MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, AUGUST 9, 2016 6:00 P.M., MUNICIPAL BOARDROOM

1. Call to Order

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

a. Invocation by Trey Harper, Skiatook Christian Church
b. Flag Salute by Mayor David Sutherland
c. Roll Call by Shirley Lett, City Clerk

PRESENT: David Sutherland, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay
ABSENT: Herb Forbes, Shawn Martin
STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of the July 26, 2016 regular meeting.

B. Approval of Purchase Orders/Warrants: (#121830-#121936)

I.	General Fund	$32,081.94
II.	Cemetery Fund	$1,467.14
III.	Airport Fund	$13,308.23
IV.	Court Fund	$298.44
V.	One Cent Capital Projects	$31,626.13
VI.	One/Half Cent Capital Projects	$27,644.50

C. Budget Amendment for Star Lake reimbursement-Tulsa County to Revenue Line Item 01-338 (General Miscellaneous) and Supplemental Appropriation to Expense Line Item 01-409-610 (Street Department Capital Outlay) in the amount of $6,160.00.

D. Budget Amendment for Cherokee Nation Grants-Police Department to Revenue Line Item 01-338 (General Miscellaneous) and Supplemental Appropriation to Expense Line Item 01-405-610 (Police Department Capital Outlay) in the amount of $5,500.00.

E. Budget Amendments for previous year carry-over balances:
*Police Department
Expense:
01-405-603-Department of Justice Forfeiture in the amount of $752.51.
01-405-604-Tulsa County/Osage County Forfeiture in the amount of $350.00.

*One Cent Fund
Revenue:
15-399-Available Fund Balance in the amount of $42,000.00.

*Skiatook Public Works Authority
Revenue:
55-379-2014 Water Treatment Project in the amount of $1,843,544.02.

*Water Treatment Department
Expense:
55-451-733-2014 Water Treatment Project in the amount of $1,843,544.02.

Motion was made by Vice-Mayor Young and 2nd by Councilor Paslay to approve Consent Agenda as written.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Consideration and appropriate action related to the possible issuance of a permit to the Skiatook Special Olympics to use Skiatook Central Park for a Special Olympics Walk/Motorcycle Run on September 10, 2016 from 8:00-10:00 am.

Motion was made by Vice-Mayor Young and 2nd by Councilor Jech to approve issuing a permit to the Skiatook Special Olympics to use Skiatook Central Park for a Special Olympics Walk/Motorcycle Run on September 10, 2016 from 8:00-10:00 am.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

6. Presentation of a Microchip Scanner to the Skiatook Police Department- Animal Control by Vice-Mayor Patrick Young.

7. Consideration and appropriate action related to the approval of Ordinance 2016-8, an Ordinance of the City of Skiatook, Oklahoma amending the provisions of Title 1, "Administration", Chapter 6, "Personnel Regulations and Benefits", Section 1-6-1, entitled "Personnel Regulations", by repealing certain subsections, containing other provisions related thereto, repealing all Ordinances or parts of Ordinances in conflict herewith, and declaring an emergency.

Motion was made by Mayor Sutherland and 2nd by Counselor Jech to approve Ordinance 2016-8, an Ordinance of the City of Skiatook, Oklahoma amending the provisions of Title 1, "Administration", Chapter 6, "Personnel Regulations and Benefits", Section 1-6-1, entitled "Personnel Regulations", by repealing certain subsections, containing other provisions related thereto, repealing all Ordinances or parts of Ordinances in conflict herewith, and declaring an emergency.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

8. Consideration and appropriate action related to the approval of an emergency clause for Ordinance 2016-8 of the City of Skiatook.

Motion was made by Mayor Sutherland and 2nd by Councilor Ceska to approve an emergency clause for Ordinance 2016-8 of the City of Skiatook.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

9. Consideration and appropriate action related to the possible approval of the Collective Bargaining Agreement between the City of Skiatook and the Skiatook Professional Firefighters, Local #4067 for fiscal year 2016-2017. (Tabled from July 26, 2016)

Motion was made by Vice-Mayor Young and 2nd by Councilor Ceska to approve the Collective Bargaining Agreement between the City of Skiatook and the Skiatook Professional Firefighters, Local #4067 for fiscal year 2016-2017. (Tabled from July 26, 2016)

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

10. Consideration and appropriate action related to approval of Resolution 2016-26, a Resolution of the City of Skiatook, Oklahoma approving participation with the State of Oklahoma Department of Transportation in a traffic control and safety project for the installation of a Pedestrian Hybrid Beacon (Hawk Beacon) Bicycle and Pedestrian Trail Crossing.

Motion was made by Vice-Mayor Young and 2nd by Counselor Jech to approve Resolution 2016-26, a Resolution of the City of Skiatook, Oklahoma approving participation with the State of Oklahoma Department of Transportation in a traffic control and safety project for the installation of a Pedestrian Hybrid Beacon (Hawk Beacon) Bicycle and Pedestrian Trail Crossing.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

11. Consideration and appropriate action related to the possible approval of an Agreement for Hangar Improvements between the City of Skiatook and Kevin Hagar and authorization for the City Manager to execute the agreement.

Motion was made by Vice-Mayor Young and 2nd by Counselor Paslay to take no action and table this item.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

12. Consideration and appropriate action related to possible approval of a Mutual Release of Lease between the City of Skiatook and Terry Sparks for Lot #0 at Skiatook Municipal Airport, contingent upon execution of a new Ground Lease between the City of Skiatook and David Black for Lot #0.

