

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, JUNE 30, 2015, 6:00 P.M. MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

**2. Invocation**

The invocation was given by Councilor Herb Forbes.

**3. Flag Salute**

The flag salute was led by Police Chief Pat Dean.

**4. Roll Call**

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of June 9th, 2015 regular meeting. Attachment A

B. Approval of Purchase Orders/Warrants: (#117180-117279)

I.	General	\$49,951.71
II.	Cemetery	1,523.49
III.	Airport	600.00
IV.	One Cent Attachment B	11,030.98

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Jech to approve Consent Agenda.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Consideration and appropriate action relating to Ordinance 2015-07, AN ORDINANCE OF THE CITY OF SKIATOOK, Oklahoma, revising Title 11, entitled "Zoning Regulations" Chapter 10, "Planned Unit Developments", of the Code of Ordinances of the City of Skiatook by adding a new Section 11-10-9, "State Highway-20 (SH-20) Corridor Overlay District", and Retitling Chapter 10, "Planned Unit Developments" to read "Planned Unit Developments and Overlay Districts"; containing other provisions related thereto; repealing all Ordinances or Parts Of Ordinances In Conflict Herewith, and declaring an emergency.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Young to approve Ordinance 2015-07, An Ordinance of the City of Skiatook, Oklahoma, revising Title 11, entitled "Zoning Regulations" Chapter 10, "Planned Unit Developments", of the Code of Ordinances of the City of Skiatook by adding a new Section 11-10-9, "State Highway-20 (SH-20) Corridor Overlay District", and Retitling

Chapter 10, "Planned Unit Developments" to read "Planned Unit Developments and Overlay Districts"; containing other provisions related thereto; repealing all Ordinances or Parts of Ordinances in Conflict Herewith, and declaring an emergency.

YES: Sutherland, Forbes, Jech, Young, Paslay, Martin, Ceska

NO: NONE

**8. Consideration and appropriate action relating to approval of an emergency clause for Ordinance 2015-07.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Paslay to approve emergency clause for Ordinance 2015-07.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin,

NO: NONE

**9. Consideration and appropriate action relating to whether a structure located at 418 S. Haynie has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Forbes to table until August 25<sup>th</sup>, 2015, meeting.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**10. Consideration and appropriate action relating to the purchase of fifteen (15) 800MHZ handheld radios for the police department in the amount of \$32,045.25 from Motorola Solutions, Inc.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Jech to purchase fifteen (15) 800MHZ handheld radios for the police department in the amount of \$32,045.25 from Motorola Solutions, Inc.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**11. Consideration and appropriate action relating to possible approval of Amendment of the Deed of Dedication and Restrictive Covenants of "Airport Addition", a subdivision within the City of Skiatook, and authorizing the Mayor to execute the amendment.**

Motion was made by Councilor Ceska, 2<sup>nd</sup> by Councilor Paslay to approve Amendment of the Deed of Dedication and Restrictive Covenants of "Airport Addition", a subdivision within the City of Skiatook, and authorizing the Mayor to execute the amendment.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**12. Consideration and appropriate action authorizing Exchange Bank to discharge fireworks at Skiatook Municipal Airport on July 3, 2015, per City Code 6-4G-7.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Jech to authorize Exchange Bank to discharge fireworks at the Skiatook Municipal Airport on July 3, 2015, per City Code 6-4G-7.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**13. Consideration and appropriate action relating to possible approval of "Site Agreement" between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Ceska to approve the "Site Agreement" between the Osage County Nutrition Program, Transportation, Outreach Programs and the City of Skiatook.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**14. Consideration and appropriate action relating to possible approval of a "Meal Delivery Contract" between the Osage County Nutrition Program and the City of Skiatook.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Forbes, to approve a "Meal Delivery Contract" between the Osage County Nutrition Program and the City of Skiatook.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**15. Consideration and appropriate action relating to the appointment of Jerry McGee and Jerry Ridenour to the cemetery board for a term to expire in June 2019.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Ceska, to approve the appointment of Jerry McGee and Jerry Ridenour to the cemetery board for a term to expire in June 2019.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**16. Consideration and appropriate action relating to possible approval of Collective Bargaining Agreement between the City of Skiatook and Fraternal Order of Police Lodge #166 for Fiscal Year 2015-2016.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Jech to approve a Collective Bargaining Agreement between the City of Skiatook and Fraternal Order of Police Lodge #166 for Fiscal Year 2015-2016.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**17. Consideration and appropriate action relating to approval of an expenditure to Circle H Plumbing regarding the plumbing at new senior center in the amount of \$15,500.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Martin to approve an expenditure to Circle H Plumbing regarding the plumbing at new senior center in the amount of \$15,500.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**18. Consideration and appropriate action relating to ratification of City Manager approval of granting permit to GUTS Church for park event that was held on June 26, 2015 from 6:00 to 10:30 pm.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Ceska to approve ratification of City Manager approval of granting permit to GUTS Church for park event that was held on June 26, 2015 from 6:00 to 10:30 pm.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**19. City Managers Report**

**A. Capital Projects**

Overlay project in progress.

**B. Police and Fire Department**

IAFF Local 4067 Contract should be on next agenda for approval.

**20. Public Comment Forum**

To be eligible to speak you must be identified by the Mayor, You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

J. D. Prather asked about time line for Senior Citizen's facility completion.

**21. Adjournment.**

Motion was made by Mayor Sutherland and 2<sup>nd</sup> by Councilor Ceska to Adjourn.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

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David Sutherland, Mayor

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Herb Forbes, Councilor

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Patrick Young, Vice Mayor

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Joyce Jech, Councilor

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Patty Ceska, Councilor

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Shirley Lett Clerk/Treasurer

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Kevin Paslay, Councilor

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Date Minutes Approved:

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Shawn Martin, Councilor

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**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, JUNE 30, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Chairman Sutherland at 6:30 pm, in the Municipal Boardroom.

**2. Roll Call**

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay,  
Shawn Martin

ABSENT: None

STAFF: Dan Yancey, Shirley, and other staff members.

**3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of June 9th, 2015, regular meeting.

B. Approval of Purchase Orders/Warrants: (#117180 - 117279)

I. SPWA \$ 92,335.72

Motion was made by Trustee Young, 2<sup>nd</sup> by Trustee Paslay to approve the Consent Agenda as written;

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**5. PUBLIC HEARING in regards to the two story building located at the City of Skiatook's Central Complex, more commonly known as the "Old High School".**

Motion was made by Chairman Sutherland, 2<sup>nd</sup> by Trustee Young to open Public Hearing.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

Motion was made by Chairman Sutherland, 2<sup>nd</sup> by Trustee Ceska to close Public Hearing.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

**6. City Managers Report**

**A. Capital Projects**

THIS ITEM WAS SKIPPED. NOTHING TO REPORT AT THIS TIME.

**7. Adjournment**

Motion was made by Chairman Sutherland, 2<sup>nd</sup> by Trustee Jech to adjourn.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

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David Sutherland, Chairman

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Herb Forbes, Trustee

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Patrick Young, Vice Chairman

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Joyce Jech, Trustee

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Shirley Lett, Clerk/Treasurer

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Kevin Paslay, Trustee

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Date Minutes Approved:

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Shawn Martin, Trustee

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