

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, February 26, 2013 at 7:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway  
 Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin board before 5:00 p.m. on Friday, February 22, 2013.

\_\_\_\_\_  
 J S Underwood, Deputy Clerk

**A G E N D A**

1. **Call to Order**  
*Mayor Brown*
2. **Invocation**  
*Pastor Jerald Freeman, Ascension Church*
3. **Flag Salute**  
*Interim Chief Bryn Burgess, Skiatook Fire Department*
4. **Roll Call**  
*Ms. Lett*

Attendee Name	Present	Absent	Late	Arrival
Debbie Cook, Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joshua Brown, Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech, Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
J D Prather, Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien, Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
  - A. Approval of minutes of February 12, 2013 regular.  
 Attachment A
  - B. Approval of Purchase Orders/Warrants: (#105958-106020)
 

I. General	\$39,981.72
II. Cemetery	118.39
III. Airport	6,250.00
IV. One Cent	3,888.00

 Attachment B

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to approval of Ordinance 2013-04, An Ordinance Amending the provisions of Title 3 "Finance and Taxation", Chapter 1 "Purchasing Policies", Sections 3-1-1, "Definitions", 3-1-2, "Purchasing Officer" & 3-1-3, "Purchases Without Approval" of the Skiatook Municipal Code, Containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**  
*Jeff Stephens, City Attorney*  
 Attachment #6

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

**7. Consideration and appropriate action relating to an emergency clause for Ordinance 2013-4.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

**8. Consideration and appropriate action relating to the renewal of the Worker’s Compensation Policy with CompSource Oklahoma.**

*Dan Yancey, City Manager*  
 Attachment #8

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

**9. Consideration and appropriate action relating to a time extension for demolition of structures located at 405 E. 2<sup>nd</sup> Street that has become dilapidated and has become detrimental to the health, safety or welfare of the general public.**

*David Truelove, Code Enforcement Officer*  
 Attachment #9

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

**10. Consideration and appropriate action relating to the Planning Commission’s recommendation to approve a lot split (SKL-161) located at the northeast corner of Country Road and Stockman Road.**

*Jim Dunlap, City Planner*  
 Attachment # 10

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

11. **Consideration and appropriate action relating to approval of Resolution 2013-5 providing for authorization of an incurrence of indebtedness by the Skiatook Public Works Authority for the purchase of a refuse vehicle in an amount of \$164,440.57.**

*Jeff Stephens, City Attorney*  
 Attachment #11

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

12. **Consideration and appropriate action relating to an executive session for the purpose of discussing matters pertaining to economic development in accordance with Title 25 OS, Section 307(C), paragraph 10.**

Adjourn Motion 2 <sup>nd</sup>	Reconvene Motion 2 <sup>nd</sup>	Board members	Adjourn into Exec. Session		Reconvene into Reg. Session	
			Yes/Aye	No/Nay	Yes/Aye	No/Nay
		Debbie Cook, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Joyce Jech, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		J D Prather, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. **Consideration and appropriate action relating to economic development.**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

14. **City Manager's Report**

*Attachment #14*

**A. Project Update**

\_\_\_\_\_

**B. Electric Meters**

\_\_\_\_\_

\_\_\_\_\_

**15. Adjournment.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, February 26, 2013 at 7:00 p.m.  
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\_\_\_\_\_  
 J S Underwood, Deputy Clerk

**A G E N D A**

1. **Call to Order**  
*Mayor Brown*

4. **Roll Call**  
*Ms. Lett*

<b>Attendee Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrival</b>
Debbie Cook, Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joshua Brown, Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech, Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
J D Prather, Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien, Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

A. Approval of minutes of February 12, 2013 regular.  
 Attachment # A

B. Approval of Purchase Orders/Warrants: (#105958-106020) \$220,572.54

I. SPWA  
 Attachment # B

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to the renewal of the Worker's Compensation Policy with CompSource Oklahoma.**  
*Dan Yancey, City Manager*  
 Attachment # 6

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

**7. Consideration and appropriate action relating to approval of Resolution 2013-4 providing for the purchasing authority for the Public Works Director.**

*Jeff Stephens, Authority Attorney*  
*Attachment # 7*

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

**8. Consideration and appropriate action relating to approval of Resolution 2013-6 providing for authorization of an incurrence of indebtedness by the Skiatook Public Works Authority for the purchase of a refuse vehicle in an amount of \$164,440.57.**

*Jeff Stephens, Authority Attorney*  
*Attachment # 8*

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>

**9. City Manager's Report**

*Attachment #9*

**A. Project Update**

\_\_\_\_\_

**10. Adjournment**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Debbie Cook, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Joshua Brown, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	J D Prather, Councilor	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>