Motion was made by Mayor Sutherland and 2nd by Counselor Jech to approve the Mutual Release of Lease between the City of Skiatook and Terry Sparks for Lot #0 at Skiatook Municipal Airport, contingent upon execution of a new Ground Lease between the City of Skiatook and David Black for Lot #0.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

13. Consideration and appropriate action related to the possible approval of a Ground Lease Agreement between the City of Skiatook and David Black for Lot #0 at the Skiatook Municipal Airport.

Motion was made by Mayor Sutherland and 2nd by Counselor Paslay to approve a Ground Lease Agreement between the City of Skiatook and David Black for Lot #0 at the Skiatook Municipal Airport.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

14. Consideration and appropriate action related to the acceptance of utility easements related to the 16" waterline project from Joe B. Hilderbrand, Wooden Solutions, L.L.C., and Jack Johnson, and acceptance of a corrected utility easement from Jack Johnson.

Motion was made by Vice-Mayor Young and 2nd by Councilor Paslay to accept utility easements related to the 16" waterline project from Joe B. Hilderbrand, Wooden Solutions, L.L.C., and Jack Johnson, and acceptance of a corrected utility easement from Jack Johnson.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

15. Consideration and appropriate action related to the acceptance of a drainage easement from the Exchange Bank.

Motion was made by Mayor Sutherland and 2nd by Councilor Ceska to accept a drainage easement from the Exchange Bank.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

16. Consideration and appropriate action related to the approval of the form of a Hangar Lease Agreement for City-owned hangars and authorization for the City Manager to execute future Hangar Lease Agreements on behalf of the City of Skiatook.

Motion was made by Mayor Sutherland and 2nd by Councilor Paslay to table this item until the August 30, 2016 meeting.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

17. Discussion and appropriate action related to authorizing the City Manager to negotiate and execute a Contract for Sale of Real Estate on behalf of the City of Skiatook for purchase of a .449 acre tract, more or less, with an address of 905 E. Rogers Boulevard and located generally at the Northeast corner of Highway 20 and Highway 11, and located in the Northwest Quarter of the Southwest Quarter of the Southwest Quarter of Section 24, Township 22 North, Range 12 East, Tulsa County, Oklahoma, subject to final approval of the transaction by the City Council prior to closing.

Motion was made by Mayor Sutherland and 2nd by Vice-Mayor Young to authorize the City Manager to negotiate and execute a Contract for Sale of Real Estate on behalf of the City of Skiatook for purchase of a .449 acre tract, more or less, with an address of 905 E. Rogers Boulevard and located generally at the Northeast corner of Highway 20 and Highway 11, and located in the Northwest Quarter of the Southwest Quarter of the Southwest Quarter of Section 24, Township 22 North, Range 12 East, Tulsa County, Oklahoma, subject to final approval of the transaction by the City Council prior to closing.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

18. Consideration and appropriate action related to the purchase of two 2017 Ford Utility Interceptor vehicles for the Skiatook Police Department at the State Bid price totaling $55,550.00 for both vehicles from Bob Hurley Ford.

Motion was made by Vice-Mayor Young and 2nd by Councilor Ceska to approve the purchase of two 2017 Ford Utility Interceptor vehicles for the Skiatook Police Department at the State Bid price totaling $55,550.00 for both vehicles from Bob Hurley Ford.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

19. City Manager's Report

- **Update on TAP Grant**

20. Public Comment Forum

**To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

21. Adjournment.

Motion was made by Mayor Sutherland and 2nd by Councilor Ceska to adjourn.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

_____	_____ABSENT_____
David Sutherland, Mayor	Herb Forbes, Councilor
_____	_____
Patrick Young, Vice Mayor	Joyce Jech, Councilor
	_____
	Patty Ceska, Councilor
_____	_____
Shirley Lett, City Clerk	Kevin Paslay, Councilor
_____	_____ABSENT_____
Date Minutes Approved:	Shawn Martin, Councilor

MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, August 9, 2016 6:00 P.M., MUNICIPAL BOARDROOM

1. Call to Order

The meeting was called to order by Chairman Sutherland at 6:30 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: David Sutherland, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay
ABSENT: Herb Forbes, Shawn Martin
STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

a. Approval of minutes of the July 26, 2016 regular meeting.

b. Approval of Purchase Orders/Warrants: (#121830-#121936)

I. SPWA $927,976.84

Motion was made by Vice-Chairman Young and 2nd by Trustee Paslay to approve the Consent Agenda as written.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Consideration and appropriate action related to the acceptance of utility easements related to the 16" waterline project from Joe B. Hilderbrand, Wooden Solutions, L.L.C., and Jack Johnson, and acceptance of a corrected utility easement from Jack Johnson.

Motion was made by Chairman Sutherland and 2nd by Trustee Paslay to approve the acceptance of utility easements related to the 16" waterline project from Joe B. Hilderbrand, Wooden Solutions, L.L.C., and Jack Johnson, and acceptance of a corrected utility easement from Jack Johnson.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

6. Consideration and appropriate action related to the acceptance of a drainage easement from The Exchange Bank.

Motion was made by Mayor Sutherland and 2nd by Counselor Jech to accept a drainage easement from The Exchange Bank.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

7. Adjournment

Motion was made by Chairman Sutherland and 2nd by Trustee Ceska to adjourn.

YES: Sutherland, Jech, Young, Ceska, Paslay
NO: NONE

_____	_____ABSENT_____
David Sutherland, Chairman	Herb Forbes, Trustee
_____	_____
Patrick Young, Vice Chairman	Joyce Jech, Trustee
	_____
	Patty Ceska, Trustee
_____	_____
Shirley Lett, City Clerk	Kevin Paslay, Trustee
_____	_____ABSENT_____
Date Minutes Approved:	Shawn Martin, Trustee