

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, September 30, 2014 at 6:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Monday, September 29, 2014.

\_\_\_\_\_  
 J S Underwood, Deputy Clerk

**A G E N D A**

1. **Call to Order**  
*Mayor Sien*
2. **Invocation**  
*Pastor Aaron White, GUTS Church*
3. **Flag Salute**  
*Chief Pat Dean, Skiatook Police Department*
4. **Roll Call**  
*Ms. Lett*

| Attendee Name    |          | Present                  | Absent                   | Late                     | Arrival |
|------------------|----------|--------------------------|--------------------------|--------------------------|---------|
| Herb Forbes      | Ward 1   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| David Sutherland | Ward 2   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Joyce Jech       | Ward 3   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Patrick Young    | Ward 4   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Randy Sien       | Ward 5   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Kevin Paslay     | Ward 6   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Eugene Jones     | At Large | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
  - A. Approval of minutes of September 9, 2014 regular meeting.  
Attachment A
  - B. Approval of Purchase Orders/Warrants: (#113714-113822)
 

|              |              |
|--------------|--------------|
| I. General   | \$148,491.49 |
| II. Cemetery | 263.40       |
| III. Airport | 10,725.00    |
| IV. One Cent | 65,089.48    |

 Attachment B

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | David Sutherland    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Patrick Young       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Randy Sien          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Kevin Paslay        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Eugene Jones        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | David Sutherland    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Patrick Young       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Randy Sien          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Kevin Paslay        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Eugene Jones        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**7. Consideration and appropriate action related to authorizing the City Manager to negotiate an agreement with Westerman, Inc., d/b/a Worthington OGE, for economic development purposes, with the negotiated agreement to be later considered for ratification by the City Council.**

*Dan Yancey and Gary Rano, Worthington Industries General Manager of Oil & Gas  
Attachment #7*

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | David Sutherland    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Patrick Young       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Randy Sien          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Kevin Paslay        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Eugene Jones        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**8. Discussion regarding Sports Park Complex Pavilion.**

*Tom Slavin  
Attachment #8*

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**9. Consideration and appropriate action relating to approval of an Engineering Design and Construction Management Services Contract between the City of Skiatook and Hood Construction Services, PLLC for the Skiatook Senior Citizen Building Project.**

*Dan Yancey, City Manager  
Attachment #9*

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | David Sutherland    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Patrick Young       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Randy Sien          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Kevin Paslay        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Eugene Jones        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**10. Consideration and appropriate action relating to acceptance of the Fiscal Year 2014 Community Development Block Grant (CDBG) contract in an amount of \$72,441 for the completion of the new Skiatook Senior Citizen’s Center.**

*Dan Yancey, City Manager  
Attachment #10*

Motion: \_\_\_\_\_

| <b>Motion/2<sup>nd</sup></b> | <b>Councilors/Trustees</b> | <b>Yes/Aye</b>           | <b>No/Nay</b>            | <b>Abstain</b>           |
|------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
|                              | Herb Forbes                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | David Sutherland           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Joyce Jech                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Patrick Young              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Randy Sien                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Kevin Paslay               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Eugene Jones               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**11. Consideration and appropriate action relating to offering a free Saturday brush dump to the citizens for the Month of October.**

*Dan Yancey, City Manager*

Motion: \_\_\_\_\_

| <b>Motion/2<sup>nd</sup></b> | <b>Councilors/Trustees</b> | <b>Yes/Aye</b>           | <b>No/Nay</b>            | <b>Abstain</b>           |
|------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
|                              | Herb Forbes                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | David Sutherland           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Joyce Jech                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Patrick Young              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Randy Sien                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Kevin Paslay               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Eugene Jones               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**12. Consideration and appropriate action relating to Ordinance 2014-19; an ordinance amending water rates and charges and amending the provisions of Title 9, Chapter 2 “Water System Regulations”, Section 9-2-11, entitled “Water Rates and Charges; Payment”, containing other provisions related thereto, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an emergency.**

*Dan Yancey, City Manager  
Attachment #12*

Motion: \_\_\_\_\_

| <b>Motion/2<sup>nd</sup></b> | <b>Councilors/Trustees</b> | <b>Yes/Aye</b>           | <b>No/Nay</b>            | <b>Abstain</b>           |
|------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
|                              | Herb Forbes                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | David Sutherland           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Joyce Jech                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Patrick Young              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Randy Sien                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Kevin Paslay               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Eugene Jones               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**13. Consideration and appropriate action relating to an emergency clause for Ordinance 2014-19.**

