

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, June 14, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation- Jim Standridge, Immanuel Baptist
- b. Flag Salute- Pat Dean, Chief of Police
- c. Roll Call- Ginger Stephens, Deputy Clerk

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: Patrick Young

STAFF: Ginger Stephens and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- A. Approval of minutes of the May 31, 2016 regular meeting.
- B. Approval of Purchase Orders/Warrants: (#121168-#121274)
 - I. General \$33,913.66
 - II. Cemetery \$255.61
 - III. Airport Fund \$332.21
 - IV. Court Fund \$575.78
 - V. One/Half Cent Capital Projects \$19,777.50

Motion was made by Councilor Forbes and 2nd by Councilor Paslay to approve Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Consideration and appropriate action related to approval of Resolution 2016-22, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE GENERAL FUND AND OTHER FUNDS AS ESTABLISHED BY THE SKIATOOK CITY COUNCIL FOR THE 2016-2017 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

Motion was made by Councilor Paslay and 2nd by Councilor Jech to approve Resolution 2016-22, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE GENERAL FUND AND OTHER FUNDS AS ESTABLISHED BY THE SKIATOOK CITY COUNCIL FOR THE 2016-2017 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

6. Consideration and appropriate action related to approval of a Memorandum of Understanding between the Indian Nations Council of Government (INCOG) and the City of Skiatook to maintain the 9-1-1 electronic map street layer and the master street and address guide (MSAG).

Motion was made by Mayor Sutherland and 2nd by Councilor Forbes to approve a Memorandum of Understanding between the Indian Nations Council of Government (INCOG) and the City of Skiatook to maintain the 9-1-1 electronic map street layer and the master street and address guide (MSAG).

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

7. Consideration and appropriate action related to the approval of Resolution 2016-21, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK, OKLAHOMA, DECLARING CERTAIN REAL PROPERTY SURPLUS AND NO LONGER OF ANY USE OR BENEFIT TO THE CITY OF SKIATOOK, APPROVING A REAL ESTATE PURCHASE AGREEMENT BETWEEN THE CITY OF SKIATOOK, OKLAHOMA AND OSAGE GARDEN VILLAS GP, LLC, FOR DEVELOPMENT OF REAL PROPERTY SITUATED IN THE EAST HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21, TOWNSHIP 22 NORTH, RANGE 12 EAST, OSAGE COUNTY, OKLAHOMA, FOR THE PURPOSE OF AFFORDABLE HOUSING FOR SENIOR CITIZENS, AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Motion was made by Councilor Paslay and 2nd by Councilor Jech to approve Resolution 2016-21, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK, OKLAHOMA, DECLARING CERTAIN REAL PROPERTY SURPLUS AND NO LONGER OF ANY USE OR BENEFIT TO THE CITY OF SKIATOOK, APPROVING A REAL ESTATE PURCHASE AGREEMENT BETWEEN THE CITY OF SKIATOOK, OKLAHOMA AND OSAGE GARDEN VILLAS GP, LLC, FOR DEVELOPMENT OF REAL PROPERTY SITUATED IN THE EAST HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21, TOWNSHIP 22 NORTH, RANGE 12 EAST, OSAGE COUNTY, OKLAHOMA, FOR THE PURPOSE OF AFFORDABLE HOUSING FOR SENIOR CITIZENS, AND CONTAINING OTHER PROVISIONS RELATED THERETO.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

8. Consideration and appropriate action related to the approval of the authorization of the City Manager to advertise for bids for AIP Project 3-40-0089-010-2016 at the Skiatook Municipal Airport (Rehabilitate Terminal Apron).

Motion was made by Mayor Sutherland and 2nd by Councilor Ceska to approve the authorization of the City Manager to advertise for bids for AIP Project 3-40-0089-010-2016 at the Skiatook Municipal Airport (Rehabilitate Terminal Apron).

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

9. Discussion and appropriate action related to the possible approval of an agreement between Tri-Star Construction, LLC and the City of Skiatook for the Skiatook Rogers Boulevard-Phase 1 Streetscape Improvements in a total contract amount of \$594,401.00; base bid in the amount of \$483,383.50, Alternate #1 in the amount of \$31,078.00, Alternate #2 in the amount of \$65,539.50 and Alternate #3 in the amount of \$14,400.00.

