

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, April 26, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation- Trey Harper, Skiatook Christian Church
- b. Flag Salute- David Sutherland, Mayor
- c. Roll Call- Shirley Lett, City Clerk

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: Patrick Young

STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of the April 12, 2016 regular meeting.

B. Approval of Purchase Orders/Warrants: (#120669-#120747)

| | |
|-------------------------------|-------------|
| I. General | \$71,414.76 |
| II. Cemetery | \$62.87 |
| III. Airport | \$25.00 |
| IV. Court | \$0.00 |
| V. One Cent | \$33,216.00 |
| VI. Cemetery (Perpetual Care) | \$19,966.50 |

Motion was made by Councilor Forbes and 2nd by Councilor Ceska to approve Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Consideration and appropriate action related to request by Larry Nunley, of 16088 N. Lombard Lane, to hold the 12th Annual Tallgrass Music Festival on June 3-4, 2016.

Motion was made by Mayor Sutherland and 2nd by Councilor Martin to table item until the May 10, 2016 meeting.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

6. Discussion by Rusty Grimpe, of 18886 Ranchland Road, on a proposal for the "Mayor's Monarch Pledge" sponsored by the Nation Wildlife Federation.

No discussion. Item will be brought back to the May 10, 2016 meeting.

7. Presentation by Meshek & Associates, PLC on Task Order #1 for road improvements to 1st Street and 136th Street.

8. Consideration and appropriate action related to authorization for the City Manager to advertise for bids for Road Improvements Task Order #1: 1st Street and 136th Street.

Motion was made by Councilor Forbes and 2nd by Councilor Jech to authorize the City Manager to advertise for bids for Road Improvements Task Order #1: 1st Street and 136th Street.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

9. Consideration and appropriate action related to approval of a Master Services Agreement between Owner and Engineer, and Exhibit "A" to the Master Services Agreement, entitled Task Order 2, between the City of Skiatook and Meshek & Associates, PLC for Roadway Improvement Projects, in the amount of \$221,480.00.

Motion was made by Councilor Forbes and 2nd by Councilor Ceska to approve a Master Services Agreement between Owner and Engineer, and Exhibit "A" to the Master Services Agreement, entitled Task Order 2, between the City of Skiatook and Meshek & Associates, PLC for Roadway Improvement Projects, in the amount of \$221,480.00.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

10. Consideration and appropriate action related to Ordinance 2016-5, an Ordinance of the City of Skiatook, Oklahoma, revising Title 9, Chapter 3A, Section 9-3A-1 of the Code of Ordinances of the City of Skiatook by amending rates for the sale of electric power and electric service effective May 1, 2016 and October 1, 2016; amending code section 9-3A-2; enacting new code section 9-3A-2.5; providing for codification; establishing effective dates; containing other provisions related thereto; and declaring an emergency.

Motion was made by Mayor Sutherland and 2nd by Councilor Jech to approve Ordinance 2016-5, an Ordinance of the City of Skiatook, Oklahoma, revising Title 9, Chapter 3A, Section 9-3A-1 of the Code of Ordinances of the City of Skiatook by amending rates for the sale of electric power and electric service effective May 1, 2016 and October 1, 2016; amending code section 9-3A-2; enacting new code section 9-3A-2.5; providing for codification; establishing effective dates; containing other provisions related thereto; and declaring an emergency.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

11. Consideration and appropriate action related to approval of an emergency clause for Ordinance 2016-5.

Motion was made by Mayor Sutherland and 2nd by Councilor Martin to approve an emergency clause for Ordinance 2016-5.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

12. Consideration and appropriate action related to the appointment of Shawn Martin to the Skiatook Economic Development Authority Board of Trustees for a three (3) year term ending in April of 2019.

Motion was made by Mayor Sutherland and 2nd by Councilor Jech to approve the appointment of Shawn Martin to the Skiatook Economic Development Authority Board of Trustees for a three (3) year term ending in April of 2019.

YES: Forbes, Sutherland, Jech, Ceska, Paslay
NO: NONE
ABSTAIN: Martin

13. Consideration and appropriate action related to the reappointment of the three (3) year term of Dalton Briggs to the Skiatook Economic Development Authority Board of Trustees ending in April of 2019.

Motion was made by Councilor Paslay and 2nd by Mayor Sutherland to approve the reappointment of the three (3) year term of Dalton Briggs to the Skiatook Economic Development Authority Board of Trustees ending in April of 2019.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

14. City Manager’s Report

a. MESO award received by Phillip Pedigo

15. Public Comment Forum

**To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

16. Adjournment.

Motion was made by Mayor Sutherland and 2nd by Councilor Forbes to adjourn.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

David Sutherland, Mayor

Herb Forbes, Councilor

ABSENT
Patrick Young, Vice Mayor

Joyce Jech, Councilor

Patty Ceska, Councilor

Shirley Lett Clerk/Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Shawn Martin, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, April 26, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sutherland at 6:30 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: Patrick Young

STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

a. Approval of minutes of the April 12, 2016 regular meeting.

b. Approval of Purchase Orders/Warrants: (#120669-#120747)

I. SPWA \$55,219.74

Motion was made by Trustee Forbes and 2nd by Trustee Ceska to approve the Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Consideration and appropriate action related to Resolution 2016-16, a Resolution of the Skiatook Public Works Authority amending rates for the sale of electric power and electric service, effective May 1, 2016 and October 31, 2016, establishing effective dates and containing other provisions related thereto.

Motion was made by Trustee Forbes and 2nd by Trustee Paslay to approve Resolution 2016-16, a Resolution of the Skiatook Public Works Authority amending rates for the sale of electric power and electric service, effective May 1, 2016 and October 31, 2016, establishing effective dates and containing other provisions related thereto.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

6. Adjournment

Motion was made by Trustee Forbes and 2nd by Chairman Sutherland to adjourn.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

David Sutherland, Chairman

Herb Forbes, Trustee

ABSENT
Patrick Young, Vice Chairman

Joyce Jech, Trustee

Patty Ceska, Trustee

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Trustee

Date Minutes Approved:

Shawn Martin, Trustee

