

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, MAY 28, 2013, 7:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Mayor Sien at 7:00 p.m. in the Municipal Boardroom.

2. **Invocation**

The invocation was given by Councilor Kevin Paslay, Ward 6.

3. **Flag Salute**

The flag salute was led by Chief John Lawrence, Skiatook Police Department.

4. **Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Kevin Paslay, Eugene Jones

ABSENT: Patrick Young

STAFF: Dan Yancey, Ginger Stephens, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of May 14, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#107091-107151)

I. General	\$63,908.42
II. Cemetery	158.52
III. Airport	19,152.56
IV. One Cent	1,774.45

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jones to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

6. **Consideration action relating to items removed from the Consent Agenda.**

This item was skipped.

7. **Consideration and appropriate action relating to Exchange Bank to partner on the 3<sup>rd</sup> of July fireworks display with the City of Skiatook.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Forbes to approve.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

8. **Consideration and appropriate action relating to approval of an agreement with AmeriBank Group Benefits, LLC for insurance brokerage services.**

Motion was made by Councilor Jones, 2<sup>nd</sup> by Councilor Jech to approve.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to approval of Community Care Plan 12A for group health benefits for the 2013-14 fiscal year.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Sutherland to approve.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to renewal with Delta Dental for group dental benefits AND renewal with The Standard for group life benefits for the 2013-14 fiscal year.**  
 Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Sutherland to approve.  
 YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones  
 NO: None
11. **Consideration and appropriate action relating to approval of Resolution 2013-12; a Resolution of the City Council of the City of Skiatook, Oklahoma, establishing fire protection service subscription fees and other policies related to the provision of fire protection services outside of the municipal limits.**  
 Motion was made by Councilor Forbes, 2<sup>nd</sup> by Mayor Sien to approve.  
 YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones  
 NO: None
12. **Consideration and appropriate action relating to the first amendment of the contract between INCOG and the City of Skiatook (Fire Department) providing for an extension of the terms of the contract for partial funding on a new hybrid vehicle, until September 30, 2013.**  
 Motion was made by Councilor Jones, 2<sup>nd</sup> by Councilor Jech to approve.  
 YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones  
 NO: None
13. **Consideration and appropriate action relating to a time change for City Council Meetings beginning on the July 9, 2013 regular City Council Meeting.**  
 Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Forbes to approve changing City Council meeting times to 6:00 p.m. beginning on July 9, 2013.  
 YES: Sien, Forbes, Sutherland, Jech, Paslay  
 NO: Jones
14. **Consideration and appropriate action relating to appointment of Dan Yancey as a representative to the Vision 2025 Sales Tax Overview Committee.**  
 Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jech to approve.  
 YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones  
 NO: None
15. **City Managers Report**  
**A. Outdoor Storm Sirens**  
 Will be testing the sirens at noon on May 29, weather permitting. If all sirens are up and running then the phone lines that used to run the old style sirens will be disconnected.
16. **Public Comment Forum**  
 No citizen's wanted to comment.
17. **Adjournment.**  
 Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Sutherland to adjourn.  
 YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones  
 NO: None

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Randy Sien, Mayor

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David Sutherland, Vice-Mayor

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Ginger Stephens, Deputy Clerk/Treasurer

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Date Minutes Approved:

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Herb Forbes, Councilor

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Joyce Jech, Councilor

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Patrick Young, Councilor

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Kevin Paslay, Councilor

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Eugene Jones, Councilor

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**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, MAY 28, 2013, 7:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Mayor Sien at 7:37 p.m. in the Municipal Boardroom.

4. **Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Kevin Paslay, Eugene Jones

ABSENT: Patrick Young

STAFF: Dan Yancey, Ginger Stephens, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of May 14, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#107091-107151)

I. SPWA \$47,004.00

C. Approval of an agreement with Municipal Finance Services for financial advisor services.

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jones to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Sutherland to take no action.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

7. **Consideration and appropriate action relating to current and proposed sanitation rates.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Mayor Sien to approve schedule 3 for residential and the commercial rates as shown in the attachments.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

8. **Consideration and appropriate action relating to approval of an agreement with AmeriBank Group Benefits, LLC for insurance brokerage services.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jech to approve.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to approval of Community Care Plan 12A for group health benefits for the 2013-14 fiscal year.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Sutherland to approve.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to renewal with Delta Dental for group dental benefits AND renewal with The Standard for group life benefits for the 2013-14 fiscal year.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Jech to approve.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

11. **City Managers Report**

**A. Senior Center**

Mr. Yancey gave an update on the Senior Center. The start date should be July 1<sup>st</sup>, 2013.

12. **Adjournment**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

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Randy Sien, Mayor

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Herb Forbes, Councilor

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David Sutherland, Vice-Mayor

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Joyce Jech, Councilor

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Patrick Young, Councilor

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Ginger Stephens, Deputy Clerk/Treasurer

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Kevin Paslay, Councilor

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Date Minutes Approved:

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Eugene Jones, Councilor

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