

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, AUGUST 11, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor David Sutherland at 6:00 p.m. in the Municipal Boardroom.

**2. Invocation**

The invocation was given by Dianna Izquierdo, First Christian Church.

**3. Flag Salute**

The flag salute was led by Bryn Burgess, Fire Chief

**4. Roll Call**

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay,  
Shawn Martin

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of July 28, 2015 regular meeting. Attachment A

B. Approval of Purchase Orders/Warrants: (#117731-117840)

I. General	\$88,319.91
II. Cemetery	\$1,354.26
III. Airport	\$2,004.83
IV. Court	\$929.50
V. One Cent	\$13,919.49

C. Approval of Budget Amendment to the Police Department-Expense line item #01-405-610 (Grant Carryover) in the amount of \$10,591.26.

D. Approval of Budget Amendment to Revenue line item #01-338 (General Miscellaneous) in the amount of \$3,805.53 and approval of Supplemental Appropriation Expense line item #01-405-610 (Police Department Capital Outlay) in the amount of \$3,805.53.

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Ceska to approve Consent Agenda as written.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Consideration and appropriate action relating to possible approval of the Collective Bargaining Agreement between the City of Skiatook and Skiatook Professional Fire Fighters Local 4067, International Association of Fire Fighters, for Fiscal Year 2015-2016.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Jech to approve the Collective Bargaining Agreement between the City of Skiatook and Skiatook Professional Fire Fighters Local 4067, International Association of Fire Fighters, for Fiscal Year 2015-2016.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**8. Consideration and appropriate action relating to an approval of an expenditure to D&T Electric Company regarding the electric at the new senior center in the amount of \$30,595.00.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Martin to approve an expenditure to D&T Electric Company regarding the electric at the new senior center in the amount of \$30,595.00.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**9. Consideration and appropriate action relating to possible approval of Resolution 2015-24, a Resolution of the City Council of the City of Skiatook approving and ratifying the declaration of real property owned by the City of Skiatook as surplus property, approving and ratifying the legal description as amended at the July 28, 2015 City Council Meeting, approving and ratifying the acceptance of the acquisition offer from the Oklahoma Department of Transportation in the amount of \$160,000.00, and authorizing the City Manager to execute any and all documents required on behalf of the City of Skiatook related to the acquisition and conveyance of such surplus property.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Young to approve Resolution 2015-24, a Resolution of the City Council of the City of Skiatook approving and ratifying the declaration of real property owned by the City of Skiatook as surplus property, approving and ratifying the legal description as amended at the July 28, 2015 City Council Meeting, approving and ratifying the acceptance of the acquisition offer from the Oklahoma Department of Transportation in the amount of \$160,000.00, and authorizing the City Manager to execute any and all documents required on behalf of the City of Skiatook related to the acquisition and conveyance of such surplus property.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**10. Consideration and appropriate action relating to the approval of a Resolution 2015-25 of the City Council of the City of Skiatook, Oklahoma, amending the service area of ambulance service/emergency medical service of the City.**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Young to approve a Resolution 2015-25 of the City Council of the City of Skiatook, Oklahoma, amending the service area of ambulance service/emergency medical service of the City.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: NONE

**11. Consideration and appropriate action relating to authorization for a permit for Guts Church-Skiatook to hose a family movie night at Central Park on 8-14-15 at 8:30 p.m.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Councilor Ceska to authorize permit for Guts Church-Skiatook to hose a family movie night at Central Park on 8-14-15 at 8:30 p.m.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin  
NO: NONE

**12. City Managers Report**

- A. Capital Projects  
NONE
- B. Police and Fire Department  
Some of the Fire Department employees attended a water safety and rescue class.

**13. Public Comment Forum**

To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

**14. Adjournment**

Motion was made by Mayor Sutherland, 2<sup>nd</sup> by Councilor Ceska to adjourn.  
YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin  
NO: NONE

\_\_\_\_\_  
David Sutherland, Mayor

\_\_\_\_\_  
Herb Forbes, Councilor

\_\_\_\_\_  
Patrick Young, Vice Mayor

\_\_\_\_\_  
Joyce Jech, Councilor

\_\_\_\_\_  
Patty Ceska, Councilor

\_\_\_\_\_  
Shirley Lett Clerk/Treasurer

\_\_\_\_\_  
Kevin Paslay, Councilor

\_\_\_\_\_  
Date Minutes Approved:

\_\_\_\_\_  
Shawn Martin, Councilor

\*\*\*\*\*

**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, August 11, 2015, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Chairman Sutherland at 6:30 pm, in the Municipal Boardroom.

**2. Roll Call**

PRESENT: David Sutherland, Herb Forbes, Joyce Jech, Patrick Young, Patty Ceska, Kevin Paslay, Shawn Martin

ABSENT: None

STAFF: Dan Yancey, Shirley Lett, other staff members

**3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

- A. Approval of minutes of July 28, 2015, regular meeting.
- B. Approval of Purchase Orders/Warrants: (#117731-117840)
  - I. SPWA \$ 1,026,315.00

Motion was made by Trustee Young, 2<sup>nd</sup> by Trustee Forbes to approve the Consent Agenda as written.

YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin

NO: None

**4. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**5. Discussion and appropriate action related to possible approval of a contract for power sales between the United States Department of Energy, Southwest Power Administration and the Skiatook Public Works Authority, effective at 12:01 a.m. on June 1, 2017 and expiring at 12:00 a.m., May 31, 2032.**

Motion was made by Trustee Young, 2<sup>nd</sup> by Trustee Jech to approve contract for power sales between the United States Department of Energy, Southwest Power Administration and the Skiatook Public Works Authority, effective at 12:01 a.m. on June 1, 2017 and expiring at 12:00 a.m., May 31, 2032.

**6. City Managers Report**

**A. Capital Projects**

- 1. Should be starting utility process for Urgent Care and Warehouse Market in the next few months.
- 2. Water tank is on target.
- 3. Chloramine Conversion will go online 10/6/15.

**7. Adjournment**

Motion was made by Chairman Sutherland, 2<sup>nd</sup> by Trustee Jech to adjourn.  
YES: Sutherland, Forbes, Jech, Young, Ceska, Paslay, Martin  
NO: None

\_\_\_\_\_  
David Sutherland, Chairman

\_\_\_\_\_  
Herb Forbes, Trustee

\_\_\_\_\_  
Patrick Young, Vice Chairman

\_\_\_\_\_  
Joyce Jech, Trustee

\_\_\_\_\_  
Patty Ceska, Trustee

\_\_\_\_\_  
Shirley Lett, Clerk/Treasurer

\_\_\_\_\_  
Kevin Paslay, Trustee

\_\_\_\_\_  
Date Minutes Approved:

\_\_\_\_\_  
Shawn Martin, Trustee

\*\*\*\*\*  
\*\*\*\*\*