

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, OCTOBER 28, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Randy Sien at 6:00 p.m. in the Municipal Boardroom.

2. Invocation

The invocation was given by Pastor Jim Stratton, Riveted Church.

3. Flag Salute

The flag salute was led by Chief Bryn Burgess, Skiatook Fire Department.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Kevin Paslay, Eugene Jones

ABSENT: Patrick Young

STAFF: Dan Yancey, Ginger Stephens, other staff members.

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of October 14, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#114082-114218)

I. General	\$69,302.77
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II. Cemetery	322.43
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III. One Cent	23,718.07
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Motion was made by Councilor Sutherland, 2nd by Councilor Jones to approve the Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Judge John Kane, to make non-partisan public service announcement regarding upcoming November 4 general election.

Judge John Kane gave a non-partisan public announcement regarding the upcoming November 4th general election.

8. Consideration and appropriate action relating to acceptance of a bid by Fielden Homes in an amount of \$42,419.00 for the Skiatook Entrance Sign Project.

Motion was made by Councilor Forbes, 2nd by Councilor Sutherland to accept a bid by Fielden Homes in an amount of \$42,419.00 for the Skiatook Entrance Sign Project.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

9. Consideration and appropriate action relating to ratification of an agreement with Westerman, Inc., d/b/a Worthington OGE, for economic development purposes.

Motion was made by Councilor Sutherland, 2nd by Mayor Sien to ratify an agreement with Westerman, Inc., d/b/a Worthington OGE, for economic development purposes.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to Ordinance 2014-20; an ordinance of the City of Skiatook, Oklahoma, revising Title 6, entitled "Public Safety and Nuisances" Chapter 4, Article G of the Code of Ordinances of the City of Skiatook by regulating and prohibiting certain sight obstructions and regulating the trimming of trees and shrubbery overhanging or adjacent to a public street, sidewalk or alley; containing other provisions related thereto; repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**

Motion was made by Councilor Sutherland, 2nd by Councilor Jech to approve Ordinance 2014-20; an ordinance of the City of Skiatook, Oklahoma, revising Title 6, entitled "Public Safety and Nuisances" Chapter 4, Article G of the Code of Ordinances of the City of Skiatook by regulating and prohibiting certain sight obstructions and regulating the trimming of trees and shrubbery overhanging or adjacent to a public street, sidewalk or alley; containing other provisions related thereto; repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2014-20.**

Motion was made by Mayor Sien, 2nd by Councilor Jones to approve an emergency clause for Ordinance 2014-20.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

12. **Consideration and Appropriate action relating to authorizing the City Attorney to represent the City of Skiatook in Osage County Case No. CV-2014-67, styled Howard Engineering, Inc., vs. City of Skiatook.**

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to authorize the City Attorney to represent the City of Skiatook in Osage County Case No. CV-2014-67, styled Howard Engineering, Inc., vs. City of Skiatook.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

13. **Discussion regarding possible placement of recycling bin.**

City Staff contacted American Waste about possible setting of recycle bin. \$75 initial delivery fee (one time charge) \$160 fee to empty when needed and monthly rental of \$1 per day.

DISCUSSION ONLY, NO ACTION WAS TAKEN.

14. **City Managers Report**

A. Recycling Survey Results

Mr. Yancey shared the survey results. Nearly 72% prefer a central drop off location, almost 21% would like to participate in a voluntary curbside service at a cost of approximately \$9.50 per month, and only about 7% were not interested in any type of service.

B. Capital Projects (Runway Light Airport Project, Sports Park Restroom)

Dan Yancey said that the runway lights are completed but they need to complete a final checklist including impaction tests.

15. **Public Comment Forum**

Mr. Horace Paslay addressed the City Council.

16. **Adjournment.**

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

Randy Sien, Mayor

Herb Forbes, Chairman

David Sutherland, Vice-Mayor

Joyce Jech, Chairman

Patrick Young, Chairman

Ginger Stephens, Deputy Clerk/Treasurer

Kevin Paslay, Chairman

Date Minutes Approved:

Eugene Jones, Chairman

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, OCTOBER 28, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Randy Sien at 6:30 p.m. in the Municipal Boardroom.

2. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Kevin Paslay, Eugene Jones

ABSENT: Patrick Young

STAFF: Dan Yancey, Ginger Stephens, other staff members.

4. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of October 14, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#114082-114218)

I. SPWA \$115,356.44

Motion was made by Trustee Sutherland, 2nd by Trustee Forbes to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

5. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

6. Discussion referring to policies regarding Electric Service Regulations.

City Staff provided ideas for an update to the Electric Code Policies to the City Council for review. This item is to be brought back to the next regular City Council meeting.

7. City Managers Report

A. Capital Projects (Senior Center Project)

Building construction should begin approximately the second week in November.

8. Adjournment

Motion was made by Chairman Sien, 2nd by Councilor Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Paslay, Jones

NO: None

Randy Sien, Chairman

Herb Forbes, Trustee

David Sutherland, Vice-Chairman

Joyce Jech, Trustee

Patrick Young, Trustee

Ginger Stephens, Secretary

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

