

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, DECEMBER 9, 2014 6:00 P.M. MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. Invocation

The invocation was given by Pastor Susan Whitley, First United Methodist Church.

3. Flag Salute

The flag salute was led by Chief Bryn Burgess, Skiatook Fire Department.

4. Roll Call

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of November 25, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#114734-114818)

I.	General	\$32,027.05
II.	Cemetery	258.76
III.	Airport	3,034.89
IV.	Court	390.39
V.	One Cent	93,226.86

C. Approval of an amendment to Department of Justice Forfeiture 01-344 and supplemental appropriation to Police Department, Department of Justice Forfeiture 01-405-603 for \$1,508.61 for Forfeiture Reimbursements.

Motion was made by Councilor Young, 2nd by Councilor Forbes to approve Consent Agenda as written.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Consideration and appropriate action relating to approval of a contract between the City of Skiatook and All Services Ready, LLC, an Oklahoma Limited Liability Company, d/b/a Complete Rural Trash Service (CRTS) for commercial refuse collection and disposal services.

Motion was made by Mayor Sutherland, 2nd by Councilor Forbes to approve a contract between the City of Skiatook and All Services Ready, LLC, an Oklahoma Limited Liability Company, d/b/a Complete Rural Trash Service (CRTS) for commercial refuse collection and disposal services.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

8. **Consideration and appropriate action relating to an amendment to the General Fund wherein estimated revenues are increased by a total of \$4,000.00 to Line Item 01-338 representing a donation from the Cherokee Nation for Police Department and approval of a supplemental appropriation to the Police Department Capital Outlay to Line Item 01-405-610.**

Motion was made by Councilor Forbes, 2nd by Councilor Jones to approve an amendment to the General Fund wherein estimated revenues are increased by a total of \$4,000.00 to Line Item 01-338 representing a donation from the Cherokee Nation for Police Department and approval of a supplemental appropriation to the Police Department Capital Outlay to Line Item 01-405-610.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to an amendment to the General Fund budget wherein estimated revenues are increased by a total of \$100.00 to Line Item 01-338 representing a donation from the Linda Loftis for DARE Program and approval of a supplemental appropriation to the Police Department DARE Program to Line Item 01-405-505.**

Motion was made by Councilor Young, 2nd by Councilor Forbes to approve an amendment to the General Fund budget wherein estimated revenues are increased by a total of \$100.00 to Line Item 01-338 representing a donation from the Linda Loftis for DARE Program and approval of a supplemental appropriation to the Police Department DARE Program to Line Item 01-405-505.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to the appointment of Joyce Jech as representative and Dan Yancey as alternate for both the INCOG Board of Directors and the General Assembly.**

Motion was made by Mayor Sutherland, 2nd by Councilor Young to approve the appointment of Joyce Jech as representative and Dan Yancey as alternate for both the INCOG Board of Directors and the General Assembly.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to approval of Change Order #1 to Wise Electric for a \$649.50 decrease from the original bid of \$169,281.00 resulting in a new contract amount of \$168,631.50.**

Motion was made by Councilor Forbes, 2nd by Councilor Paslay to approve Change Order #1 to Wise Electric for a \$649.50 decrease from the original bid of \$169,281.00 resulting in a new contract amount of \$168,631.50.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

12. **Consideration and appropriate action relating to Ordinance 2014-24; an ordinance amending the employee retirement system, Defined Benefit Plan for the City of Skiatook, Oklahoma; providing retirement benefits for eligible employees of the City of Skiatook, Oklahoma; pertaining to eligibility; providing for repealer and severability; and declaring an emergency.**

Motion was made by Councilor Young, 2nd by Councilor Jech to approve Ordinance 2014-24; an ordinance amending the employee retirement system, Defined Benefit Plan for the City of Skiatook, Oklahoma; providing retirement benefits for eligible employees of the City of Skiatook, Oklahoma; pertaining to eligibility; providing for repealer and severability; and declaring an emergency.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

13. Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2014-24.

Motion was made by Mayor Sutherland, 2nd by Councilor Forbes to approve an emergency clause for Ordinance 2014-24.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

14. Discussion related to proposed changes to Electric Service Regulations.

Discussion regarding proposed changes to electric policy. No action was taken.

15. City Managers Report

A. Capital Projects

THIS ITEM WAS SKIPPED. NO ACTIVITIES TO REPORT.

B. Police and Fire Departments

THIS ITEM WAS SKIPPED. NO ACTIVITIES TO REPORT.

16. Public Comment Forum

THIS ITEM WAS SKIPPED. NO ONE WISHED TO SPEAK.

17. Adjournment.

Motion was made by Mayor Sutherland, 2nd by Councilor Jech to adjourn.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

David Sutherland, Mayor

Herb Forbes, Councilor

Patrick Young, Vice-Mayor

Joyce Jech, Councilor

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Eugene Jones, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, DECEMBER 9, 2014 6:00 P.M. MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman David Sutherland at 6:30 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of November 25, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#114734-114818)

I. SPWA \$443,050.09

Motion was made by Trustee Young, 2nd by Trustee Paslay to approve Consent Agenda as written.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Discussion relating to a citizen's request to address the Authority regarding the relocation of her water meter to a location closer to her home.

Discussion only. No action was taken.

8. City Managers Report

A. Capital Projects

THIS ITEM WAS SKIPPED. NO ACTIVITIES TO REPORT.

9. Adjournment

Motion was made by Chairman Sutherland, 2nd by Trustee Forbes to adjourn.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

David Sutherland, Chairman

Herb Forbes, Trustee

Patrick Young, Vice-Chairman

Joyce Jech, Trustee

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

