

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, MAY 13, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Sien at 6:00 p.m. in the Municipal Boardroom.

2. Invocation

The invocation was given by Councilor Sutherland, Ward 2.

3. Flag Salute

The flag salute was led by Chief Pat Dean, Skiatook Police Department.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay,
Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of April 29, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#111985-112093)

I. General	\$39,951.27
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II. Cemetery	247.84
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III. Airport	520.15
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IV. Court	436.59
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V. One Cent	24,682.26
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C. Approval of an amendment to Highway Safety Grant 01-339 and a supplemental appropriation to Police Department Capital Outlay 01-405-610 for \$1,920.00 for reimbursement from Highway Safety Grant for the purchase of 6 portable breath testers.

Motion was made by Councilor Sutherland, 2nd by Councilor Paslay to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

ITEM SKIPPED. NO ACTION WAS TAKEN.

7. Consideration and appropriate action relating to the awarding of a bid to Brewer Construction Company of Eastern Oklahoma, INC. in an amount of \$112,100.00 for the Purchase and Erection of a Pre-Engineered Metal Building. (FY 2014-15 Community Development Block Grant; Senior Citizen Project)

Motion was made by Mayor Sien, 2nd by Councilor Jech to award a bid to Brewer Construction Company of Eastern Oklahoma, INC. in an amount of \$112,100.00 for the Purchase and Erection of a Pre-Engineered Metal Building. (FY 2014-15 Community Development Block Grant; Senior Citizen Project)

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. **Consideration and appropriate action relating to acceptance and award of a bid to Brummett Construction in an amount of \$69,950.00 for the rough in plumbing and concrete foundation installation. (FY 2014-15 Community Development Block Grant; Senior Citizen Project)**

Motion was made by Councilor Sutherland, 2nd by Councilor Young to accept and award a bid to Brummett Construction in an amount of \$69,950.00 for the rough in plumbing and concrete foundation installation. (FY 2014-15 Community Development Block Grant; Senior Citizen Project)

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to Ordinance 2014-12; an ordinance annexing to the City of Skiatook territory adjacent or contiguous to the corporate limits of the City of Skiatook, Oklahoma; finding jurisdictional facts; assigning the annexed land to a ward of the city; assigning a zoning classification to the land annexed; providing for separability; providing for codification and establishing an effective date.**

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to approve Ordinance 2014-12; an ordinance annexing to the City of Skiatook territory adjacent or contiguous to the corporate limits of the City of Skiatook, Oklahoma; finding jurisdictional facts; assigning the annexed land to a ward of the city; assigning a zoning classification to the land annexed; providing for separability; providing for codification and establishing an effective date.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to Ordinance 2014-14; an ordinance amending the provisions of Title 6, Chapter 3A, entitled "Public Safety Capital Fee", at Section 6-3A-1 by adding new subsections "D" and "E", providing for exceptions to the assessment of the Public Safety Capital Fee, providing for codification; containing other provisions related thereto and declaring an emergency.**

Motion was made by Councilor Sutherland, 2nd by Mayor Sien to approve Ordinance 2014-14; an ordinance amending the provisions of Title 6, Chapter 3A, entitled "Public Safety Capital Fee", at Section 6-3A-1 by adding new subsections "D" and "E", providing for exceptions to the assessment of the Public Safety Capital Fee, providing for codification; containing other provisions related thereto and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2014-14.**

Motion was made by Mayor Sien, 2nd by Councilor Paslay to approve an emergency clause for Ordinance 2014-14.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

12. **Discussion regarding the keeping of backyard chickens.**

Discussion only. Councilor Young presented information regarding backyard chickens.

13. **City Managers Report**

A. Capital Projects

ITEM SKIPPED.

B. Police and Fire Department (fire hydrant testing and update on IAFF contract negotiations)

Police Contract has been settled and will be on the next agenda for approval.

Fire Fighters' Union is hiring a Certified Public Accountant to look at the City's financials to determine if they want to settle or go into arbitration.

Fire Hydrant testing locations has been posted on the website.

Police Department has decided to go to twelve (12) hour shifts.

14. Public Comment Forum

ITEM SKIPPED.

15. Adjournment.

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Mayor

Herb Forbes, Councilor

David Sutherland, Vice-Mayor

Joyce Jech, Councilor

Patrick Young, Councilor

Shirley Lett, City Clerk Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Eugene Jones, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, MAY 13, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Sien at 6:25 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of April 29, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#111985-112093)

I. SPWA \$363,959.75

Motion was made by Trustee Sutherland, 2nd by Trustee Jones to approve Consent Agenda.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

ITEM SKIPPED. NO ACTION WAS TAKEN.

7. Consideration and appropriate action relating to authorizing the City Manager to enter into a contract to replace electric lines along Oak Street between Lombard and Lenapah in an amount not to exceed \$49,750.00.

Motion was made by Chairman Sien, 2nd by Trustee Sutherland to approve the City Manager to enter into a contract to replace electric lines along Oak Street between Lombard and Lenapah in an amount not to exceed \$49,750.00.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. Consideration and appropriate action relating to proposed Easement Acquisition Agreement between the Skiatook Public Works Authority and DeNoya Ware, LLC.

Motion was made by Chairman Sien, 2nd by Trustee Sutherland to approve proposed Easement Acquisition Agreement between the Skiatook Public Works Authority and DeNoya Ware, LLC.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. Discussion regarding the Rural Water District #15 contract.

Discussion only. Mr. Yancey reported on negotiations with Rural Water District #15 contract.

10. Discussion regarding Commercial Refuse Service.

Discussion only. Mr. Yancey presented options for the commercial refuse service.

11. **City Managers Report**
A. Capital Projects

ITEM SKIPPED.

12. **Adjournment**

Motion was made by Chairman Sien, 2nd by Trustee Jones to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Chairman

Herb Forbes, Trustee

David Sutherland, Vice-Chairman

Joyce Jech, Trustee

Patrick Young, Trustee

Shirley Lett, Secretary

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

