

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, OCTOBER 14, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor Randy Sien at 6:00 p.m. in the Municipal Boardroom.

**2. Invocation**

The invocation was given by Councilor Eugene Jones, Ward 7, at Large

**3. Flag Salute**

The flag salute was led by Mr. Brad White, Public Works Director.

**4. Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of September 30, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#113900-114011)

I.	General	\$64,829.01
II.	Cemetery	109.91
III.	Airport	179,287.77
IV.	Court	765.59
V.	One Cent	14,605.83

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Young to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Consideration and appropriate action relating to Resolution 2014-31; a resolution of the City Council of the City of Skiatook, Oklahoma, mandating and specifying the official names of the streets within "The Falls at Skiatook", a subdivision within the City of Skiatook, Tulsa County, Oklahoma, as set forth on the recorded plat thereof.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Jones to approve Resolution 2014-31; a resolution of the City Council of the City of Skiatook, Oklahoma, mandating and specifying the official names of the streets within "The Falls at Skiatook", a subdivision within the City of Skiatook, Tulsa County, Oklahoma, as set forth on the recorded plat thereof.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**8. Consideration and appropriate action relating to approval of the renewal of an insurance policy with Oklahoma Municipal Assurance Group for liability, auto and equipment coverage in an amount not to exceed last year's premium of \$92,556.52.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jech to approve renewal of an insurance policy with Oklahoma Municipal Assurance Group for liability, auto and equipment coverage in an amount not to exceed last year's premium of \$92,556.52.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to an amendment to the General Fund budget wherein estimated revenues are increased by a total of \$2,764.46 to Line Item 01-338 representing a donation from the Cherokee Nation for Police Department and approval of a supplemental appropriation to the Police Department Capital Outlay to Line Item 01-405-610.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Mayor Sien to approve an amendment to the General Fund budget wherein estimated revenues are increased by a total of \$2,764.46 to Line Item 01-338 representing a donation from the Cherokee Nation for Police Department and approval of a supplemental appropriation to the Police Department Capital Outlay to Line Item 01-405-610.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

10. **Discussion regarding Tree Clearance Ordinance.**

Discussion only, no action was taken. Will bring back to a future Council Meeting for approval.

11. **Discussion regarding the "Flags of Honor" Program.**

Mr. Jarrard made a presentation regarding the Flags of Honor Program. He would like the City to set the bases in the ground 10 foot apart. Discussion only, no action was taken.

12. **City Managers Report**

**A. Capital Projects (Entrance Sign)**

We have received two new bids on the sign that are more within the budget. City staff will bring to a future Council meeting for approval.

**B. Police and Fire Department**

Chief Dean presented Ryan Underwood as a newly hired Police Officer. He will be attending C.L.E.E.T.

13. **Public Comment Forum**

THIS ITEM WAS SKIPPED. NO ONE WISHED TO SPEAK.

14. **Adjournment.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

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Randy Sien, Mayor

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Herb Forbes, Chairman

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David Sutherland, Vice-Mayor

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Joyce Jech, Chairman

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Patrick Young, Chairman

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Shirley Lett, Clerk/Treasurer

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Kevin Paslay, Chairman

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Date Minutes Approved:

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Eugene Jones, Chairman

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**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, OCTOBER 14, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Chairman Randy Sien at 6:25 p.m. in the Municipal Boardroom.

**4. Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of September 30, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#113900-114011)

I. SPWA \$597,561.26

Motion was made by Trustee Sutherland, 2<sup>nd</sup> by Trustee Paslay to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Consideration and appropriate action relating to approval of an Engineering Services Agreement between the Skiatook Public Works Authority and Holloway, Updike, Bellen, Inc. for Water Treatment System improvements in the amount of \$431,000.00.**

Motion was made by Trustee Sutherland, 2<sup>nd</sup> by Chairman Sien to approve an Engineering Services Agreement between the Skiatook Public Works Authority and Holloway, Updike, Bellen, Inc. for Water Treatment System improvements in the amount of \$419,000.00.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**8. Consideration and appropriate action relating to approval of the renewal of an insurance policy with Oklahoma Municipal Assurance Group for liability, auto and equipment coverage in an amount not to exceed last year's premium of \$92,556.52.**

Motion was made by Trustee Forbes, 2<sup>nd</sup> by Chairman Sien to approve the renewal of an insurance policy with Oklahoma Municipal Assurance Group for liability, auto and equipment coverage in an amount not to exceed last year's premium of \$92,556.52.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**9. Consideration and appropriate action relating to authorizing the City Manager to solicit bids for Commercial Refuse Service.**

Motion was made by Trustee Sutherland, 2<sup>nd</sup> by Trustee Forbes to authorize the City Manager to solicit bids for Commercial Refuse Service.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to authorizing the City Manager to proceed with advertising and bidding process for the purchase of a refuse truck.**

Motion was made by Chairman Sien, 2<sup>nd</sup> by Trustee Forbes to take no action.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

11. **City Managers Report**

**A. Capital Projects (Senior Center)**

City Staff has made application for the CENA Grant. The metal building portion of the Senior Citizen's Center Project should be scheduled to begin soon.

12. **Adjournment**

Motion was made by Chairman Sien, 2<sup>nd</sup> by Trustee Jech to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

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Randy Sien, Chairman

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Herb Forbes, Trustee

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David Sutherland, Vice-Chairman

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Joyce Jech, Trustee

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Patrick Young, Trustee

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Shirley Lett, Secretary

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Kevin Paslay, Trustee

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Date Minutes Approved:

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Eugene Jones, Trustee

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