

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, JANUARY 8, 2013, 7:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Mayor Brown at 7:00 p.m. in the Municipal Boardroom.

2. **Invocation**

The invocation was given by Pastor Jim Stratton, Riveted Church.

3. **Flag Salute**

The flag salute was led by Mr. Brad White, Public Works Director.

4. **Roll Call**

PRESENT: Josh Brown, Joyce Jech, J D Prather, Randy Sien

ABSENT: Debbie Cook

STAFF: Shirley Lett, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of December 27, 2012 regular meeting and January 3, 2013 special meeting.

B. Approval of Purchase Orders/Warrants: (#105358-105431)

I. General	\$54,919.59
II. Cemetery	438.04
III. Airport	4,095.65
IV. Court	190.90
V. One Cent	14,434.63

Motion was made by Councilor Sien, 2nd by Councilor Prather to approve as printed.

YES: Brown, Jech, Prather, Sien

NO: None

6. **Discussion and appropriate action regarding proceeding with lease proposal with Health Clinic at Skiatook, Inc.**

Motion was made by Mayor Brown, 2nd by Councilor Sien to take no action.

YES: Brown, Jech, Prather, Sien

NO: None

7. **Public hearing to determine if a structure located at 405 E. 2nd Street has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

Motion was made by Mayor Brown, 2nd by Councilor Sien to open Public Hearing.

YES: Brown, Jech, Prather, Sien

NO: None

Motion was made by Mayor Brown, 2nd by Councilor Jech to close Public Hearing and find 405 E. 2nd Street is dilapidated and is a health, safety and fire hazard and mail a letter and give 30 days notice to demolish and remove.

YES: Brown, Jech, Prather

NO: Sien

8. **Consideration and appropriate action relating to approval of Ordinance 2013-1, an Ordinance amending Title 1, Chapter 8, Section 1-8-1 of the Code of Ordinances of the City of Skiatook, Oklahoma, establishing ward boundaries for six wards, containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**
Motion was made by Mayor Brown, 2nd by Councilor Prather to approve Ordinance 2013-1.
YES: Brown, Jech, Prather, Sien
NO: None
9. **Consideration and appropriate action related to approval of emergency clause for Ordinance 2013-1.**
Motion was made by Mayor Brown, 2nd by Councilor Prather to approve the emergency clause for Ordinance 2013-1.
YES: Brown, Jech, Prather, Sien
NO: None
10. **Consideration and appropriate action relating to approval of Resolution 2013-1, a resolution calling for a nonpartisan election to be held on April 2, 2013, for the election of City Council members.**
Motion was made by Mayor Brown, 2nd by Councilor Prather to approve Resolution 2013-1.
YES: Brown, Jech, Prather, Sien
NO: None
11. **Consideration and appropriate action relating to Resolution 2013-2 providing for the surplus of light bars no longer used by the Police Department.**
Motion was made by Councilor Sien, 2nd by Councilor Prather to approve Resolution 2013-2 providing for the surplus of light bars no longer used by the Police Department.
YES: Brown, Jech, Prather, Sien
NO: None
12. **Consideration and appropriate action relating to a final determination by the Council in regards to Canine Officer.**
Motion was made by Councilor Sien, 2nd by Councilor Prather to retire Rip, the canine drug dog.
YES: Brown, Jech, Prather, Sien
NO: None
13. **Consideration and appropriate action relating to approval of Skiatook Fire Department's Organizational Identity Committee members.**
Motion was made by Councilor Sien, 2nd by Councilor Prather to approve.
YES: Brown, Jech, Prather, Sien
NO: None
14. **Consideration and appropriate action relating to approval of a Requisition in an amount not to exceed \$14,000.00 for the purchase of a vehicle lift for the mechanic shop.**
Motion was made by Mayor Brown, 2nd by Councilor Prather to approve.
YES: Brown, Jech, Prather, Sien
NO: None

- 15. **Consideration and appropriate action relating to a request for Trustee approval of an executive session pursuant to 25 O.S. Section 307(B)(4), for confidential communication between the City Council and its attorney concerning a pending investigation, claim, or action related to Coday Enterprises, Inc., d/b/a Ellsworth Paving, on the Skiatook Sports Park Project, upon the advice of its attorney that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

Motion was made by Councilor Sien, 2nd by Councilor Prather to adjourn into Executive Session.

YES: Jech, Prather, Sien

NO: Brown (Abstain)

Motion was made by Councilor Sien, 2nd by Councilor Prather to reconvene into Regular Session.

YES: Jech, Prather, Sien

NO: Brown (Abstain)

THE MINUTES OF THE EXECUTIVE SESSION WERE GIVEN TO CITY CLERK BY VICE-MAYOR SIEN.

- 16. **Consideration and appropriate action related to discussions held in executive session relating to Coday Enterprises, Inc., d/b/a Ellsworth Paving on the Skiatook Sports Park Project.**

Motion was made by Councilor Sien, 2nd by Councilor Prather to reject offer from Coday Enterprises and proceed with contacting the bonding company.

YES: Jech, Prather, Sien

NO: Brown (Abstain)

- 17. **Adjournment.**

Motion was made by Mayor Brown, 2nd by Councilor Sien to adjourn.

YES: Brown, Jech, Prather, Sien

NO: None

Shirley Lett, City Clerk/Treasurer

Josh Brown, Mayor

Date Minutes Approved:

Randy Sien, Vice-Mayor

ABSENT

Debbie Cook, Councilor

J D Prather, Councilor

Joyce Jech, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, JANUARY 8, 2013, 7:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**

The meeting was called to order by Mayor Brown at 7:00 p.m. in the Municipal Boardroom.

4. **Roll Call**

PRESENT: Josh Brown, Joyce Jech, J D Prather, Randy Sien

ABSENT: Debbie Cook

STAFF: Shirley Lett, other staff members

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of December 27, 2012 regular meeting and January 3, 2013 special meeting.

B. Approval of Purchase Orders/Warrants: (#105358-105431)

I. SPWA \$88,108.21

Motion was made by Councilor Sien, 2nd by Councilor Prather to accept as printed.

YES: Brown, Jech, Prather, Sien

NO: None

6. **Consideration and appropriate action relating to approval of a Requisition in an amount not to exceed \$14,000.00 for the purchase of a vehicle lift for the mechanic shop.**

Motion was made by Councilor Sien, 2nd by Councilor Prather to approve.

YES: Brown, Jech, Prather, Sien

NO: None

7. **Discussion and appropriate action regarding lease proposal with Health Clinic at Skiatook, Inc.**

Motion was made by Mayor Brown, 2nd by Councilor Prather to table until the January 29, 2013 board meeting.

YES: Brown, Jech, Prather, Sien

NO: None

8. **Consideration and appropriate action relating to approval of Rural Business Enterprise Grant in the amount of \$99,600.00, pertaining to renovation to "Old High School Annex" and authorization to execute any necessary documentation.**

Motion was made by Mayor Brown, 2nd by Councilor Sien to take no action.

YES: Brown, Jech, Prather, Sien

NO: None

9. **Adjournment**

Motion was made by Mayor Brown, 2nd by Councilor Prather to adjourn.

YES: Brown, Jech, Prather, Sien

NO: None

Shirley Lett, City Clerk/Treasurer

Josh Brown, Mayor

Date Minutes Approved:

Randy Sien, Vice-Mayor

ABSENT
Debbie Cook, Councilor

J D Prather, Councilor

Joyce Jech, Councilor