Motion was made by Councilor Forbes and 2nd by Councilor Paslay to approve an agreement between Tri-Star Construction, LLC and the City of Skiatook for the Skiatook Rogers Boulevard-Phase 1 Streetscape Improvements in a total contract amount of \$594,401.00; base bid in the amount of \$483,383.50, Alternate #1 in the amount of \$31,078.00, Alternate #2 in the amount of \$65,539.50 and Alternate #3 in the amount of \$14,400.00.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

10. Consideration and appropriate action related to the approval of an Addendum to Mutual Aid and Assistance Agreement between the City of Skiatook, Oklahoma, a municipal corporation organized and existing under the laws of the State of Oklahoma and the Osage Nation, a federally recognized Indian Tribe.

Motion was made by Mayor Sutherland and 2nd by Councilor Paslay to approve and accept an Addendum to Mutual Aid and Assistance Agreement between the City of Skiatook, Oklahoma, a municipal corporation organized and existing under the laws of the State of Oklahoma and the Osage Nation, a federally recognized Indian Tribe.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

11. Discussion and appropriate action related to approval of a contract between the City of Skiatook and the Skiatook Chamber of Commerce.

Motion was made by Mayor Sutherland and 2nd by Councilor Paslay to approve annual contract between the City of Skiatook and the Skiatook Chamber of Commerce.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

12. Discussion on drainage on Maplewood Lane by citizens.

13. Consideration and appropriate action related to the possible issuance of a permit to the Osage Nation Prevention Program (Anthony Shackelford) to use Skiatook Central Park on the evening of August 6, 2016, for a "Back to School" event.

Motion was made by Councilor Forbes and 2nd by Councilor Ceska to grant a permit to the Osage Nation Prevention Program (Anthony Shackelford) to use Skiatook Central Park on the evening of August 6, 2016, for a "Back to School" event.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

14. Public Comment Forum

**To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

15. Adjournment.

Motion was made by Mayor Sutherland and 2nd by Councilor Paslay to adjourn.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

David Sutherland, Mayor

Herb Forbes, Councilor

ABSENT
Patrick Young, Vice Mayor

Joyce Jech, Councilor

Patty Ceska, Councilor

Ginger Stephens, Deputy Clerk

Kevin Paslay, Councilor

Date Minutes Approved:

Shawn Martin, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, June 14 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sutherland at 6:43 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: Patrick Young

STAFF: Ginger Stephens and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

a. Approval of minutes of the May 31, 2016 regular meeting.

b. Approval of Purchase Orders/Warrants: (#121168-#121274)

I. SPWA \$800,450.98

Motion was made by Trustee Forbes and 2nd by Trustee Paslay to approve the Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Public hearing regarding removing and replacing the exiting roadway (asphalt and concrete) including the subbase and replacing it with an asphalt roadway in the Letha Louise Neighborhood; West Perrier Drive, North Supernaw Street, West Red Corn Drive, West Big Heart Drive, and West Red Eagle Drive and streets within this boundary.

6. Consideration and appropriate action related to Resolution 2016-23, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE SKIATOOK PUBLIC WORKS AUTHORITY FOR THE 2016-2017 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

Motion was made by Trustee Forbes and 2nd by Trustee Jech to approve Resolution 2016-23, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL OPERATING BUDGET FOR THE SKIATOOK PUBLIC WORKS AUTHORITY FOR THE 2016-2017 FISCAL YEAR; CLASSIFYING REVENUES FOR EACH FUND; ESTABLISHING LEVELS OF EXPENDITURES BY CLASSIFICATION AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin

NO: NONE

7. Consideration and appropriate action related to the approval of the authorization to purchase electrical supplies for the Skiatook Senior Living in an amount not to exceed \$40,000.00 from Diversified Electric.

Motion was made by Chairman Sutherland and 2nd by Trustee Ceska to approve the authorization to purchase electrical supplies for the Skiatook Senior Living in an amount not to exceed \$40,000.00 from Diversified Electric.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

8. City Manager's Report

*Discussion on new 1,000,000 gallon water tank and 16" transmission line

9. Adjournment

Motion was made by Chairman Sutherland and 2nd by Trustee Ceska to adjourn.

YES: Forbes, Sutherland, Jech, Ceska, Paslay, Martin
NO: NONE

David Sutherland, Chairman

Herb Forbes, Trustee

ABSENT
Patrick Young, Vice Chairman

Joyce Jech, Trustee

Patty Ceska, Trustee

Ginger Stephens, Deputy Clerk

Kevin Paslay, Trustee

Date Minutes Approved:

Shawn Martin, Trustee

