

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, MARCH 12, 2013, 7:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Mayor Brown at 7:00 p.m. in the Municipal Boardroom.

2. **Invocation**

The invocation was given by Brad White, Public Works Director.

3. **Flag Salute**

The flag salute was led by Chief John Lawrence, Skiatook Police Department.

4. **Roll Call**

PRESENT: Debbie Cook, Josh Brown, Joyce Jech, J D Prather, Randy Sien

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of February 26, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#106114-106217)

I.	General	\$125,574.97
II.	Cemetery	323.46
III.	Airport	3,384.74
IV.	Court	527.38
V.	One Cent	20,078.64

C. Approval of an amendment to General Fund 01-338 and a supplemental appropriation to Police Department Capital Outlay 01-405-610 for \$5,616.82 from the Highway Safety Grant for the update of radar units.

Motion was made by Councilor Sien, 2nd by Councilor Prather to approve as printed.

YES: Brown, Cook, Jech, Prather, Sien

NO: None

6. **Presentation by Rhone Bird and David Mueller regarding possible retail development.**

Mr. Bird and Mr. Mueller made a presentation for retail development to be located by Tractor Supply with Hibbett's and Factory Connection in Town Center Shopping Center.

7. **Consideration and appropriate action relating to an Addendum number 7 to the Master Services Agreement between the regional 9-1-1 board and the City of Skiatook.**

Motion was made by Mayor Brown, 2nd by Councilor Prather to approve Addendum number 7 to the Master Services Agreement.

YES: Brown, Cook, Jech, Prather, Sien

NO: None

8. **Consideration and appropriate action relating to an amendment to the General fund for \$1,000.00 to Line Item 01-338 representing a donation from the Wal-mart foundation and approval of a supplemental appropriation to the Police Department Capital Outlay to Line Item 01-405-610.**

Motion was made by Mayor Brown, 2nd by Councilor Prather to approve.

YES: Brown, Cook, Jech, Prather, Sien

NO: None

9. **City Manager’s Report**

A. Update on Condemnation at 405 E. 2nd Street

City Manager gave an update on Condemnation @ 405 E. 2nd Street. Property has been demolished and removed.

B. One Cent Update

City Manager gave an update on One Cent Funds for the current Fiscal Year as well as the Next Fiscal Year’s Estimate.

C. Current Capital Projects

CDB Grant; Health Clinic Architect Plans; Senior Center Architect Plans; Meet and Greet at the American Legion on March 17th for the Candidates.

10. **Adjournment**

Motion was made by Mayor Brown, 2nd by Councilor Prather to adjourn.

YES: Brown, Cook, Jech, Prather, Sien

NO: None

Shirley Lett, City Clerk/Treasurer

Josh Brown, Mayor

Date Minutes Approved:

Randy Sien, Vice-Mayor

Debbie Cook, Councilor

J D Prather, Councilor

Joyce Jech, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, MARCH 12, 2013, 7:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Mayor Brown at 7:35 p.m. in the Municipal Boardroom.

4. **Roll Call**

PRESENT: Debbie Cook, Josh Brown, Joyce Jech, J D Prather, Randy Sien

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of February 26, 2013 regular meeting.

B. Approval of Purchase Orders/Warrants: (#106114-106217)

I. SPWA \$344,039.30

Motion was made by Councilor Sien, 2nd by Councilor Prather to approve.

YES: Brown, Cook, Jech, Prather, Sien

NO: None

6. **Consideration and appropriate action relating to award of bid to Bill Hodge Excavation, LLC. in an amount of \$29,140.00, reflecting the base bid, for the Sanitary Sewer System Rehabilitation; and authorizing the City Manager to negotiate the add alternate to expend the remaining grant funds.**

Motion was made by Councilor Sien, 2nd by Councilor Prather to approve bid to Bill Hodge Excavation, LLC. in an amount of \$29,140.00, reflecting the base bid, for the Sanitary Sewer System Rehabilitation; and authorizing the City Manager to negotiate the add alternate to expend the remaining grant funds.

YES: Brown, Cook, Jech, Prather, Sien

NO: None

7. **Consideration and appropriate action relating to Trustee approval of Amendment #2 to the Skiatook Wastewater System Improvements Engineering Services Contract in an amount not to exceed \$8,100.00 providing for flow monitoring services.**

Motion was made by Councilor Sien, 2nd by Councilor Prather to approve Amendment #2 to the Skiatook Wastewater System Improvements Engineering Services Contract in an amount not to exceed \$8,100.00 providing for flow monitoring services.

YES: Brown, Cook, Jech, Prather, Sien

NO: None

8. **City Manager's Report**

A. Project Update

New Capital Projects – 16 inch water line from Water Treatment Plant to Lenapah; rehabilitate existing water tank; additional storage; Water Treatment Plant Chloramine Conversion; approve \$2,700,000 – future meeting agenda

9. **Adjournment**

Motion was made by Mayor Brown, 2nd by Councilor Prather to adjourn.

YES: Brown, Cook, Jech, Prather, Sien

NO: None

Shirley Lett, City Clerk/Treasurer

Josh Brown, Mayor

Date Minutes Approved:

Randy Sien, Vice-Mayor

Debbie Cook, Councilor

J D Prather, Councilor

Joyce Jech, Councilor

