

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, September 27, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Vice-Mayor Patrick Young at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation by Councilor Kevin Paslay
- b. Flag Salute by Vice-Mayor Patrick Young
- c. Roll Call by Shirley Lett, City Clerk

PRESENT: Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: David Sutherland

STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- A. Approval of minutes of the September 13, 2016 regular meeting.
- B. Approval of Purchase Orders/Warrants: (#122289-#122374)

I.	General Fund	\$64,373.59
II.	Cemetery Fund	\$16.18
III.	Airport Fund	\$17,500.00
IV.	One Cent Capital Projects	\$12,946.33
V.	One/Half Cent Capital Projects	\$12,830.00
VI.	Cemetery Perpetual Care	\$450.00
- C. Budget Amendment to Revenue Line Item 01-338 General Miscellaneous-DARE Program Fundraiser, Pioneer Day 9/17/16 in the amount of \$480.00
- D. Supplemental Appropriation to Expense Line Item 01-405-505 Police Department-DARE Fund in the amount of \$480.00.

Motion was made by Councilor Paslay and 2nd by Councilor Ceska to approve Consent Agenda as printed.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Recognition of and plaque presentation to those involved in the USAF plane rehabilitation at the Skiatook Municipal Airport.**6. Consideration and appropriate action related to the approval of a Master Services Agreement between Owner and Engineer, and Exhibit "A" to the Master Services Agreement, entitled Task Order 3, between the City of Skiatook and Meshek & Associates, PLC for Roadway Improvement Projects, in the amount of \$310,660.00.**

Motion was made by Councilor Forbes and 2nd by Vice-Mayor Young to approve of a Master Services Agreement between Owner and Engineer, and Exhibit "A" to the Master Services Agreement, entitled Task Order 3, between

the City of Skiatook and Meshek & Associates, PLC for Roadway Improvement Projects, in the amount of \$310,660.00 and to authorize the Vice-Mayor to sign the Agreement.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin
NO: NONE

7. Consideration and appropriate action related to authorizing the City Manager to approve an expenditure for a three (3) inch overlay on 133rd Street from the vicinity of the Osage Prairie Trail east to Osage Avenue, not to exceed \$56,000.00.

Motion was made by Vice-Mayor Young and 2nd by Councilor Jech to approve authorizing the City Manager to approve an expenditure for a three (3) inch overlay on 133rd Street from the vicinity of the Osage Prairie Trail east to Osage Avenue, not to exceed \$56,000.00.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin
NO: NONE

8. Discussion and appropriate action related to Lot Split Application SKL-174, requesting lot split approval of a 1.32 acre tract of land, more or less, owned by the City of Skiatook and located in the North Half of the Northeast Quarter of the Northwest Quarter of the Southwest Quarter of Section 21, Township 22 North, Range 12 East, Osage County, Oklahoma, lying South of State Highway 20 and located generally at 2254 West Rogers Boulevard.

Motion was made by Councilor Forbes and 2nd by Councilor Jech to approve Lot Split Application SKL-174, requesting lot split approval of a 1.32 acre tract of land, more or less, owned by the City of Skiatook and located in the North Half of the Northeast Quarter of the Northwest Quarter of the Southwest Quarter of Section 21, Township 22 North, Range 12 East, Osage County, Oklahoma, lying South of State Highway 20 and located generally at 2254 West Rogers Boulevard.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin
NO: NONE

9. Discussion and appropriate action related to proposed Resolution 2016-28, a Resolution of the City Council of the City of Skiatook, Oklahoma, approving and authorizing a conveyance of the Skiatook Urgent Care lease site located at 2254 W. Rogers Boulevard from the City of Skiatook to RHG UC Skiatook, LLC, pursuant to the terms of the lease-purchase agreement between the City of Skiatook, Oklahoma and the Petrous Group, Inc., as amended, and as partially assigned to RHG UC Skiatook, LLC.

Motion was made by Vice-Mayor Young and 2nd by Councilor Paslay to approve proposed Resolution 2016-28, a Resolution of the City Council of the City of Skiatook, Oklahoma, approving and authorizing a conveyance of the Skiatook Urgent Care lease site located at 2254 W. Rogers Boulevard from the City of Skiatook to RHG UC Skiatook, LLC, pursuant to the terms of the lease-purchase agreement between the City of Skiatook, Oklahoma and the Petrous Group, Inc., as amended, and as partially assigned to RHG UC Skiatook, LLC.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin
NO: NONE

10. Public Comment Forum

**To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

11. Adjournment.

Motion was made by Vice-Mayor Young and 2nd by Councilor Forbes to adjourn.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin
NO: NONE

ABSENT
David Sutherland, Mayor

Herb Forbes, Councilor

Patrick Young, Vice Mayor

Joyce Jech, Councilor

Patty Ceska, Councilor

Shirley Lett, City Clerk

Kevin Paslay, Councilor

Date Minutes Approved:

Shawn Martin, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, September 27, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Vice-Chairman Young at 6:50 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: David Sutherland

STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

a. Approval of minutes of the September 13, 2016 regular meeting.

b. Approval of Purchase Orders/Warrants: (#122289-#122374)

I. SPWA \$375,047.40

Motion was made by Trustee Paslay and 2nd by Trustee Ceska to approve the Consent Agenda as written.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Adjournment

Motion was made by Vice-Chairman Young and 2nd by Trustee Forbes to adjourn.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

ABSENT
David Sutherland, Chairman

Herb Forbes, Trustee

Patrick Young, Vice Chairman

Joyce Jech, Trustee

Patty Ceska, Trustee

Shirley Lett, City Clerk

Kevin Paslay, Trustee

Date Minutes Approved:

Shawn Martin, Trustee