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | David Sutherland    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Patrick Young       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Randy Sien          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Kevin Paslay        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Eugene Jones        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

14. **Consideration and appropriate action relating to Amendment #2 to Owner-Engineer Agreement between the City of Skiatook and CEC Infrastructure Solutions for AIP 3-40-0089-009-2015 Rehabilitate and Mark Runway 18-36 in a total amount of \$44,800.00.**

*Dan Yancey, City Manager  
Attachment #14*

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | David Sutherland    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Patrick Young       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Randy Sien          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Kevin Paslay        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Eugene Jones        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

15. **City Managers Report**

**A. 426 W. Third**

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**B. 116 N. "C"**

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**C. 507 W. Sixth**

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**D. 108 E. Maple**

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**E. Capital Projects**

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**F. Police and Fire Department**

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**G. City of Skiatook "Official" Seal Options**

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**16. Public Comment Forum**

To be eligible to speak you must be identified by the Mayor. You must come to the microphone to speak at which time you must state clearly your name and address. You have the floor for 2 minutes. The City Council MAY NOT discuss your item.

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**17. Adjournment.**

| <b>Motion/2<sup>nd</sup></b> | <b>Councilors/Trustees</b> | <b>Yes/Aye</b>           | <b>No/Nay</b>            |
|------------------------------|----------------------------|--------------------------|--------------------------|
|                              | Herb Forbes                | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | David Sutherland           | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Joyce Jech                 | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Patrick Young              | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Randy Sien                 | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Kevin Paslay               | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Eugene Jones               | <input type="checkbox"/> | <input type="checkbox"/> |

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, September 30, 2014 at 6:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the City Clerk and posted on the City Hall bulletin Board before 5:00 p.m. on Friday, September 26, 2014.

\_\_\_\_\_  
J S Underwood, Deputy Clerk

**A G E N D A**

1. **Call to Order**  
*Chairman Sien*

4. **Roll Call**  
*Ms. Lett*

| Attendee Name    |          | Present                  | Absent                   | Late                     | Arrival |
|------------------|----------|--------------------------|--------------------------|--------------------------|---------|
| Herb Forbes      | Ward 1   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| David Sutherland | Ward 2   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Joyce Jech       | Ward 3   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Patrick Young    | Ward 4   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Randy Sien       | Ward 5   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Kevin Paslay     | Ward 6   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Eugene Jones     | At Large | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

- A. Approval of minutes of September 9, 2014 regular meeting.  
Attachment A
- B. Approval of Purchase Orders/Warrants: (#113714-113822)
  - I. SPWA \$79,051.45  
Attachment B

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | David Sutherland    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Patrick Young       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Randy Sien          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Kevin Paslay        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Eugene Jones        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

6. **Consideration and appropriate action relating to items removed from the Consent Agenda.**

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | David Sutherland    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Patrick Young       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Randy Sien          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Kevin Paslay        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Eugene Jones        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

7. **Consideration and appropriate action relating to Resolution 2014-32; a resolution of the Skiatook Public Works Authority amending water rates and charges and establishing an effective date.**

*Dan Yancey, City Manager  
Attachment #7*

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | David Sutherland    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Patrick Young       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Randy Sien          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Kevin Paslay        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Eugene Jones        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

8. **Consideration and appropriate action relating to award of bid to KBC Construction, Inc., in an amount of \$195,591.00 for Water Treatment Plant Disinfection Improvements.**

*Dan Yancey, City Manager  
Attachment #8*

Motion: \_\_\_\_\_

| Motion/2 <sup>nd</sup> | Councilors/Trustees | Yes/Aye                  | No/Nay                   | Abstain                  |
|------------------------|---------------------|--------------------------|--------------------------|--------------------------|
|                        | Herb Forbes         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | David Sutherland    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Joyce Jech          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Patrick Young       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Randy Sien          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Kevin Paslay        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Eugene Jones        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

9. **City Managers Report**  
**A. Capital Projects**

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10. **Adjournment**

| <b>Motion/2<sup>nd</sup></b> | <b>Councilors/Trustees</b> | <b>Yes/Aye</b>           | <b>No/Nay</b>            |
|------------------------------|----------------------------|--------------------------|--------------------------|
|                              | Herb Forbes                | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | David Sutherland           | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Joyce Jech                 | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Patrick Young              | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Randy Sien                 | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Kevin Paslay               | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | Eugene Jones               | <input type="checkbox"/> | <input type="checkbox"/> |