

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, JULY 9, 2013, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor Sien at 6:00 p.m. in the Municipal Boardroom.

**2. Invocation**

The invocation was given by Brad White, Public Works Director.

**3. Flag Salute**

The flag salute was given by Interim Chief Bryn Burgess, Skiatook Fire Department.

**4. Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of June 25, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#107635-107727)

I. General	\$142,284.18
II. Cemetery	166.81
III. Airport	207.28
IV. Court	669.24
V. One Cent	24,993.45

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Jech to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Sutherland to take no action.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**7. Presentation by Citizen relating to open records.**

Mr. Waters gave a presentation relating to open records. No action was taken.

**8. Consideration and appropriate action relating to approval of Resolution 2013-19; a resolution of the City Council of the City of Skiatook, Oklahoma, amending commercial and industrial refuse service charges/fees and establishing an effective date.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Young to approve Resolution 2013-19; a resolution of the City Council of the City of Skiatook, Oklahoma, amending commercial and industrial refuse service charges/fees and establishing an effective date.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to approval of a "Site Agreement" between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Jones to approve "Site Agreement" between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones  
NO: None

10. **Consideration and appropriate action relating to approval of a "Transportation Agreement" between the Osage County Nutrition Program and the City of Skiatook.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Sutherland to approve "Transportation Agreement" between the Osage County Nutrition Program and the City of Skiatook.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones  
NO: None

11. **Consideration and appropriate action relating to approval of an agreement between the City of Skiatook and Southwestern Bell Telephone Company, a Delaware Corporation, doing business as AT&T Oklahoma.**

Motion was made by Councilor Jones, 2<sup>nd</sup> by Councilor Sien to approve an agreement between the City of Skiatook and Southwestern Bell Telephone Company, a Delaware Corporation, doing business as AT&T Oklahoma.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones  
NO: None

12. **City Managers Report**  
**A. Capital Projects**

Sports park bathroom project: We have received plans.

13. **Public Comment Forum**

126<sup>TH</sup> Street and Highway 75 has flooding problems and tall grass in Cooper Landing.

14. **Adjournment.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jones to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones  
NO: None

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Randy Sien, Mayor

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Herb Forbes, Councilor

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David Sutherland, Vice-Mayor

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Joyce Jech, Councilor

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Patrick Young, Councilor

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Shirley Lett, City Clerk Treasurer

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Kevin Paslay, Councilor

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Date Minutes Approved:

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Eugene Jones, Councilor

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**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, JULY 9, 2013, 6:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Mayor Sien at 6:35 p.m. in the Municipal Boardroom.

4. **Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of June 25, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#107635-107727)

I. SPWA \$314,992.94

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Jones to approve Consent agenda as printed.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Forbes to take no action.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

7. **Consideration and appropriate action relating to approval of Resolution 2013-20; a resolution of the Skiatook Public Works Authority amending commercial and industrial refuse service charges/fees and establishing an effective date.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Jones to approve Resolution 2013-20; a resolution of the Skiatook Public Works Authority amending commercial and industrial refuse service charges/fees and establishing an effective date.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. **Consideration and appropriate action relating to approval of an engineering agreement for engineering services between the Skiatook Public Works Authority and the Holloway, Updike and Bellen, Inc., for water plant disinfection improvements; and authorizing the Mayor to sign a notice to proceed.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Forbes to take a 15 minute recess to review engineering agreement.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jones to reconvene.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Sutherland to approve an engineering agreement for engineering services between the Skiatook Public Works Authority and the Holloway, Updike and Bellen, Inc., for water plant disinfection improvements; and authorizing the Mayor to sign a notice to proceed.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. **City Managers Report**

**A. Solicitation of bids for Senior Center**

Senior Citizen Center Project is out for bid. Bids will be awarded on August 2, 2013.

**B. Solicitation of bids for Health Clinic**

Health Clinic Project is also out for bid. Hopefully bids will also be awarded on August 2, 2013.

**C. Update on Digger Truck**

The Digger truck is still being repaired. They are having a hard time getting parts because of the age of the vehicle. Currently we are renting a truck to use.

10. **Adjournment**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jones to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

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Randy Sien, Mayor

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Herb Forbes, Councilor

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David Sutherland, Vice-Mayor

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Joyce Jech, Councilor

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Patrick Young, Councilor

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Shirley Lett, City Clerk Treasurer

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Kevin Paslay, Councilor

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Date Minutes Approved:

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Eugene Jones, Councilor

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