

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, MARCH 25, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor Sien at 6:00 p.m. in the Municipal Boardroom.

**2. Invocation**

The invocation was led by Councilor Eugene Jones.

**3. Flag Salute**

The flag salute was led by Chief Pat Dean, Skiatook Police Department.

**4. Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay,  
Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of March 11, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#111332-111416)

I. General	\$43,619.92
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II. Cemetery	335.34
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III. One Cent	19,922.50
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C. Approval of an amendment to General Fund 01-338 and a supplemental appropriation to Capital Outlay Street Department 01-409-610 for \$17,186.00 for reimbursement for Street Depart Vehicle.

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Jones to approve.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Consideration and appropriate action relating to granting a permit to Skiatook Bluegrass Association, 2415 CR2255, Skiatook, OK 74070 to operate a the 10<sup>th</sup> Annual Tallgrass Music Festival to be held from 8:00 a.m., Saturday, May 31, 2014 – 11:00 p.m., Sunday, June 8, 2014 at the Skiatook Festival Grounds located behind the Skiatook Sports Park.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Mayor Sien to grant a permit to Skiatook Bluegrass Association, 2415 CR2255, Skiatook, OK 74070 to operate a the 10th Annual Tallgrass Music Festival to be held from 8:00 a.m., Saturday, May 31, 2014 – 11:00 p.m., Sunday, June 8, 2014 at the Skiatook Festival Grounds located behind the Skiatook Sports Park.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. **Discussion regarding sports facility agreements.**

Several Sports groups spoke about sports facility agreements. DISCUSSION ONLY. NO ACTION WAS TAKEN.

9. **Consideration and appropriate action related to bids and proposals received for the construction of the Skiatook Senior Center and possible award of bid(s).**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Sutherland to accept bid and proposal from Brewer not to exceed 112,100.00 for the purchase and erection of a metal building and reject Easky Construction in an amount of \$82,300 for site preparation and concrete foundation.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to approval of Resolution 2014-10; a resolution declaring April 2014 as Fair Housing Month.**

Motion was made by Councilor Sutherland, 2<sup>nd</sup> by Councilor Jech to approve Resolution 2014-10; a resolution declaring April 2014 as Fair Housing Month.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to Ordinance 2014-07; an ordinance of the City Council of the City of Skiatook, Oklahoma, consenting to and approving the second amendment to the trust indenture of the Skiatook Public Works Authority, a public trust with its beneficiary being the City of Skiatook, Oklahoma, accepting the beneficial interest of the trust indenture of the Skiatook Public Works Authority, as amended by first amendment dated September 27, 1977, and second amendment dated March 25, 2014, containing other provisions related thereto, and declaring an emergency.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Jones to approve Ordinance 2014-07; an ordinance of the City Council of the City of Skiatook, Oklahoma, consenting to and approving the second amendment to the trust indenture of the Skiatook Public Works Authority, a public trust with its beneficiary being the City of Skiatook, Oklahoma, accepting the beneficial interest of the trust indenture of the Skiatook Public Works Authority, as amended by first amendment dated September 27, 1977, and second amendment dated March 25, 2014, containing other provisions related thereto, and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

12. **Consideration and appropriate action relating to an emergency clause for Ordinance 2014-07.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Sutherland to approve an emergency clause for Ordinance 2014-07.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

13. **Discussion regarding 709 W. Maple Dr. Storm Water issue.**

Meshek presented a report regarding the storm water issue. DISCUSSION ONLY.

14. **Delete item "A" under City Manager's Report**

15. **City Managers Report**

~~A. 709 W. Maple Dr. Storm Water issue update~~

**B. Cemetery Directory update**

City staff will be installing an automated kiosk containing the directory information and an electronic map at Osage Gardens Cemetery.

**C. Police Promotions**

Chief Dean promoted 3 sergeants: Jerry Bullard, Anthony Harper, and Ross Hall.

Chief Dean promoted Billy Wakefield to Captain.

**D. Public Trust Indenture**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**E. Capital Projects**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**F. Police and Fire Department**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

16. **Public Comment Forum**

NO ACTION WAS TAKEN.

17. **Adjournment.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jech to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

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Randy Sien, Mayor

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Herb Forbes, Councilor

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David Sutherland, Vice-Mayor

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Joyce Jech, Councilor

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Patrick Young, Councilor

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Shirley Lett, City Clerk Treasurer

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Kevin Paslay, Councilor

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Date Minutes Approved:

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Eugene Jones, Councilor

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**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, MARCH 25, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor Sien at 7:35 p.m. in the Municipal Boardroom.

**4. Roll Call**

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of March 11, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#111332-111416)

I. SPWA \$27,681.52

Motion was made by Trustee Sutherland, 2<sup>nd</sup> by Trustee Paslay to approve.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Consideration and appropriate action related to Resolution 2014-09; a resolution of the Skiatook Public Works Authority approving and authorizing the second amendment to the trust indenture of the Skiatook Public Works Authority dated September 18, 1974, by amendment dated March 25, 2014, and other provisions related thereto.**

Motion was made by Trustee Sutherland, 2<sup>nd</sup> by Mayor Sien to approve Resolution 2014-09; a resolution of the Skiatook Public Works Authority approving and authorizing the second amendment to the trust indenture of the Skiatook Public Works Authority dated September 18, 1974, by amendment dated March 25, 2014, and other provisions related thereto.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

**8. City Managers Report**

**A. Capital Projects**

Improvements of Water Treatment Plant still progressing.

**9. Adjournment**

Motion was made by Chairman Sien, 2<sup>nd</sup> by Trustee Jech to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

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Randy Sien, Chairman

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David Sutherland, Vice-Chairman

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Shirley Lett, Secretary

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Date Minutes Approved:

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Herb Forbes, Trustee

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Joyce Jech, Trustee

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Patrick Young, Trustee

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Kevin Paslay, Trustee

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Eugene Jones, Trustee

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