

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, September 13, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Vice-Mayor Patrick Young at 6:00 p.m. in the Municipal Boardroom.

**2. Opening Business**

- a. Invocation by Councilor Herb Forbes
- b. Flag Salute by Police Chief, Pat Dean
- c. Roll Call by Shirley Lett, City Clerk

PRESENT: Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: David Sutherland

STAFF: Shirley Lett and other staff members

**3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of the August 30, 2016 regular meeting.

B. Approval of Purchase Orders/Warrants: (#122155-#122246)

I.	General Fund	\$86,887.08
II.	Cemetery Fund	\$363.46
III.	Airport Fund	\$1,173.27
IV.	Court Fund	\$802.85
V.	One Cent Capital Projects	\$6,716.50

Motion was made by Councilor Forbes and 2<sup>nd</sup> by Councilor Paslay to approve Consent Agenda as written.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Item was skipped. No action taken.

**5. Public hearing related to whether a structure located at 300 West 4<sup>th</sup> Street has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property (Owner Mary Jo Costo, c/o Tony Costo).**

**6. Consideration and appropriate action related to whether a structure located at 300 West 4<sup>th</sup> Street has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property.**

Motion was made by Councilor Forbes and 2<sup>nd</sup> by Councilor Ceska to table this item until the next meeting.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**7. City Manager’s Report**

**a. Update on the softball concession stand at the Skiatook Sports Complex.**

**8. Public Comment Forum**

*\*To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

**9. Adjournment.**

Motion was made by Vice-Mayor Young and 2<sup>nd</sup> by Councilor Paslay to adjourn.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

\_\_\_\_\_ ABSENT \_\_\_\_\_  
David Sutherland, Mayor

\_\_\_\_\_ Herb Forbes, Councilor

\_\_\_\_\_ Patrick Young, Vice Mayor

\_\_\_\_\_ Joyce Jech, Councilor

\_\_\_\_\_ Patty Ceska, Councilor

\_\_\_\_\_ Shirley Lett, City Clerk

\_\_\_\_\_ Kevin Paslay, Councilor

\_\_\_\_\_ Date Minutes Approved:

\_\_\_\_\_ Shawn Martin, Councilor

**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, September 13, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Vice-Chairman Young at 6:07 pm in the Municipal Boardroom.

**2. Roll Call**

PRESENT: Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Shawn Martin

ABSENT: Patty Ceska

STAFF: Shirley Lett and other staff members

**3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

a. Approval of minutes of the August 30, 2016 regular meeting.

b. Approval of Purchase Orders/Warrants: (#122155-#122246)

I. SPWA \$699,101.28

Motion was made by Trustee Forbes and 2<sup>nd</sup> by Trustee Ceska to approve the Consent Agenda as written.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Item was skipped. No action taken.

**5. Adjournment**

Motion was made by Vice-Chairman Young and 2<sup>nd</sup> by Trustee Forbes to adjourn.

YES: Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

\_\_\_\_\_  
ABSENT  
David Sutherland, Chairman

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Herb Forbes, Trustee

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Patrick Young, Vice Chairman

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Joyce Jech, Trustee

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Patty Ceska, Trustee

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Shirley Lett, City Clerk

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Kevin Paslay, Trustee

\_\_\_\_\_  
Date Minutes Approved:

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Shawn Martin, Trustee