

**MINUTES NOTICE OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, MAY 27, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Sien at 6:00 P.M. in the Municipal Boardroom.

2. Invocation

The invocation was given by Sean McCoy, Shepherd of the Hills Lutheran Church.

3. Flag Salute

The flag salute was led by Brad White, Public Works Director.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Ginger Stephens, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of May 13, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#112167-112237)

I. General	\$41,121.82
II. Cemetery	1,118.84
III. Airport	6,900.00
IV. One Cent	2,396.20

Motion was made by Councilor Sutherland, 2nd by Councilor Jones to approve

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN

7. Consideration and appropriate action relating to approval of an agreement with Crawford & Associates for financial services.

Motion was made by Councilor Sutherland, 2nd by Councilor Jech to approve an agreement with Crawford & Associates for financial services.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. Consideration and appropriate action relating to approval of an engagement letter with Arledge and Associates for auditing services for FY 2013-14.

Motion was made by Mayor Sien, 2nd by Councilor Jones to approve an engagement letter with Arledge and Associates for auditing services for FY 2013-14.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. Discussion and Presentation by AmeriBank regarding employee insurance options.

DISCUSSION ONLY. NO ACTION WAS TAKEN.

10. Presentation by the Skiatook Chamber of Commerce.

DISCUSSION ONLY. NO ACTION WAS TAKEN.

11. Consideration and appropriate action relating to approval of a contract between the City of Skiatook and the Skiatook Chamber of Commerce.

Motion was made by Councilor Sutherland, 2nd by Councilor Young to approve a contract between the City of Skiatook and the Skiatook Chamber of Commerce.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

12. Consideration and appropriate action relating to granting a permit to Skiatook Chamber of Commerce, 304 E. Rogers Blvd., Skiatook, OK 74070 to operate "Pioneer Days" from Sunday, September 14, 2014 at 8:00 a.m. until Sunday, September 21, 2014 at 11:59 p.m. in Skiatook Central Park.

Motion was made by Councilor Forbes, 2nd by Councilor Young to approve granting a permit to Skiatook Chamber of Commerce, 304 E. Rogers Blvd., Skiatook, OK 74070 to operate "Pioneer Days" from Sunday, September 14, 2014 at 8:00 a.m. until Sunday, September 21, 2014 at 11:59 p.m. in Skiatook Central Park.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

13. Consideration and appropriate action relating to granting a permit to Betty-Lou Barton for the Skiatook High School Class of 1994, 14102 N. Lewis Ave., Skiatook, OK 74070 to operate the 20 year reunion for the Class of 1994 on Friday, July 11, 2014 from 5:00 p.m. until 11:00 p.m. at Skiatook Central Park.

Motion was made by Councilor Sutherland, 2nd by Councilor Young to approve granting a permit to Betty-Lou Barton for the Skiatook High School Class of 1994, 14102 N. Lewis Ave., Skiatook, OK 74070 to operate the 20 year reunion for the Class of 1994 on Friday, July 11, 2014 from 5:00 p.m. until 11:00 p.m. at Skiatook Central Park.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

14. Consideration and appropriate action relating to approval of the Contract between the City of Skiatook and the FOP Lodge 166 from July 1, 2014 through June 30, 2015.

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to approve the Contract between the City of Skiatook and the FOP Lodge 166 from July 1, 2014 through June 30, 2015.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

15. Consideration and appropriate action relating to amending the initial Federal Aviation Administration (FAA) grant application in an amount of \$229,874 and increasing the new application to an amount of \$236,996.78. (AIP 3-40-0089-008-2014)

Motion was made by Councilor Sutherland, 2nd by Mayor Sien to approve to amending the initial Federal Aviation Administration (FAA) grant application in an amount of \$229,874 and increasing the new application to an amount of \$236,996.78. (AIP 3-40-0089-008-2014)

