

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR
DATE & TIME: Tuesday, November 26, 2013 at 6:00 p.m.
PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, November 22, 2013.

 J S Underwood, Deputy Clerk

A G E N D A

1. **Call to Order**
Mayor Sien
2. **Invocation**
Pastor Jim Stratton, Riveted Church
3. **Flag Salute**
Chief Pat Dean, Skiatook Police Department
4. **Roll Call**
Ms. Lett

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eugene Jones	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
 - A. Approval of minutes of November 12, 2013 regular meeting and the November 19, 2013 special meeting.
Attachment A
 - B. Approval of Purchase Orders/Warrants: (#109652-109726)

II. General	\$43,304.18
III. Cemetery	352.60
IV. One Cent	150.00

 Attachment B
 - C. Approval of an amendment to Osage County Drug Task Force Forfeiture 01-338 and a supplemental appropriation to Police Department Capital Outlay 01-405-610 for \$1,092.30.
Attachment C

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consideration and appropriate action relating to approval of a contract between the City of Skiatook and the Skiatook Chamber of Commerce.

*Stephanie Upton, Skiatook Chamber of Commerce
Attachment #7*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consideration and appropriate action relating to the appointment of Pam Redmond to the Cemetery Advisory Committee to replace Thora Cohea.

*Don Butler, Chairman, Cemetery Advisory Committee
Attachment #8*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. **PUBLIC HEARING to determine if a structure located at 709 S. Haynie has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

NOTES: _____

Open Hearing Motion/2 nd	Close Hearing Motion/2 nd	Councilor/Trustee	Open Public Hearing		Close Public Hearing	
			Yes/Aye	No/Nay	Yes/Aye	No/Nay
		Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. **Consideration and appropriate action relating to possible finding that a structure located at 709 S. Haynie has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and removal of the structure.**

*David Truelove, City Planner
Attachment #10*

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. **PUBLIC HEARING to determine if a structure located at 627 S. Osage has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property.**

NOTES: _____

Open Hearing Motion/2 nd	Close Hearing Motion/2 nd	Councilor/Trustee	Open Public Hearing		Close Public Hearing	
			Yes/Aye	No/Nay	Yes/Aye	No/Nay
		Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Consideration and appropriate action relating to possible finding that a structure located at 627 S. Osage has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and removal of the structure.

*David Truelove, City Planner
Attachment #12*

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. Consideration and appropriate action relating to an amendment to the General fund for \$1,800.00 to Line Item 01-338 representing a donation from Walmart and approval of a supplemental appropriation to the Fire Department Capital Outlay to Line Item 01-406-610.

*Chief Chad Collins, Skiatook Fire Department
Attachment #13*

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. Consideration and appropriate action relating to re-appointment of Geoff McGoffin as a representative to the Vision 2025 Sales Tax Overview Committee.

Dan Yancey, City Manager

Motion: _____

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15. City Managers Report

A. Capital Projects (i.e. Sports Park Bathrooms and sign)

B. Update on property located at 500 E. Third

C. Update on property located at 503 E. Third

D. Update on property located at 411 1/2 E. Third

E. Update on properties located at 202, 216 & 218 E. Oak

16. Public Comment Forum

To be eligible to speak you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

17. Adjournment.

Motion/2nd	Councilors/Trustees	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

TYPE OF MEETING: REGULAR

DATE & TIME: Tuesday, November 26, 2013 at 6:00 p.m.

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, November 22, 2013.

J S Underwood, Deputy Clerk

A G E N D A

1. Call to Order

Chairman Sien

4. Roll Call

Ms. Lett

Attendee Name		Present	Absent	Late	Arrival
Herb Forbes	Ward 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Sutherland	Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joyce Jech	Ward 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patrick Young	Ward 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Randy Sien	Ward 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Paslay	Ward 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eugene Jones	At Large	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. Consideration and appropriate action relating to a request for approval of the Consent

Agenda. All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

A. Approval of minutes of November 12, 2013 regular meeting and the November 19, 2013 special meeting.

Attachment A

B. Approval of Purchase Orders/Warrants: (#109652-109726)

I. SPWA

\$27,654.40

Attachment B

D. Approval of an amendment to SPWA Miscellaneous 55-338 and a supplemental appropriation to Water Department Capital Outlay 55-450-610 for \$1,006.20.

Attachment D

E. Approval of the purchase of a submersible chopper pump for the wastewater treatment system in an amount not to exceed \$12,000.00.

Attachment E

F. Approval of the purchase of a replacement control panel for the wastewater treatment system in an amount not to exceed \$14,500.00.

Attachment F

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consideration and appropriate action relating to items removed from the Consent Agenda.

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consideration and appropriate action relating to approval of a services agreement between the Skiatook Public Works Authority and GE Energy Management Services.

Dan Yancey, City Manager

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consideration and appropriate action relating to authorizing the City Manager to negotiate a contract for the purchase of property located at 2902 W. 133rd Street North.

Dan Yancey, City Manager

Motion: _____

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay	Abstain
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. City Managers Report

A. Capital Projects

10. Adjournment

Motion/2 nd	Councilors/Trustees	Yes/Aye	No/Nay
	Herb Forbes	<input type="checkbox"/>	<input type="checkbox"/>
	David Sutherland	<input type="checkbox"/>	<input type="checkbox"/>
	Joyce Jech	<input type="checkbox"/>	<input type="checkbox"/>
	Patrick Young	<input type="checkbox"/>	<input type="checkbox"/>
	Randy Sien	<input type="checkbox"/>	<input type="checkbox"/>
	Kevin Paslay	<input type="checkbox"/>	<input type="checkbox"/>
	Eugene Jones	<input type="checkbox"/>	<input type="checkbox"/>