

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, September 27, 2016 at 6:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, September 23, 2016.

\_\_\_\_\_  
*Shirley Lett, City Clerk*

**A G E N D A**

- 1. Call to Order-** *Vice-Mayor Patrick Young*
- 2. Opening Business**
  - a. Invocation- Trey Harper, Skiatook Christian Church*
  - b. Flag Salute- Patrick Young, Vice-Mayor*
  - c. Roll Call- Shirley Lett, City Clerk*

<b>Attendee Name</b>		<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrival</b>
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patty Ceska	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Shawn Martin	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

- 3. Consent Agenda**  
 All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
  - a. Approval of minutes of the September 13, 2016 regular meeting.**  
*Attachment #1*
  - b. Approval of Purchase Orders/Warrants: (#122289-#122374)**
    - i. General Fund \$64,373.59
    - ii. Cemetery Fund \$16.18
    - iii. Airport Fund \$17,500.00
    - iv. One Cent Capital Projects \$12,946.33
    - v. One/Half Cent Capital Projects \$12,830.00
    - vi. Cemetery Perpetual Care \$450.00*Attachment #2*
  - c. Budget Amendment to Revenue Line Item 01-338 General Miscellaneous-DARE Program Fundraiser, Pioneer Day 9/17/16 in the amount of \$480.00.**
  - d. Supplemental Appropriation to Expense Line Item 01-405-505 Police Department-DARE Fund in the amount of \$480.00.**

Motion: \_\_\_\_\_

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Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4. Consideration and appropriate action related to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

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Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. Recognition of and plaque presentation to those involved in the USAF plane rehabilitation at the Skiatook Municipal Airport.**

*Patrick Young, Vice-Mayor*

**6. Consideration and appropriate action related to the approval of a Master Services Agreement between Owner and Engineer, and Exhibit "A" to the Master Services Agreement, entitled Task Order 3, between the City of Skiatook and Meshek & Associates, PLC for Roadway Improvement Projects, in the amount of \$310,660.00.**

*Ben Fletcher, Meshek & Associates*

*Attachment #3*

Motion: \_\_\_\_\_

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Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**7. Consideration and appropriate action related to authorizing the City Manager to approve an expenditure for a three (3) inch overlay on 133<sup>rd</sup> Street from the vicinity of the Osage Prairie Trail East to Osage Avenue, not to exceed \$56,000.00.**

*Patrick Young, Vice-Mayor  
Attachment #4*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**8. Discussion and appropriate action related to Lot Split Application SKL-174, requesting lot split approval of a 1.32 acre tract of land, more or less, owned by the City of Skiatook and located in the North Half of the Northeast Quarter of the Northwest Quarter of the Southwest Quarter of Section 21, Township 22 North, Range 12 East, Osage County, Oklahoma, lying South of State Highway 20 and located generally at 2254 West Rogers Boulevard.**

*Michal Davis, City Planner/Inspections  
Attachment #5*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**9. Discussion and appropriate action related to proposed Resolution 2016-28, a Resolution of the City Council of the City of Skiatook, Oklahoma, approving and authorizing a conveyance of the Skiatook Urgent Care lease site located at 2254 W. Rogers Boulevard from the City of Skiatook to RHG UC Skiatook, LLC, pursuant to the terms of the lease-purchase agreement between the City of Skiatook, Oklahoma and the Petrous Group, Inc., as amended, and as partially assigned to RHG UC Skiatook, LLC.**

*Jeff Stephens, City Attorney  
Attachment #6*

Motion: \_\_\_\_\_

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Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**10. Public Comment Forum**

*\*To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

**11. Adjournment**

Motion: \_\_\_\_\_

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Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, September 27, 2016 at 6:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

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\_\_\_\_\_  
*Shirley Lett, City Clerk*

**A G E N D A**

1. **Call to Order-** *Vice-Chairman Patrick Young*
2. **Roll Call-** *Shirley Lett, City Clerk*

<b>Attendee Name</b>		<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrival</b>
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patty Ceska	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Shawn Martin	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**3. Consent Agenda**

\*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of minutes of the September 13, 2016 regular meeting.**

*Attachment 1*

**b. Approval of Purchase Orders/Warrants: (#122289-#122374)**

i. SPWA \$375,047.40  
*Attachment 2*

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. Adjournment**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Patty Ceska	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Shawn Martin	<input type="checkbox"/>	<input type="checkbox"/>