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

16. **Consideration and appropriate action relating to Ordinance 2014-15; an ordinance of the City of Skiatook, Oklahoma, revising Title 9, Chapter 3A, Section 9-3A-1 of the code of ordinances of the City of Skiatook by amending rates for the sale of electric power and electric service; providing for codification; establishing an effective date; containing other provisions related thereto; and declaring an emergency.**

Motion was made by Mayor Sien, 2nd by Councilor Young to approve Ordinance 2014-15; an ordinance of the City of Skiatook, Oklahoma, revising Title 9, Chapter 3A, Section 9-3A-1 of the code of ordinances of the City of Skiatook by amending rates for the sale of electric power and electric service; providing for codification; establishing an effective date; containing other provisions related thereto; and declaring an emergency.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay

NO: Jones

17. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2014-15.**

Motion was made by Mayor Sien, 2nd by Councilor Sutherland to approve of an emergency clause for Ordinance 2014-15.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

18. **Consideration and appropriate action relating to approval of an Amendment of the Limits of No Access as set forth on the plat dedication of "The Center at Skiatook", A Subdivision within the City of Skiatook.**

Motion was made by Mayor Sien, 2nd by Councilor Young to approve an Amendment of the Limits of No Access as set forth on the plat dedication of "The Center at Skiatook", A Subdivision within the City of Skiatook.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

19. **Discussion only regarding proposed FY 2014-15 budget for the City of Skiatook and All Other Funds.**

DISCUSSION ONLY. NO ACTION WAS TAKEN.

20. **City Managers Report**

A. 1402 W. Rogers Blvd. (deadline 5/26/14)

Property has been demolished and debris has been removed.

B. Police and Fire Departments

THIS ITEM WAS SKIPPED.

C. Capital Projects

THIS ITEM WAS SKIPPED.

21. **Public Comment Forum**

NO CITIZENS REQUESTED TO SPEAK.

22. **Adjournment.**

Motion was made by Mayor Sien, 2nd by Councilor Jones to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Mayor

Herb Forbes, Councilor

David Sutherland, Vice-Mayor

Joyce Jech, Councilor

Patrick Young, Councilor

Ginger Stephens, Deputy Clerk/Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Eugene Jones, Councilor

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**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, MAY 27, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sien at 7:20 P.M. in the Municipal Boardroom.

4. Roll Call

PRESENT: Randy Sien, Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: None

STAFF: Dan Yancey, Ginger Stephens, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of May 13, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#112167-112237)

I. SPWA

\$75,286.19

Motion was made by Trustee Sutherland, 2nd by Trustee Paslay to approve

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN

7. Consideration and appropriate action relating an agreement between the City of Skiatook and All Services Ready, LLC, d/b/a Complete Rural Trash Service for commercial refuse service extending an additional 65 service days, changing the expiration date to the 29th day of August, 2014.

Motion was made by Chairman Sien, 2nd by Trustee Jones to remove from the agenda and to move it to the June 5th City Council Special Meeting.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

8. Consideration and appropriate action relating to approval of a Requisition to Diversified Electric for the purchase of 3 reels of electric wire for the Oak Street Wire Conversion.

Motion was made by Chairman Sien, 2nd by Trustee Young to approve a Requisition to Diversified Electric for the purchase of 3 reels of electric wire for the Oak Street Wire Conversion.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

9. Discussion only regarding proposed FY 2014-15 budget for the Skiatook Public Works Authority.

DISCUSSION ONLY. NO ACTION WAS TAKEN.

10. **City Managers Report**

A. OWRB Discovery Letter

FEMA Meeting regarding flooding issues is to be held on June 24, 2014 in the Municipal Boardroom.

B. Capital Projects

THIS ITEM WAS SKIPPED.

11. **Adjournment**

Motion was made Chairman Sien, 2nd by Trustee Sutherland to adjourn.

YES: Sien, Forbes, Sutherland, Jech, Young, Paslay, Jones

NO: None

Randy Sien, Chairman

Herb Forbes, Trustee

David Sutherland, Vice-Chairman

Joyce Jech, Trustee

Patrick Young, Trustee

Ginger Stephens, Deputy Clerk/Treasurer

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

