

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, November 12, 2013 at 6:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, November 8, 2013.

\_\_\_\_\_  
 J S Underwood, Deputy Clerk

**A G E N D A**

1. **Call to Order**  
*Mayor Sien*
2. **Invocation**  
*Eugene Jones, Councilor*
3. **Flag Salute**  
*Brad White, Public Works Director*
4. **Roll Call**  
*Ms. Lett*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eugene Jones	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
  - A. Approval of minutes of October 29, 2013 regular meeting.  
Attachment A
  - B. Approval of Purchase Orders/Warrants: (#109417-109545)
 

I. General	\$44,193.41
II. Cemetery	461.32
III. Airport	1,174.17
IV. Court	483.34
V. One Cent	39,159.12

 Attachment B

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to granting a permit to Skiatook Rotary, P. O. Box 2, Skiatook, OK 74070 to operate "4<sup>th</sup> Annual Tree Lighting Ceremony" to be held on December 6, 2013 from 7:00 p.m. to 9:00 p.m. in Skiatook Central Park.**

*Marilyn Dulaney, Skiatook Rotary*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. **Consideration and appropriate action relating to approval of Ordinance 2013-22; an ordinance relating to Section 4, Chapter 1, Alcoholic Beverages, of the Code of Ordinances of the City of Skiatook, Oklahoma, requiring vendors selling and serving alcohol and 3.2 beer to obtain a license from the City, providing grounds for suspension and revocation of a vendor's license, and establishing the penalties for a vendor's failure to obtain a license as required by this section and for selling or serving alcohol or 3.2 beer to any person while the vendor's license is under suspension, containing other provisions related thereto, and declaring an emergency.**

*Chief Pat Dean, Skiatook Police Department  
Attachment #8*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. **Consideration and appropriate action relating to an emergency clause for Ordinance 2013-22.**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. **Consideration and appropriate action relating to approval of Ordinance 2013-23; an ordinance amending the provisions of Title 6, Chapter 2 "Fire Department", Section 6-2-19 "Fire Service Subscription; Hazardous Waste Removal", containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**

*Chief Chad Collins, Skiatook Police Department  
Attachment #10*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2013-23**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. **Consideration and appropriate action relating to approval of the surplus of 20 Worthington Cylinders Company, 4500 psi composite cylinders with Scott valves.**

*Assistant Chief Bryn Burgess, Skiatook Fire Department  
Attachment #12*

Motion: \_\_\_\_\_

Motion / 2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. **Discussion regarding the implementation of a Public Safety Capital Fee.**

*Dan Yancey, City Manager*

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14. **Consideration and appropriate action relating to a request for Trustee approval of a year-end stipend in an amount of \$120.00 per employee.**

*Dan Yancey, City Manager*  
*Attachment #14*

Motion: \_\_\_\_\_

Motion / 2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15. **City Managers Report**

**A. Capital Projects**

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16. **Public Comment Forum**

To be eligible to speak you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

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17. **Adjournment**

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

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\_\_\_\_\_  
 J S Underwood, Deputy Clerk

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**A G E N D A**

1. **Call to Order**

*Chairman Sien*

4. **Roll Call**

*Ms. Lett*

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eugene Jones	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

A. Approval of minutes of October 29, 2013 regular meeting.

Attachment A

B. Approval of Purchase Orders/Warrants: (#109417-109545)

I. SPWA

\$395,270.93

Attachment B

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Councilors/Trustees	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to a request for Trustee approval of a year-end stipend in an amount of \$120.00 per employee.**

*Dan Yancey, City Manager*

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

8. **City Managers Report**  
**A. Capital Projects**

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9. **Adjournment**

<b>Motion/2<sup>nd</sup></b>	<b>Councilors/Trustees</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>