

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, FEBRUARY 24, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

1. **Call to Order**
The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.
2. **Invocation**
The invocation was given by Pastor Trey Harper, Skiatook Christian Church.
3. **Flag Salute**
The flag salute was led by Chief Pat Dean, Skiatook Police Department.
4. **Roll Call**
PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Gene Jones
ABSENT: None
STAFF: Dan Yancey, Shirley Lett, other staff members
5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**
 - A. Approval of minutes of February 10, 2015 regular meeting.
 - B. Approval of Purchase Orders/Warrants: (#115809-115875)

I. General	\$38,048.36
II. Cemetery	48.47
III. Airport	4,800.00
IV. One Cent	20,350.30

Motion was made by Councilor Young, 2nd by Councilor Paslay to approve as printed.
YES: Sutherland, Forbes, Jech, Young, Paslay, Jones
NO: None
6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**
THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.
7. **Consideration and appropriate action relating to granting a permit to Reverend Dianna Izquierdo, 318 E. 2nd, Skiatook, OK 74070 to operate a community wide sunrise service to be held from 6:00 a.m. – 8:00 a.m., Sunday, April 5th, 2015 at Central Park.**
Motion was made by Councilor Young, 2nd by Councilor Jones to approve granting a permit to Reverend Dianna Izquierdo, 318 E. 2nd, Skiatook, OK 74070 to operate a community wide sunrise service to be held from 6:00 a.m. – 8:00 a.m., Sunday, April 5th, 2015 at Central Park.
YES: Sutherland, Forbes, Jech, Young, Paslay, Jones
NO: None
8. **PUBLIC HEARING to determine if a structure located at 410 S. John Zink has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and order removal of the structure and/or structures located on the property.**
Motion was made by Mayor Sutherland, 2nd by Councilor Young to open Public Hearing.
YES: Sutherland, Forbes, Jech, Young, Paslay, Jones
NO: None

Motion was made by Mayor Sutherland, 2nd by Councilor Forbes to close Public Hearing.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

9. **Consideration and appropriate action relating to whether a structure located at 410 S. John Zink has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and order removal of the structure and/or structures located on the property.**

Motion was made by Mayor Sutherland, 2nd by Councilor Jones to table until the March 10, 2015 regular meeting.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

10. **PUBLIC HEARING Regarding Tulsa County Rural Development's Community Development Block Grant (CDBG).**

Motion was made by Mayor Sutherland, 2nd by Councilor Young to open Public Hearing.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

Motion was made by Mayor Sutherland, 2nd by Councilor Jones to close Public Hearing.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to the appointment of Lee Prince to the Board of Adjustment.**

Motion was made by Councilor Jones, 2nd by Councilor Jech to approve the appointment of Lee Prince to the Board of Adjustment.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

12. **Consideration and appropriate action relating to lot-split approval as requested in Application No. SKL-170, regarding property located on the northwest corner of Osage, between 2nd Street and Highway 20.**

Motion was made by Mayor Sutherland, 2nd by Councilor Jech to approve lot-split Number SKL-170, regarding property located on the northwest corner of Osage, between 2nd Street and Highway 20.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

13. **Consideration and appropriate action relating to Resolution 2015-04; a resolution of the City Council of the City of Skiatook, Oklahoma, revising and amending the rules and regulations of the Osage Garden Cemetery.**

Motion was made by Councilor Young, 2nd by Councilor Jech to approve Resolution 2015-04; a resolution of the City Council of the City of Skiatook, Oklahoma, revising and amending the rules and regulations of the Osage Garden Cemetery.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

14. **Consideration and appropriate action relating to Resolution 2015-05; a resolution approving participation in the Municipal Electric Systems of Oklahoma's Mutual Aid Agreement.**

Motion was made by Mayor Sutherland, 2nd by Councilor Jones to approve Resolution 2015-05; a resolution approving participation in the Municipal Electric Systems of Oklahoma's Mutual Aid Agreement.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones
NO: None

15. **Consideration and appropriate action relating to Authorization for the City Manager to advertise for bids for tree trimming in the electric distribution system right-of-way.**

Motion was made by Councilor Forbes, 2nd by Councilor Young to approve to authorize the City Manager to advertise for bids for tree trimming in the electric distribution system right-of-way.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones
NO: None

16. **Consideration and appropriate action relating to acceptance of donation of surplus property from Owasso Fire Department of personal protective equipment (PPE) for the Skiatook Fire Department.**

Motion was made by Mayor Sutherland, 2nd by Councilor Jech to accept donation of surplus property from Owasso Fire Department of personal protective equipment (PPE) for the Skiatook Fire Department.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones
NO: None

17. **City Managers Report**
A. Capital Projects

The sign at the Sports Park is in progress.

B. Response to Snow Removal

Staff reported on new snow plow for snow removal and congratulated employees for doing a great job on the streets during the snow storm.

C. Police and Fire Departments

THIS ITEM WAS SKIPPED. NOTHING TO REPORT REGARDING THIS ITEM.

18. **Public Comment Forum**

THIS ITEM WAS SKIPPED. NO ONE WISHED TO SPEAK.

19. **Adjournment.**

Motion was made by Mayor Sutherland, 2nd by Councilor Jech to adjourn.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones
NO: None

David Sutherland, Mayor

Herb Forbes, Councilor

Patrick Young, Vice-Mayor

Joyce Jech, Councilor

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Councilor

Date Minutes Approved:

Eugene Jones, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, FEBRUARY 24, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sutherland at 6:50 p.m. in the Municipal Boardroom.

4. Roll Call

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Gene Jones

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda

A. Approval of minutes of February 10, 2015 regular meeting.

B. Approval of Purchase Orders/Warrants: (#115809-115875)

I. SPWA \$20,207.42

Motion was made by Trustee Forbes, 2nd by Trustee Jones to approve as written.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

7. City Managers Report

A. Capital Projects

Senior Citizen's project is wrapping up. A punch list on the metal building is still needed and the concrete around the building is in progress.

8. Adjournment

Motion was made by Chairman Sutherland, 2nd by Trustee Young to adjourn.

YES: Sutherland, Forbes, Jech, Young, Paslay, Jones

NO: None

David Sutherland, Chairman

Herb Forbes, Trustee

Patrick Young, Vice-Chairman

Joyce Jech, Trustee

Shirley Lett, Clerk/Treasurer

Kevin Paslay, Trustee

Date Minutes Approved:

Eugene Jones, Trustee

