

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, August 25, 2015 at 6:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, August 21, 2015.

\_\_\_\_\_  
 Shirley Lett, Clerk

**A G E N D A**

1. **Call to Order-** *Mayor Sutherland*
2. **Opening Business**
  - a. Invocation- *Bill Taylor, Community Lighthouse Church*
  - b. Flag Salute- *Mayor David Sutherland*
  - c. Roll Call- *Shirley Lett, City Clerk*

<b>Attendee Name</b>		<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrival</b>
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patty Ceska	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Shawn Martin	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**3. Consent Agenda**

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

- a. Approval of minutes of August 11, 2015 regular meeting.  
Attachment 1
- b. Approval of Purchase Orders/Warrants: (#117846-117900) and (#117972-118004)
  - i. General \$70,507.84
  - ii. Cemetery \$84.16
  - iii. Airport \$0.00
  - iv. Court \$0.00
  - v. One Cent \$58,286.25
 Attachment 2
- c. Approval of Budget Amendments
  1. Sr. Citizen's Grant- Expense Line Item #01-413-600 (Carryover) Final Payment on Building in the amount of \$16,254.50.

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. Action Items**

- a. Consideration and appropriate action relating to whether a structure located at 418 S. Haynie has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property.

*Attachment 3*

Motion: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- b.** Consideration and appropriate action relating to the acceptance of Quitclaim Deed from Miriam Deborah Watson, a/k/a M.D. Watson and Terrill Watson for property comprising part of the cemetery located on Osage Avenue.

*Attachment 4*

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- c.** Consideration and appropriate action relating to the purchase of a 48 niche 2 sided columbarium using Gray Granite with Absolute Black shutters in the amount of \$14,052.00 from Wilbert Memorials for the Osage Garden Cemetery.

*Attachment 5*

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- d.** Consideration and appropriate action relating to possible approval of granting a permit to Brian Cline of 13206 W. 170<sup>th</sup> Pl. N., Skiatook, to set up a mobile Bible literature display cart in Skiatook Central Park once a month from 10:00 a.m. until 3:00 p.m. on the following dates: August 29<sup>th</sup>, September 26<sup>th</sup> and October 24<sup>th</sup> 2015.

*Attachment 6*

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- e. Consideration and appropriate action related to the approval of General Warranty Deed clarifying and correcting the legal description of the Skiatook Cemetery located East of Osage Avenue and lying South of Little Osage Estates, in Government Lot 2, Section 35, Township 22 North, Range 12 East, Tulsa County, Oklahoma, and authorizing the Mayor to execute the conveyance.

*Attachment 7*

Motion: \_\_\_\_\_

\_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- f. Consideration and appropriate action relating to requested approval of a street painting project on Skiatook Boulevard by Jaqueline Slavens from Ace Hardware in Skiatook.

Motion: \_\_\_\_\_

\_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**6. Discussion Items**

a. Discussion by Jane Medlin regarding the property located at 602 S. Javine.

**7. City Managers Report**

a. Capital Projects- Star Lake and Cooper Landing

b. Police and Fire Departments

**8. Public Comment Forum**

*\*To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

**9. Adjournment.**

Motion: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, August 25, 2015 at 6:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, August 21, 2015.

\_\_\_\_\_  
*Shirley Lett, City Clerk*

**A G E N D A**

1. **Call to Order-** *Chairman David Sutherland*
2. **Roll Call-** *Shirley Lett, City Clerk*

<b>Attendee Name</b>		<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrival</b>
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patty Ceska	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Shawn Martin	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**3. Consent Agenda**

\*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

- A. Approval of minutes of August 11, 2015 regular meeting.  
Attachment 8
- B. Approval of Purchase Orders/Warrants: (#117846-117900) and (#117972-118004)  
  - I. SPWA \$52,384.16  
Attachment 9

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

\_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. Action Items**

**a.** Consideration and appropriate action relating to Resolution 2015-26, a Resolution of the Skiatook Public Works Authority approving a power sales contract between the Southwestern Power Administration and the Skiatook Public Works Authority, effective at 12:01 a.m. on June 1, 2017 and expiring at 12:00 a.m. on May 31, 2032.

*Attachment 10*

Motion: \_\_\_\_\_

\_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**6. City Managers Report**

a. Capital Projects

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 7. Adjournment

Motion: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>