

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, AUGUST 25, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation- Bill Taylor, Community Lighthouse Church.
- b. Flag Salute- Mayor David Sutherland.
- c. Roll Call

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- A. Approval of minutes of August 11, 2015 regular meeting.
- B. Approval of Purchase Orders/Warrants: (#117846-117900) and (#117972-118004)
 - I. General \$70,507.84
 - II. Cemetery \$84.16
 - III. Airport \$0
 - IV. Court \$0
 - V. One Cent \$58,286.25
- C. Approval of Budget Amendment to the Sr. Citizen's Grant-Expense Line Item #01-413-600 (Carryover) Final Payment on Building in the amount of \$16,254.50.

Motion was made by Councilor Young and 2nd by Councilor Paslay to approve Consent Agenda as written.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

5. Action Items

- a. Consideration and appropriate action relating to whether a structure located at 418 S. Haynie has become dilapidated and has become detrimental to health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property.

Motion was made by Mayor Sutherland and 2nd by Councilor Forbes to table until the September 22, 2015 meeting.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

- b. Consideration and appropriate action relating to the acceptance of Quitclaim Deed from Miriam Deborah Watson, a/k/a M.D. Watson and Terrill Watson for property comprising part of the cemetery located on Osage Avenue.

Motion was made by Councilor Young and 2nd by Councilor Martin to approve the acceptance of Quitclaim Deed from Miriam Deborah Watson, a/k/a M.D. Watson and Terrill Watson for property compromising part of the cemetery located on Osage Avenue.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin
NO: NONE

- c. Consideration and appropriate action relating to the purchase of a 48 niche 2 sided columbarium using Gray Granite with Absolute Black shutters in the amount of \$14,052.00 from Wilbert Memorials for the Osage Garden Cemetery.

Motion was made by Mayor Sutherland and 2nd by Councilor Young to approve the purchase of a 48 niche 2 sided columbarium using Gray Granite with Absolute Black shutters in the amount of \$14,052.00 from Wilbert Memorials for the Osage Garden Cemetery.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin
NO: NONE

- d. Consideration and appropriate action relating to the possible approval of granting a permit to Brian Cline of 13206 W. 170th Pl. N., Skiatook, to set up a mobile Bible literature display cart in Skiatook Central Park once a month from 10:00 a.m. until 3:00 p.m. on the following dates: August 29th, September 26th and October 24th, 2015.

Motion was made by Mayor Sutherland and 2nd by Councilor Paslay to approve granting a permit to Brian Cline of 13206 W. 170th Pl. N., Skiatook, to set up a mobile Bible literature display cart in Skiatook Central Park once a month from 10:00 a.m. until 3:00 p.m. on the following dates: August 29th, September 26th and October 24th, 2015.

YES: Sutherland, Paslay, Martin
NO: Forbes, Jech, Young, Ceska
Motion Failed

- e. Consideration and appropriate action related to the approval of General Warranty Deed clarifying and correcting the legal description of the Skiatook Cemetery located East of Osage Avenue and lying South of Little Osage Estates, in Government Lot 2, Section 35, Township 22 North, Range 12 East, Tulsa County, Oklahoma, and authorizing the Mayor to execute the conveyance.

Motion was made by Councilor Young and 2nd by Councilor Forbes to approve General Warranty Deed clarifying and correcting the legal description of the Skiatook Cemetery located East of Osage Avenue and lying South of Little Osage Estates, in Government Lot 2, Section 35, Township 22 North, Range 12 East, Tulsa County, Oklahoma, and authorizing the Mayor to execute the conveyance.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin
NO: NONE

- f. Consideration and appropriate action relating to requested approval of a street painting project on Bulldog Boulevard by Jaqueline Slavens from Ace Hardware in Skiatook.

Motion was made by Councilor Forbes and 2nd by Councilor Paslay to approve a street painting project on Bulldog Boulevard by Jaqueline Slavens from Ace Hardware in Skiatook.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin
NO: NONE

6. Discussion Items

- a. Discussion by Jane Medlin regarding the property located at 602 S. Javine.

7. City Managers Report

- a. Capital Projects-Star Lake and Cooper Landing
- b. Police and Fire Departments

8. Public Comment Forum

To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

9. Adjournment

Motion was made by Mayor Sutherland and 2nd by Councilor Jech to adjourn.
 YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin
 NO: NONE

David Sutherland, Mayor

Herb Forbes, Councilor

Patrick Young, Vice Mayor

Joyce Jech, Councilor

Patty Ceska, Councilor

Shirley Lett Clerk/Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Shawn Martin, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, August 25, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sutherland at 6:45 pm, in the Municipal Boardroom.

2. Roll Call

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of August 11, 2015, regular meeting.

B. Approval of Purchase Orders/Warrants: (#117846-117900) and (#117972-118004)

I. SPWA \$ 52,384.16

Motion was made by Trustee Young, 2nd by Trustee Ceska to approve the Consent Agenda as written.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

5. Consideration and appropriate action relating to Resolution 2015-26, a Resolution of the Skiatook Public Works Authority approving a power sales contract between the Southwestern Power Administration and the Skiatook Public Works Authority, effective at 12:01 a.m. on June 1, 2017 and expiring at 12:00 a.m. on May 31, 2032.

Motion was made by Trustee Sutherland, 2nd by Trustee Martin to approve a Resolution of the Skiatook Public Works Authority approving a power sales contract between the Southwestern Power Administration and the Skiatook Public Works Authority, effective at 12:01 a.m. on June 1, 2017 and expiring at 12:00 a.m. on May 31, 2032.

6. City Managers Report

A. Capital Projects- City Manager reported on new paperless agenda process for future meetings.

7. Adjournment

Motion was made by Chairman Sutherland, 2nd by Trustee Forbes to adjourn.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

David Sutherland, Chairman

Herb Forbes, Trustee

Patrick Young, Vice Chairman

Joyce Jech, Trustee

Patty Ceska, Trustee

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Trustee

Date Minutes Approved:

Shawn Martin, Trustee

