was made by Councilor Sutherland, 2nd by Councilor Jones to approve a free brush dump every Saturday to citizens for month of October.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

12. **Consideration and appropriate action relating to Ordinance 2014-19; an ordinance amending water rates and charges and amending the provisions of Title 9, Chapter 2 "Water System Regulations", Section 9-2-11, entitled "Water Rates and Charges; Payment", containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**

Motion was made by Mayor Sien, 2nd by Councilor Young to approve Ordinance 2014-19; an ordinance amending water rates and charges and amending the provisions of Title 9, Chapter 2 "Water System Regulations", Section 9-2-11, entitled "Water Rates and Charges; Payment", containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

13. **Consideration and appropriate action relating to an emergency clause for Ordinance 2014-19.**

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to approve an emergency clause for Ordinance 2014-19.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

14. **Consideration and appropriate action relating to Amendment #2 to Owner-Engineer Agreement between the City of Skiatook and CEC Infrastructure Solutions for AIP 3-40-0089-009-2015 Rehabilitate and Mark Runway 18-36 in a total amount of \$44,800.00.**

Motion was made by Councilor Sutherland, 2nd by Councilor Young to approve Amendment #2 to Owner-Engineer Agreement between the City of Skiatook and CEC Infrastructure Solutions for AIP 3-40-0089-009-2015 Rehabilitate and Mark Runway 18-36 in a total amount of \$44,800.00.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

15. **City Managers Report**

A. 426 W. Third

The structure on this property has been completely removed and has been brought into compliance.

B. 116 N. "C"

The structure on this property should be taken down this weekend and the property brought into compliance.

C. 507 W. Sixth

A notice to proceed was sent. Staff plans on proceeding with the demolition on October 10th.

D. 108 E. Maple

Staff is currently in the process of obtaining bids to remove the structure.

E. Capital Projects

THIS ITEM WAS SKIPPED.

F. Police and Fire Department

THIS ITEM WAS SKIPPED.

G. City of Skiatook "Official" Seal Options

Options for Official City of Skiatook Seal were presented.

16. **Public Comment Forum**

THIS ITEM WAS SKIPPED. NO ONE WISHED TO SPEAK.

17. **Adjournment.**

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Mayor

Herb Forbes, Chairman

David Sutherland, Vice-Mayor

Joyce Jech, Chairman

Shirley Lett, Clerk/Treasurer

Patrick Young, Chairman

Kevin Paslay, Chairman

Date Minutes Approved:

Eugene Jones, Chairman

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, SEPTEMBER 30, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sien at 6:45 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay,
Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of September 9, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#113714-113822)

I. SPWA \$79,051.45

Motion was made by Trustee Sutherland, 2nd by Trustee Young to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Consideration and appropriate action relating to Resolution 2014-32; a resolution of the Skiatook Public Works Authority amending water rates and charges and establishing an effective date.

Motion was made by Trustee Forbes, 2nd by Trustee Jones to approve Resolution 2014-32; a resolution of the Skiatook Public Works Authority amending water rates and charges and establishing an effective date.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. Consideration and appropriate action relating to award of bid to KBC Construction, Inc., in an amount of \$195,591.00 for Water Treatment Plant Disinfection Improvements.

Motion was made by Trustee Sutherland, 2nd by Mayor Sien to award bid to KBC Construction, Inc., in an amount of \$195,591.00 for Water Treatment Plant Disinfection Improvements.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. City Managers Report

A. Capital Projects

City Manager Dan Yancey reported that the GE Project was continuing to move forward.

10. Adjournment

Motion was made by Chairman Sien, 2nd by Trustee Forbes to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Chairman

Herb Forbes, Trustee

David Sutherland, Vice-Chairman

Joyce Jech, Trustee

Patrick Young, Trustee

Shirley Lett, Secretary

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

