

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, NOVEMBER 25, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. Invocation

The invocation was given by Pastor Jim Stratton, Riveted Church.

3. Flag Salute

The flag salute was led by Chief Pat Dean, Skiatook Police Department.

4. Roll Call

PRESENT: David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: Herb Forbes

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of November 10, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#114574-114645)

I.	General	\$65,647.68
II.	Cemetery	213.85
III.	Airport	8,431.58
IV.	One Cent	8,073.13

Motion was made by Councilor Young, 2nd by Councilor Jech to approve Consent Agenda as written.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Former mayor, Randy Sien to address the City Council.

Randy Sien addressed Council and the public on accomplishments of City Council during his term in office.

8. PRESENTATION to former mayor, Randy Sien.

Mayor Sutherland presented Randy Sien with a plaque of appreciation.

Chief Dean presented Randy Sien with a plaque on behalf of the Police Department.

9. Consideration and appropriate action relating to the election of a Vice Mayor for the remaining term expiring at noon on the second Monday following the municipal election of 2015 or upon the election of a successor.

Motion was made by Mayor Sutherland, 2nd by Councilor Jech to elect Councilor Patrick Young as Vice Mayor for the remaining term expiring at noon on the second Monday following the municipal election of 2015 or upon the election of a successor.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

10. **PUBLIC HEARING to determine if a structure located at 217 E. Oak has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

Motion was made by Mayor Sutherland, 2nd by Councilor Jones to open public hearing.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

Motion was made by Mayor Sutherland, 2nd by Councilor Paslay to close public hearing.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to a possible determination by the City Council that a structure located at 217 E. Oak has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

Motion was made by Councilor Young, 2nd by Councilor Paslay to determine that a structure located at 217 E. Oak has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and order removal of the structure.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

12. **Consideration and appropriate action relating to acceptance of an engineering services proposal from D.W. Gates Engineering Service for electrical utility relocation in an amount of \$7,493.75.**

Motion was made by Councilor Jones, 2nd by Mayor Sutherland to accept an engineering services proposal from D.W. Gates Engineering Service for electrical utility relocation in an amount of \$7,493.75.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

13. **Consideration and appropriate action relating to Ordinance 2014-23; an ordinance amending the Employee Retirement System, Defined Benefit Plan of the City of Skiatook, Oklahoma, to incorporate the definition of spouse; providing for effective date, providing for repealer and severability; and declaring an emergency.**

Motion was made by Mayor Sutherland, 2nd by Councilor Young to approve Ordinance 2014-23; an ordinance amending the Employee Retirement System, Defined Benefit Plan of the City of Skiatook, Oklahoma, to incorporate the definition of spouse; providing for effective date, providing for repealer and severability; and declaring an emergency.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

14. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2014-23.**

Motion was made by Mayor Sutherland, 2nd by Councilor Jech to approve an emergency clause for Ordinance 2014-23.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

15. **Consideration and appropriate action relating to approval of the 2015 regular meeting schedule for the Skiatook City Council.**

Motion was made by Councilor Young, 2nd by Councilor Jones to approve the 2015 regular meeting schedule for the Skiatook City Council.

YES: Sutherland, Jech, Young, Paslay, Jones
NO: None

16. **Discussion and appropriate action related to acceptance of Quitclaim Deed from South Kansas and Oklahoma Railroad, Inc., to the City of Skiatook, for part of Osage Ave. between State Highway 20 and West Cherokee Street.**

Motion was made by Councilor Young, 2nd by Councilor Jech to accept a Quitclaim Deed from South Kansas and Oklahoma Railroad, Inc., to the City of Skiatook, for part of Osage Ave. between State Highway 20 and West Cherokee Street.

YES: Sutherland, Jech, Young, Paslay, Jones
NO: None

17. **Discussion regarding the appointment of a representative to the INCOG Board of Directors and General Assembly.**

DISCUSSION ONLY. NO ACTION WAS TAKEN.

18. **City Managers Report**

A. Skiatook Springs Event Center

City Manager gave an update on the Skiatook Springs Event Center.

B. Capital Projects

THIS ITEM WAS SKIPPED. NOTHING TO REPORT AT THIS TIME.

19. **Public Comment Forum**

THIS ITEM WAS SKIPPED. NO ONE WISHED TO SPEAK.

20. **Adjournment.**

Motion was made by Mayor Sutherland, 2nd by Councilor Jech to adjourn.

YES: Sutherland, Jech, Young, Paslay, Jones
NO: None

David Sutherland, Mayor

ABSENT
Herb Forbes, Chairman

Patrick Young, Vice-Mayor

Joyce Jech, Chairman

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Chairman

Date Minutes Approved:

Eugene Jones, Chairman

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, NOVEMBER 25, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman David Sutherland at 6:30 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: Herb Forbes

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of November 10, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#114574-114645)

I. SPWA \$82,093.96

Motion was made by Trustee Young, 2nd by Trustee Paslay to approve Consent Agenda as written.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. Consideration and appropriate action relating to a citizen's request to address the Authority regarding the relocation of her water meter to a location closer to her home.

Motion was made by Chairman Sutherland, 2nd by Trustee Jech to take no action.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

8. Consideration and appropriate action relating to approval of the 2015 regular meeting schedule for the Skiatook Public Works Authority.

Motion was made by Chairman Sutherland, 2nd by Trustee Paslay to approve the 2015 regular meeting schedule for the Skiatook Public Works Authority.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

9. Consideration and appropriate action relating to acceptance of an engineering services proposal from D.W. Gates Engineering Service for electrical utility relocation in an amount of \$7,493.75.

Motion was made by Trustee Young, 2nd by Chairman Sutherland to accept an engineering services proposal from D.W. Gates Engineering Service for electrical utility relocation in an amount of \$7,493.75.

YES: Sutherland, Jech, Young, Paslay, Jones

NO: None

10. Consideration and appropriate action relating to acceptance of an engineering services proposal from Guy Engineering for water line relocation in an amount of \$60,000.00.

Motion was made by Trustee Jones, 2nd by Trustee Young to accept an engineering services proposal from Guy Engineering for water line relocation in an amount of \$60,000.00.

YES: Sutherland, Jech, Young, Paslay, Jones
NO: None

11. Consideration and appropriate action relating to acceptance of an engineering services proposal from Guy Engineering for sewer line relocation in an amount of \$50,000.00.

Motion was made by Chairman Sutherland, 2nd by Trustee Jech to accept an engineering services proposal from Guy Engineering for sewer line relocation in an amount of \$50,000.00.

YES: Sutherland, Jech, Young, Paslay, Jones
NO: None

12. City Managers Report

A. Smart Meter Update (GE Project)

The City Manager gave an update on the GE Project.

B. Capital Projects

THIS ITEM WAS SKIPPED. NOTHING TO REPORT AT THIS TIME.

13. Adjournment

Motion was made by Chairman Sutherland, 2nd by Trustee Young to adjourn.

YES: Sutherland, Jech, Young, Paslay, Jones
NO: None

David Sutherland, Mayor

ABSENT
Herb Forbes, Chairman

Patrick Young, Vice-Mayor

Joyce Jech, Chairman

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Chairman

Date Minutes Approved:

Eugene Jones, Chairman

